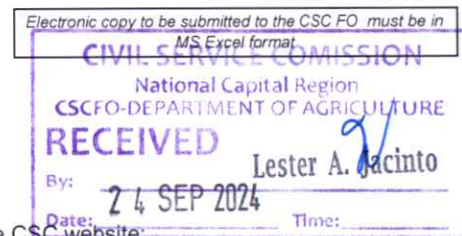


Republic of the Philippines
BUREAU OF SOILS AND WATER MANAGEMENT
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BUREAU OF SOILS AND WATER MANAGEMENT in the CSC website:

NANCY C. DE SAGUN
HRMO

Date: 24-Sep-2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	OSEC-DAB-ENG2-63-2006	16	41,616.00	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080 Agricultural and Biosystems Engineering		Soil Conservation and Management Division (NCR)
2	Engineer II	OSEC-DAB-ENG2-52-2014	16	41,616.00	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080 Agricultural and Biosystems Engineering		Soil Conservation and Management Division (NCR)
3	Agriculturist I	OSEC-DAB-AG1-57-1998	11	28,512.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080		Soil Conservation and Management Division (NCR)
4	Administrative Assistant II	OSEC-DAB-ADAS2-94-2014	8	20,534.00	Completion of two years studies in college or high school graduate with relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional/ First Level eligibility		Soil Conservation and Management Division (NCR)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 4, 2024**.

24 SEP 2024

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017 including attachment to CSC Form 212-Work Experience Sheet) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/ license (**for practice of profession**); and
4. Photocopy of Transcript of Records.
5. Certificate of training (relevant to the position)

EEOP Guidelines:

The Bureau of Soils and Water Management values inclusivity of age, gender, civil status, disability, religion, ethnicity, social status, class and political affiliation. Thus, the vacant position is open to all qualified individuals and the selection of employees shall be made only according to the principle of merit and fitness.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NANCY C. DE SAGUN
Administrative Officer V
Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City
hrmps@bswm.da.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.