



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
SRDC Building Elliptical Road corner Visayas Avenue,  
Diliman, Quezon City 1101  
customers.center@bswm.da.gov.ph  
Tel. no. (632) 8273-2474 local 3202

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**REQUEST FOR QUOTATIONS**  
**Control No. 2024-RFQ-0073**

The **Bureau of Soils and Water Management (BSWM)** through its **Bids and Awards Committee**, intends to procure **“SUPPLY, DELIVERY AND INSTALLATION OF ADDITIONAL CCTV AND UPGRADE AND REPLACEMENT OF EXISTING CCTV UNITS IN BSWM CENTRAL OFFICE”** for CY 2024 in accordance with **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided in this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **not later than NOVEMBER 11, 2024, 12:00 p.m.** at the Procurement Management Section, 2nd Floor, SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City. Quotations may also be submitted through email at [procurement@bswm.da.gov.ph](mailto:procurement@bswm.da.gov.ph) or at [bac@bswm.da.gov.ph](mailto:bac@bswm.da.gov.ph).

Interested service provider shall also submit a copy of the following upon submission of this quotation:

- **Mayor's Permit**
- **PhilGEPS Registration**
- **Omnibus Sworn Statement (for ABC 50k above)**
- **Income Tax Return (for ABC 500k above)**

The Head of the Procuring Entity (HoPE) of the DA-BSWM reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact the BAC Secretariat at **+63(2) 8529-7640 or +63 (2) 8529-7641 local 204** or email us on the email address provided above.

**France Josephine C. Bautista**  
**Administrative Officer V**

### **INSTRUCTIONS:**

Note: Failure to follow these instructions will disqualify your entire quotation.

- Do not alter the contents of this form in any way.
- The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.
- If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.
- In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- Quotations may be submitted through electronic mail at [bac@bswm.da.gov.ph](mailto:bac@bswm.da.gov.ph) or at [procurement@bswm.da.gov.ph](mailto:procurement@bswm.da.gov.ph)
- Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

### **TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of One Hundred Twenty (120) Calendar Days from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BSWM BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the DA-BSWM. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DA-BSWM may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
12. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

**Sir/Madam:**

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

**TERMS OF REFERENCE**

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate “0” if the item being offered is for free.
2. Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each Specification.
3. Bidder shall **state the brand and/or model** of the offered goods, if applicable.

Item	Description	Total Qty.	Unit	(ABC) Unit Cost	Bidder’s Statement Of Compliance	(BID) Unit Cost Vat Inclusive	(BID) Total Cost (Vat Inclusive)
	<b>2024-10-1880-BBGA</b>						
1.	<b>SUPPLY, DELIVERY AND INSTALLATION OF ADDITIONAL CCTV AND UPGRADE AND REPLACEMENT OF EXISTING CCTV UNITS IN BSWM CENTRAL OFFICE</b>	1	lot	993,967.52			
	<i>1. SUPPLY, DELIVERY AND INSTALLATION OF ADDITIONAL CCTV IN BSWM CENTRAL OFFICE</i>						
	<b>OUTDOOR CAMERA</b> <b>Description:</b> 4 MP Colorvu Lite Fixed Bullet Network Camera with Audio <b>Specifications:</b> * High quality imaging with 4 MP resolution * Efficient H.265+ compression technology * Water and dust resistant (IP67) * 24/7 colorful imaging * Built-in Microphone	16	pcs.				

	<b>NETWORK VIDEO RECORDER (NVR)</b> <b>Description:</b> 32CH Embedded Plug & Play 4k NVR <b>Specifications:</b> <ul style="list-style-type: none"> <li>* Third-party network cameras supported</li> <li>* Up to 8 megapixels resolution recording</li> <li>* Support 10-ch HDMI, 1-ch VGA, HDMI at up to 4K(3840x2160) resolution</li> <li>* 32-ch network cameras, can be connected with 160M/265M incoming bandwidth</li> <li>* Up to 4 SATA interfaces</li> <li>* Plug&amp;Play with up to 16 independent PoE network interfaces</li> <li>* Support dual-os to ensure high reliability of system running</li> <li>* Support various VCA detection alarm and VCA search</li> <li>* Support H.265/H.264/MPEG4 video formats</li> </ul>	1	pcs.				
	<b>HARD DISK DRIVE 10TB</b> <b>Specifitations:</b> <ul style="list-style-type: none"> <li>* Internal, 3.5" HDD with excellent performance</li> <li>* Designed for relianle 24-hour operation in CCTV surveillance systems</li> <li>*Serial ATA interference connection</li> </ul>	4	pcs.				
	<b>CCTV MONITOR</b> <b>Specifitations:</b> <ul style="list-style-type: none"> <li>* 49" HD Ready Smart TV</li> <li>* High Definition 1920x1080 Color Depth Adjustment</li> <li>* Color Adjustment</li> <li>* Auto Dynamic Contrast</li> <li>* Noise Reduction</li> <li>* Color Temperature</li> <li>* Widescreen Display</li> </ul>	1	pcs.				
	<b>GIGABIT SWITCH</b> <b>Specifications:</b> <ul style="list-style-type: none"> <li>* 8 high-speed Gigabit ports</li> <li>* Compact design for convenient placement</li> <li>* Fanless design for silent operation</li> <li>* With saving features</li> </ul>	8	pcs.				
	<b>OUTDOOR UTP CABLE</b> <b>Specifications:</b> <ul style="list-style-type: none"> <li>* Unshielded Cat6 outdoor waterproof direct burial ethernet network cable</li> <li>* Can support high bandwidth up to 550 MHz and speeds up to 1000mbps</li> </ul>	3	box				
	<b>DATA CABINET</b> <b>Description:</b> Data Cabinet Wall-Mounted <b>Specifications:</b> <ul style="list-style-type: none"> <li>* 2 Exhaust Slot Removable Side Panel Glass</li> </ul>	1	pcs.				

	<p>Front Panel with Key Removable Top and Bottom Slot for Cable Management</p> <ul style="list-style-type: none"> <li>* SIZE: 600MM*450MM*600MM</li> <li>* Lockable Steel-Framed Door supplied with Two Keys.</li> <li>* Upper and Lower Cable Entry Points with removable covers.</li> <li>* Removable side doors, for easy access</li> <li>* Supplied with four sturdy wall-mounting bolts.</li> <li>* With cut-out section designed specifically for a fan</li> </ul>						
	<b>CCTV PULL BOX</b>	<b>16</b>	<b>pcs.</b>				
	<b>POWER SUPPLY</b> <b>Specifications:</b> <ul style="list-style-type: none"> <li>* 12 Volts 1 Ampere</li> </ul>	<b>16</b>	<b>pcs.</b>				
	<b>2. UPGRADE AND REPLACEMENT OF EXISTING CCTV IN BSWM CENTRAL OFFICE</b>						
	<b>OUTDOOR CAMERA</b> <b>Description:</b> 4 MP Colorvu Lite Fixed Bullet Network Camera with Audio <b>Specifications:</b> <ul style="list-style-type: none"> <li>* High quality imaging with 4 MP resolution</li> <li>* Efficient H.265+ compression technology</li> <li>* Water and dust resistant (IP67)</li> <li>* 24/7 colorful imaging</li> <li>* Built-in Microphone</li> </ul>	<b>22</b>	<b>pcs.</b>				
	<b>INDOOR CAMERA</b> <b>Description:</b> 4 MP Colorvu Lite Fixed Turret Network Camera with Audio <b>Specifications:</b> <ul style="list-style-type: none"> <li>* High quality imaging with 4 MP resolution</li> <li>* Efficient H.265+ compression technology</li> <li>* Water and dust resistant (IP67)</li> <li>* 24/7 colorful imaging</li> <li>* Built-in Microphone</li> </ul>	<b>24</b>	<b>pcs.</b>				
	<b>NETWORK VIDEO RECORDER (NVR)</b> <b>Description:</b> 32CH Embedded Plug & Play 4k NVR <b>Specifications:</b> <ul style="list-style-type: none"> <li>* Third-party network cameras supported</li> <li>* Up to 8 megapixels resolution recording</li> <li>* Support 10-ch HDMI, 1-ch VGA, HDMI at up to 4K(3840x2160) resolution</li> <li>* 32-ch network cameras, can be connected with 160M/265M incoming bandwidth</li> <li>* Up to 4 SATA interfaces</li> </ul>	<b>1</b>	<b>pcs.</b>				

	<ul style="list-style-type: none"> <li>* Plug &amp; Play with up to 16 independent PoE network interfaces</li> <li>* Support dual-os to ensure high reliability of system running</li> <li>* Support various VCA detection alarm and VCA search</li> <li>* Support H.265/H.264/MPEG4 video formats</li> </ul>						
	<b>CCTV MONITOR</b> <b>Specifications:</b> <ul style="list-style-type: none"> <li>* 49" HD Ready Smart TV</li> <li>* High Definition 1920x1080 Color Depth Adjustment</li> <li>* Color Adjustment</li> <li>* Auto Dynamic Contrast</li> <li>* Noise Reduction</li> <li>* Color Temperature</li> <li>* Widescreen Display</li> </ul>	<b>1</b>	<b>pcs.</b>				
	<b>GIGABIT SWITCH</b> <b>Specifications:</b> <ul style="list-style-type: none"> <li>* 8 high-speed Gigabit ports</li> <li>* Compact design for convenient placement</li> <li>* Fan less design for silent operation</li> <li>* With energy saving features</li> </ul>	<b>22</b>	<b>pcs.</b>				
	<b>CCTV Pull Box</b>	<b>46</b>	<b>pcs.</b>				
	<b>NOTE:</b> <ul style="list-style-type: none"> <li>- <b>SITE INSPECTION IS REQUIRED.</b> <b>(DATE: November 8, 2024, 10:00-11:00 AM)</b></li> <li>- <b>SEE ATTACHED TERMS OF REFERENCE</b></li> </ul>						
	<b><u>PLACE OF DELIVERY/SERVICE: BSWM, CENTRAL OFFICE, DILIMAN, QUEZON CITY</u></b>						
	<b><u>AWARDING: ONE LOT</u></b>						

\*The above quoted prices are inclusive of all costs and applicable taxes.

<b><u>SCHEDULE OF REQUIREMENTS</u></b>		<b>Bidder's Statement of Compliance</b>
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each SCHEDULE.		
A.	<b>THIRTY (30) CALENDAR DAYS UPON RECEIPT OF JO/PO</b>	

<b><u>FINANCIAL OFFER</u></b>	
<b>Approved Budget for the Contract</b>	<b>Total Offered Quotation</b>
<b>NINE HUNDRED NINETY-THREE THOUSAND NINE HUNDRED SIXTY SEVEN AND FIFTY- TWO CENTAVO (993,967.52)</b>	In words: _____ _____ _____ _____  In figures: _____ _____ _____ _____

<b><u>Payment Terms:</u></b>	Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.
Banking Institution	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone No.

Email address

# Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

## AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity \_\_\_\_\_ up \_\_\_\_\_ to \_\_\_\_\_ the \_\_\_\_\_ third \_\_\_\_\_ civil \_\_\_\_\_ degree



[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

**[Iurat]**

[Format shall be based on the latest Rules on Notarial Practice]



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## **TERMS OF REFERENCE**

### **SUPPLY, DELIVERY, AND INSTALLATION OF ADDITIONAL CCTV AND UPGRADING AND REPLACEMENT OF EXISTING CCTV IN BSWM**

#### **1) OBJECTIVE**

The objective of this project is to enhance security measures by increasing surveillance coverage and deterring any untoward incident within the BSWM premises. Given that the existing CCTV system was installed six years ago, upgrading to modern technology will improve monitoring capabilities and enable quicker responses to any untoward incidents.

#### **2) APPROVED BUDGET FOR THE CONTRACT COST**

The total approved budget for the contract ("ABC") for this procurement is **Nine Hundred Ninety-Three Thousand Nine Hundred Sixty-Seven and 52/100 Pesos (Php993,967.52).**

#### **3) PROJECT DURATION**

Completion is required within **Thirty (30) calendar days** upon receipt of the Notice to Proceed (NTP).

#### **4) RESPONSIBILITY OF THE SERVICE PROVIDER**

- The Service provider is required to conduct a thorough site survey and inspection to verify the current condition of the site. The contractor shall submit a Certificate of Site Inspection attached to the bidding documents.
- The Service provider must have at least a minimum of 5 years in the CCTV industry for the supply, delivery, installation and upgrading and replacement of different CCTV equipment to ensure company competence and stability for supports.
- The technicians that will be assigned to the BSWM must be knowledgeable and has experience for the above-mentioned project.
- The technicians should have at least two years of employment with the company.
- The Service provider shall attach/submit the resume of the above professional technicians along with the bidding documents.
- The Service provider may, as needed and at its own expense, add additional professionals and/or support personnel for the optimal performance of the work.
- The Service provider shall provide all the necessary labor, materials, instrument/equipment, and safety equipment/procedures necessary to perform satisfactorily the required works.
- The Service Provider shall submit a detailed work plan or schedule for the entire project prior to its commencement.



## 5) SCOPE OF WORK

### 1. Supply, Delivery, and Installation of Additional CCTV System

- **Outdoor Cameras:** Installation of 4 MP ColorVu Lite Fixed Bullet Network Cameras with Audio for 24/7 colorful imaging and IP67 water/dust resistance to secure outdoor areas effectively.
- **Network Video Recorder (NVR):** Installation of a 32-channel, 4K-compatible NVR to support multiple network cameras with high-resolution recording capabilities and reliability features.
- **Hard Disk Drive (10TB):** Integration of a 10TB HDD specifically designed for 24-hour CCTV surveillance, providing ample storage capacity for continuous recording.
- **CCTV Monitor:** Installation of a 49-inch HD Smart TV to serve as the primary display, allowing for high-definition monitoring with color depth and dynamic contrast adjustment.
- **Gigabit Switch:** Installation of an 8-port Gigabit switch for high-speed data transfer and efficient networking of all CCTV components.
- **Outdoor UTP Cable:** Installation of outdoor-rated Cat6 cables for reliable data transmission between cameras and the NVR, with waterproofing for enhanced durability.
- **Data Cabinet:** Wall-mounted data cabinet installation for secure housing of network equipment, including exhaust slots, lockable doors, and efficient cable management.
- **CCTV Pull Box:** Setup of a pull box for organized and secure cable management.
- **Power Supply:** Installation of a stable 12V 1A power supply to support cameras and related equipment.
- **Other Consumable Materials:** Provision of necessary materials such as connectors, mounting brackets, and screws to complete the installation.

### 2. Labor and Services

- **Installation:** Professional mounting of all cameras, NVR, monitor, and network equipment, ensuring precise alignment and secure placement.
- **Configuration:** Comprehensive configuration of NVR settings, camera feeds, and the network switch for optimized operation and remote access.
- **Testing and Commissioning:** Full system testing, including video quality checks, network stability, and redundancy verification, followed by commissioning for live operation.
- **Training:** Instructional session for operators on system usage, troubleshooting, and maintenance.
- **Clean-Up and Demobilization:** Post-installation clean-up and removal of any debris or temporary fixtures used during setup.

## Scope of Work for Upgrade and Replacement of Existing CCTV System

### 1. Removal of Old CCTV Equipment

- Dismantling and safe disposal of outdated cameras, NVRs, and monitors, ensuring minimal disruption to facility operations.

### 2. Supply, Delivery, and Installation of New CCTV System

- **Outdoor and Indoor Cameras:** Replacement of cameras with upgraded 4 MP ColorVu Lite Fixed Bullet and Turret Network Cameras with Audio for enhanced outdoor and indoor surveillance.
- **Network Video Recorder (NVR):** Installation of a new 32-channel NVR to accommodate upgraded cameras with support for higher recording resolutions and improved bandwidth management.
- **CCTV Monitor:** Replacement of the monitor with a 49-inch HD Smart TV for improved clarity and monitoring capabilities.
- **Gigabit Switch:** Installation of an updated 8-port Gigabit switch for faster connectivity and energy-efficient operation.
- **CCTV Pull Box and Data Cabinet:** Replacement of outdated or damaged pull boxes and data cabinets to organize and secure cabling and network components effectively.
- **Power Supply and Other Consumable Materials:** Installation of power supplies as needed and provision of any other required materials for a seamless installation.

### 3. Labor and Services

- **Installation and Configuration:** Proper mounting and setup of all upgraded equipment, configuration of new network settings, and optimization of video feed quality.
- **Testing and Commissioning:** Thorough system checks to ensure all components function as expected, followed by commissioning for full operation.
- **Training:** Refresher training for operators on the upgraded system, including new features and functionalities.
- **Clean-Up and Demobilization:** Site cleanup and removal of old equipment and packaging materials upon project completion.

## 6) WARRANTY

- The Service provider shall warrants that all CCTV equipment and components, including cameras, recording devices, and associated hardware supplied under this agreement, shall be free from defects in materials and workmanship for a minimum period of one (1) year from the date of installation or replacement. Any defects or imperfections resulting from inferior materials or poor workmanship within the specified warranty period shall be repaired and/or replaced by the supplier at no additional cost to BSWM

## **7) IMPLEMENTATION ARRANGEMENTS/ASSISTANCE TO BE PROVIDED BY THE BSWM**

The BSWM is responsible for overseeing the implementation of the works in accordance with the contract arrangement between the Contractor and BSWM.

9.1. The BSWM shall:

- Conduct kick-off meeting to discuss details in undertaking the scope of work and work schedule and to establish coordination flow process.
- Directly monitor the Service provider progress.
- Review and approve all documents submitted by the Service provider.

## **8) TERMS OF PAYMENT/ PAYMENT SCHEME**

The BSWM shall pay the contracted service provider after the completion of the actual services rendered and upon receipt of the billing statement/ statement of account and other documents required for the processing of payment. Advance payment can be allowed upon request of the contractor subject to government procurement and accounting rules.