

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: DA - BUREAU OF SOILS AND WATER MANAGEMENT
 Date of Self Assessment: June 28, 2022

Name of Evaluator: DENISE A. SOLANO
 Position: ADMIN. OFFICER V

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	92.89%	3.00	None	PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	7.46%	0.00	Low percentage of competitive bidding in terms of volume of total procurement is due to changes of procurement plan in view of required realignment and refocusing of budget as instructed by the Department to address immediate and unforeseen needs.	PMRs
Indicator 2. Limited Use of Alternative Methods of Procurement					
2.a	Percentage of shopping contracts in terms of amount of total procurement	0.21%	3.00	None	PMRs
2.b	Percentage of negotiated contracts in terms of amount of total procurement	6.83%	2.00	None	PMRs
2.c	Percentage of direct contracting in terms of amount of total procurement	0.06%	3.00	None	PMRs
2.d	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00	None	PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a	None	Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a	None	Procurement documents relative to conduct of Limited Source Bidding
Indicator 3. Competitiveness of the Bidding Process					
3.a	Average number of entities who acquired bidding documents	1.46	0.00	One reasons of low average of entities who acquired bidding documents was due to Pandemic. Less bidders are active in their business.	Agency records and/or PhilGEPS records
3.b	Average number of bidders who submitted bids	1.46	0.00	One reasons of low average of entities who acquired bidding documents was due to Pandemic. Less bidders are active in their business.	Abstract of Bids or other agency records
3.c	Average number of bidders who passed eligibility stage	1.31	1.00	There is a need on conducting capacity enhancement of bidders in accomplishing bidding requirement.	Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	Fully Compliant	3.00	None	Agency records and/or PhilGEPS records
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Fully Compliant	3.00	None	Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
		Average I	2.51		
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
4.a	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00	None	Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00	None	Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
Indicator 5. Procurement Planning and Implementation					

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: DA - BUREAU OF SOILS AND WATER MANAGEMENT
Date of Self Assessment: June 28, 2022

Name of Evaluator: DENISE A. SOLANO
Position: ADMIN. OFFICER V

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
5.a	An approved APP that includes all types of procurement	Compliant	3.00	None	Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compliant	3.00	None	APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00	None	ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity
Indicator 6. Use of Government Electronic Procurement System					
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	100.00%	3.00	None	Agency records and/or PhilGEPS records
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	100.00%	3.00	None	Agency records and/or PhilGEPS records
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	76.51%	2.00	None	Agency records and/or PhilGEPS records

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: DA - BUREAU OF SOILS AND WATER MANAGEMENT
 Date of Self Assessment: June 28, 2022

Name of Evaluator: DENISE A. SOLANO
 Position: ADMIN. OFFICER V

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
Indicator 7. System for Disseminating and Monitoring Procurement Information					
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00	None	Identify specific procurement-related portion in the agency website and specific website links
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Fully Compliant	3.00	None	Copy of PMR and received copy that it was submitted to GPPB
		Average II	3.00		
PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES					
Indicator 8. Efficiency of Procurement Processes					
8.a	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	85.70%	3.00	None	APP (including Supplemental amendments, if any) and PMRs
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	81.48%	0.00	Consolidation of procurement shall be enhanced to procure needs thru competitive bidding.	APP(including Supplemental amendments, if any)and PMRs
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Fully Compliant	3.00	None	Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services Contracts with amendments and variations to order amount to 10% or less
Indicator 9. Compliance with Procurement Timeframes					
9.a	Percentage of contracts awarded within prescribed period of action to procure goods	100.00%	3.00	None	PMRs
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	100.00%	3.00	None	PMRs
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services	n/a	n/a	None	PMRs
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants					
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Fully Compliant	3.00	None	Samples of forms used to evaluating procurement performance on top of or incorporated within the regular assessment for Procurement Personnel
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	0.00%	0.00	All procurement key movers attended GPPB training conducted on May 10 o 14, 2021.	Ask for copies of Office Orders, training modules, list of participants, schedules of actual training conducted
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Compliant	3.00	None	Ask for copies of documentation of activities for bidders
Indicator 11. Management of Procurement and Contract Management Records					
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records	Fully Compliant	3.00	None	Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Fully Compliant	3.00	None	Verify actual contract management records and time it took to retrieve records should be no more than two hours
Indicator 12. Contract Management Procedures					

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: DA - BUREAU OF SOILS AND WATER MANAGEMENT
 Date of Self Assessment: June 28, 2022

Name of Evaluator: DENISE A. SOLANO
 Position: ADMIN. OFFICER V

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be included in the Evaluation)
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Substantially Compliant	2.00	None	Verify copies of written procedures for quality control, acceptance and inspection; CPES evaluation formsz
12.b	Timely Payment of Procurement Contracts	On or before 30 days	3.00	None	Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts

J

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: DA - BUREAU OF SOILS AND WATER MANAGEMENT
 Date of Self Assessment: June 28, 2022

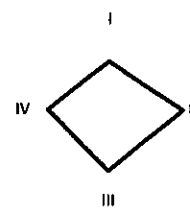
Name of Evaluator: DENISE A. SOLANO
 Position: ADMIN. OFFICER V

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be included in the Evaluation)
		Average III	2.42		
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM					
Indicator 13. Observer Participation in Public Bidding					
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	Fully Compliant	3.00	None	Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
Indicator 14. Internal and External Audit of Procurement Activities					
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	0.00	Bureaus are under the Department's IAS.	Verify copy of Order or show actual organizational chart showing IAU, audit reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90-100% compliance	3.00	None	Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
Indicator 15. Capacity to Handle Procurement Related Complaints					
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00	None	Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting measures to address procurement-related complaints
Indicator 16. Anti-Corruption Programs Related to Procurement					
16.a	Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3.00	None	Verify documentation of anti-corruption program
		Average IV	2.40		
GRAND TOTAL (Average I + Average II + Average III + Average IV / 4)			2.41		

Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
I Legislative and Regulatory Framework	3.00	1.91
II Agency Institutional Framework and Management Capacity	3.00	2.90
III Procurement Operations and Market Practices	3.00	2.42
IV Integrity and Transparency of Agency Procurement Systems	3.00	2.40
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.41

Agency Rating



**ANNEX B
GOVERNMENT PROCUREMENT POLICY BOARD
CONSOLIDATED PROCUREMENT MONITORING REPORT**


Name of Agency: DA-BUREAU OF SOILS AND WATER MANAGEMENT

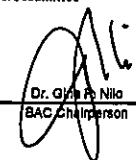
Period Covered: CY 2020

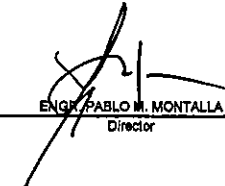
	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entries who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PHIGEPS	No. of Contract Award Posted at PHIGEPS	Total No. Of Contracts that Incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contracts Awarded within prescribed timeframes
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	Column 13	Column 14
1. Public Bidding*													
1.1. Goods	938,150,177.00	52	43	823,982,595.55	9	78	78	70	52	43	0	0	43
1.2. Works	8,900,000.00	2	1	2,500,000.00	1	1	1	1	2	1	0	0	1
1.3. Consulting Services	0.00	0	0	0.00	0	0	0	0	0	0	0	0	0
Sub-Total	947,050,177.00	54	44	826,482,595.55	10	79	79	71	54	44	0	0	44
2. Alternative Modes													
2.1.1 Shopping (S2.1 a above 50K)	150,000.00	1	1	122,500.00						1			
2.1.2 Shopping (S2.1 b above 50K)	3,907,353.00	26	26	1,769,618.00					26	20			
2.1.3 Other Shopping													
2.2.1 Direct Contracting (above 50K)	498,291.62	5	5	498,291.62						1			
2.2.2 Direct Contracting (50K or less)	50,000.00	1	1	50,000.00									
2.3.1 Repeat Order (above 50K)													
2.3.2 Repeat Order (50K or less)													
2.4. Limited Source Bidding													
2.5.1 Negotiation (Common-Use Supplies)													
2.5.2 Negotiation (Recognized Government Printers)													
2.5.3 Negotiation (TPB S2.1)													
2.5.4 Negotiation (SVP S2.9 above 50K)	79,558,894.37	494	494	54,574,348.50					494	395			
2.5.5 Other Negotiated Procurement (Others above 50K)	6,934,610.00	19	19	6,401,050.00									
2.5.6 Other Negotiated Procurement (50K or less)													
Sub-Total	81,099,148.99	546	546	63,215,808.52					520	417			
3. Foreign Funded Procurement**													
3.1. Publicly-Bid													
3.2. Alternative Modes													
Sub-Total	0.00	0	0	0.00									
4. Others, specify:													
TOTAL	1,038,149,325.99	800	590	889,698,404.07									

* Should include foreign-funded publicly-bid projects per procurement type

** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted


Denise A. Solano
Head, BAC Secretariat


Dr. Glorif Nilo
BAC Chairperson


ENGR. PABLO M. MONTALLA
Director

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Below 70.00%	Between 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%
2	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Below 20.00%	Between 20.00- 39.99%	Between 40.00-50.00%	Above 50.00%
Indicator 2. Limited Use of Alternative Methods of Procurement					
3	Percentage of shopping contracts in terms of amount of total procurement	Above 7.00%	Between 5.00-7.00 %	Between 3.00-4.99 %	Below 3.00%
4	Percentage of negotiated contracts in terms of amount of total procurement	Above 15.00%	Between 9.00 -15.00%	Between 4.00-8.99%	Below 4.00%
5	Percentage of direct contracting in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
6	Percentage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
7	Compliance with Repeat Order procedures	Not Compliant			Compliant
8	Compliance with Limited Source Bidding procedures	Not Compliant			Compliant
Indicator 3. Competitiveness of the Bidding Process					
9	Average number of entities who acquired bidding documents	Below 3.00	3.00-3.99	4.00-5.99	6.00 and above
10	Average number of bidders who submitted bids	Below 2.00	2.00-2.99	3.00-4.99	5.00 and above
11	Average number of bidders who passed eligibility stage	Below 1.00	1.00 – 1.99	2.00-2.99	3.00 and above
12	Sufficiency of period to prepare bids	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
13	Use of proper and effective procurement documentation and technical specifications/requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
14	Creation of Bids and Awards Committee(s)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
15	Presence of a BAC Secretariat or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 5. Procurement Planning and Implementation					
16	An approved APP that includes all types of procurement	Not Compliant			Compliant
17	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
18	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Not Compliant			Compliant
Indicator 6. Use of Government Electronic Procurement System					
19	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	Below 70.99%	Between 71.00-80.99%	Between 81.00-90.99%	Above 91.00%
20	Percentage of contract award information posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00- 50.99%	Between 51.00-80.00%	Above 80.00%
21	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00 - 50.99%	Between 51.00-80.00%	Above 80.00%
Indicator 7. System for Disseminating and Monitoring Procurement Information					

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
22	Presence of website that provides up-to-date procurement information easily accessible at no cost	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
23	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES					
Indicator 8. Efficiency of Procurement Processes					
24	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	Below 40.00% or above 100.00%	Between 40.00- 60.99%	Between 61.00% -80.00%	Above 80.00%
25	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Below 90.00%	Between 90.00- 92.99%	Between 93.00-95.00%	Above 95.00%
26	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 9. Compliance with Procurement Timeframes					
27	Percentage of contracts awarded within prescribed period of action to procure goods	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
28	Percentage of contracts awarded within prescribed period of action to procure Infrastructure projects	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
29	Percentage of contracts awarded within prescribed period of action to procure consulting services	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants					
30	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
31	Percentage of participation of procurement staff in procurement training and/or professionalization program	Less than 60.00% Trained	Between 60.00-75.99% Trained	Between 76-90% of staff trained	Between 91.00-100% Trained
32	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Not Compliant			Compliant
Indicator 11. Management of Procurement and Contract Management Records					
33	The BAC Secretariat has a system for keeping and maintaining procurement records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
34	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 12. Contract Management Procedures					
35	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
36	Timely Payment of Procurement Contracts	After 45 days	Between 38-45 days	Between 31-37 days	On or before 30 days
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM					
Indicator 13. Observer Participation in Public Bidding					
37	Observers are invited to attend stages of procurement as prescribed in the IRR	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 14. Internal and External Audit of Procurement Activities					
38	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
39	Audit Reports on procurement related transactions	Below 60% compliance	Between 61-70.99% compliance	Between 71-89.99% compliance	Above 90-100% compliance

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
Indicator 15. Capacity to Handle Procurement Related Complaints					
40	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 16. Anti-Corruption Programs Related to Procurement					
41	Agency has a specific anti-corruption program/s related to procurement	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant

1

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: DA - BUEAU OF SOILS AND WATER MANAGEMENT

Period: CY 2021

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Harmonize and consolidate procurement of the Bureau.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
2.a	Percentage of shopping contracts in terms of amount of total procurement	Procure CSE from DBM PS and check on availability of stocks regularly. And Consolidate non DBM PS procurement needs.	Procurement Management Section and End-users	CY 2022	Budget for Crafting of Bureau-wide Unified Database
2.b	Percentage of negotiated contracts in terms of amount of total procurement	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
2.c	Percentage of direct contracting in terms of amount of total procurement	Harmonize and consolidate procurement of the Bureau.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
2.d	Percentage of repeat order contracts in terms of amount of total procurement	Harmonize and consolidate procurement of the Bureau.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
2.e	Compliance with Repeat Order procedures	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Bids and Awards Committee Members and TWG, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
2.f	Compliance with Limited Source Bidding procedures	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Bids and Awards Committee Members and TWG, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
3.a	Average number of entities who acquired bidding documents	Conduct Forum and Dialogue with prospective bidders and previous suppliers.	Procurement Management Section	CY 2022	Budget for Forum
3.b	Average number of bidders who submitted bids	Conduct Forum and Dialogue with prospective bidders and previous suppliers.	Procurement Management Section	CY 2022	Budget for Forum
3.c	Average number of bidders who passed eligibility stage	Conduct Forum and Dialogue with prospective bidders and previous suppliers.	Procurement Management Section	CY 2022	Budget for Forum
3.d	Sufficiency of period to prepare bids	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Bids and Awards Committee Members and TWG, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Bids and Awards Committee Members and TWG, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
4.a	Creation of Bids and Awards Committee(s)	Intensive capacity enhancement of HoPE	Procurement Management Section	CY 2022	Budget for Training
4.b	Presence of a BAC Secretariat or Procurement Unit	Request for re-organization of Procurement Management Section	Procurement Management Section	CY 2022	Preparation of proposal

5.a	An approved APP that includes all types of procurement	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
5.c	Existing Green Specifications for GPPB-Identified non-CSE Items are adopted	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Planning and Monitoring Section, Budget Section, and End-Users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
8.a	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Conduct Assessment Workshop to identify issues and solutions to prevent Failed Biddings.	Procurement Management Section and End-users	CY 2022	IT requirement to conduct online workshops.
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe				
9.a	Percentage of contracts awarded within prescribed period of action to procure goods				
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	Conduct GPPB Training	Procurement Management Section	CY 2022	Uninterrupted Internet for Webinar.
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Conduct of Annual Forum with Private Sectors	Procurement Management Section	CY 2022	Budget for the Forum
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records	Intensive capacity enhancement of key movers on procurement planning (record keeping)	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Intensive capacity enhancement of key movers on procurement planning (record keeping)	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Conduct Workshop which aims to Strengthen procedures/ standards on Contract Management and Implementation	Procurement Management Section, Property Management Unit, and End-users	CY 2022	IT requirement to conduct online workshops.



12.b	Timely Payment of Procurement Contracts	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section, Accounting Section, and End-users	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	Intensive capacity enhancement of key movers on procurement planning.	Procurement Management Section	CY 2022	Budget for Trainings and Crafting of Bureau-wide Unified Database
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Request for creation of Internal Audit Unit from DBM	Procurement Management Section, Personnel Section	CY 2022	Preparation of proposal.
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				