



**BSWM- BIDS AND AWARDS COMMITTEE
 SUPPLEMENTAL BID BULLETIN
 ADDENDUM NO. BSWM-2023-02-024-01**

**CONTRACT: Supply and Delivery of 198 Units of Technology Package on
 Small-Scale Composting Facilities (SSCF)- IB NO: BSWM-2023-
 02-024**

This Addendum is being issued in accordance with Section 22.5.2 of the IRR of RA 9184, to clarify and modify some provisions of the Bidding Document. **THIS SHALL FORM AN INTEGRAL PART OF THE BID DOCUMENT.** Likewise, the succeeding agreements and reminders were discussed during the Pre-Bid Conference held last March 16, 2023 at the BSWM Function Hall and via Videoconferencing-Zoom.

AMENDMENTS ON THE BIDDING DOCUMENT:

ORIGINAL	AMENDED
Section III. Bid Data Sheet- Clause 5.3:	Section III. Bid Data Sheet- Clause 5.3:
For this purpose, contracts similar to the Project shall be: a. Contract on Supply and Delivery of Agricultural Processing Equipment/ Agricultural Machineries. b. completed within five consecutive years prior to the deadline for the submission and receipt of bids.	For this purpose, contracts similar to the Project shall be: a. Contract on Supply and Delivery of Manufactured/Fabricated Agricultural Processing Equipment and/or Agricultural Machineries. b. completed within five consecutive years prior to the deadline for the submission and receipt of bids.
Section VI. Schedule of Requirements:	Section VI. Schedule of Requirements:
Completion of delivery shall be on or before September 2023. End-User will coordinate with the supplier on the final dates of delivery, 2 months before the 1st delivery.	Completion of delivery shall be on or before September 2023. End-User will coordinate with the supplier on the final dates of delivery, at least 15 calendar days before the 1st delivery.
Section VII. Technical Specification:	Section VII. Technical Specification:
G. Shredding blades and chipping blades: c) Prior to distribution: Chemical Analysis, Metal ID, of the blades by DOST- MIRDC. Cost of analysis will be shouldered by the winning bidder. Number of sample blades: 3 (random sampling)	G. Shredding blades and chipping blades: c) Prior to distribution: Chemical Analysis, Metal ID, of the blades by DOST- MIRDC. Cost of analysis will be shouldered by the winning bidder. Number of sample blades: 3 (random sampling) Positive Result of analysis shall be available prior to Acceptance and Inspection.
J. Valid AMTEC Test Reports for: 1) Shredder and engine couple (couple being offered), Certified True Copy by AMTEC 2) Engine only- Submitted AMTEC Test Report for engine shall be Certified True Copy by AMTEC. Please note that a copy of the test report stamped with Certified True Copy by AMTEC is required. It does not have to be the original true copy from AMTEC. This requirement only assures that it is a copy of the report that was certified by AMTEC.	J. Valid AMTEC Test Reports for: 1) Shredder and engine couple (couple being offered), Certified True Copy by AMTEC 1) Engine only- Submitted AMTEC Test Report for engine shall be Certified True Copy by AMTEC. Please note that a copy of the test report stamped with Certified True Copy by AMTEC is required. (Shall be exactly the same engine brand and model with the AMTEC report for Shredder and Engine couple (Item no. 1)



	NOTE: Both AMTEC Test Report does not have to be the original true copy from AMTEC. This requirement only assures that it is a copy of the report that was certified by AMTEC.
III. Compost Worm (African Night Crawler) (15kgs)	III. Compost Worm (African Night Crawler) (15kgs/ per package)
R. <u>Other submissions</u> 2) Certificate of Availability of Stocks and its location: 10% assembled (biomass shredder and tea brewer) Submit during the submission of bid proposal as part of technical proposal	R. <u>Other submissions</u> 2) Certificate of Availability of Stocks and its location: at least 25 units assembled (biomass shredder and tea brewer) Submit during the submission of bid proposal as part of technical proposal
R. <u>Other submissions</u> 5) Operations Manual	R. <u>Other submissions</u> 6) Operations Manual e) Manual shall include a Warranty and After Sales Certificate per beneficiary.
R. <u>Other submissions</u> 9) Video of How to Operate, troubleshoot, replace blades a) Included in an OTG for provision to recipient (during delivery)	R. <u>Other submissions</u> 9) Video of How to Operate, troubleshoot, replace blades a) Included in an OTG for provision to recipient (during capacity enhancement)
S. <u>Training Provision from Supplier:</u> 1) For the End-Users (Bureau of Soils and Water Management (BSWM) and National Organic Agriculture Program (NOAP)): Hands-on Training prior to delivery (Pax expected: 60, At least 1 day) - With meals and accommodation for 2 DAYS AND 1 NIGHT 2) For the Beneficiaries a) Demonstration of overall operation (mechanism and proper use of auxiliary parts), and maintenance of the machine by a knowledgeable and capable staff during delivery and inspection of SSCF b) Capacity Enhancement of beneficiaries per batch on the operation and maintenance of SSCF (Pax expected: 30-55 per batch (See attached Annex for details); 15 batches (1 batch per region)); Inclusive of the following: Meals and accommodation for 3 DAYS AND 2 NIGHTS - Max. of 2 participants per beneficiary - Representatives from BSWM, NOAP-NPCO and DA-RFO (RED, Focal Person and APCO) Training Kits per participant Hands-on Training (on-site with SSCF) - Should be near to the venue - With vehicle provision Within two (2) months after delivery Resource speakers from supplier	S. <u>Training Provision from Supplier:</u> 2) For the End-Users (Bureau of Soils and Water Management (BSWM) and National Organic Agriculture Program (NOAP)): Hands-on Training prior to delivery (Pax expected: 60, At least 1 day) -With meals 2) For the Beneficiaries a) Demonstration of overall operation (mechanism and proper use of auxiliary parts), and maintenance of the machine by a knowledgeable and capable staff during delivery and inspection of SSCF b) Capacity Enhancement of beneficiaries per batch on the operation and maintenance of SSCF (Pax expected: 30-55 per batch (See attached Annex for details); 15 batches (1 batch per region)); Inclusive of the following: Meals and accommodation for 2 Days and 1 Night - Max. of 2 participants per beneficiary - Representatives from BSWM, NOAP-NPCO and DA-RFO (RED, Focal Person and APCO) Training Kits (Notebooks, ballpen, ID) per participant Hands-on Training (on-site with SSCF) - Should be near to the venue - With vehicle provision Within 3 months after the inspection and acceptance. Resource speakers from supplier Please find the attached Cost estimates for the training requirement for your perusal (Annex A)

REMINDERS DURING THE PRE-BID CONFERENCE:

- GPPB Resolution No. 15-2021 dated October 14, 2021

For the purpose of updating the Certificate of Registration and Membership, **all Class “A” eligibility documents mentioned in Section 8.5**, supporting the veracity, authenticity and validity of the Certificate **SHALL remain current and updated**. The **failure by the prospective bidder to update its Certificate with the current and updated Class “A” eligibility documents shall result in the automatic suspension of the validity of its Certificate** until such time that all of the expired Class “A” eligibility documents has been updated.

Note: Please refer to the bidding document for the updated Section IX. Checklist of Technical and Financial Documents.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”

“Any lacking documents can cause the automatic disqualification of bids.”

- **Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary’s Certificate** in case of a corporation, partnership, or cooperative; or **Original Special Power of Attorney of all members of the joint venture** giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder;
- Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the required Percentage of the ABC)
Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Two percent (2%)
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
Bid Securing Declaration (Signed and Notarized)	

NOTE: Bidders SHALL use ATTACHED template of Bid Securing Declaration in the bidding document.

Other forms of Bid Securing Declaration will NOT BE ACCEPTED and SHALL BE RATED “FAILED”.

- Net Financial Contracting Capacity (NFCC):

The computation of a prospective bidder’s NFCC must be **at least equal to the ABC to be bid or, for procurement by lot, at least equal to the sum of all the ABCs of lots to which it participated.**

NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.

- **Sealing and marking of bid proposal- The bidder shall submit:**

1. One (1) ORIGINAL COPY.
2. One (1) DUPLICATE COPY.
3. One (1) PDF COPY in a USB – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

NOTE:

All photocopied documents must be stamped and signed “Certified True Copy”. And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).

For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.

○ **Reminders:**

- ✓ Bidders’ responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
 - ✓ Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
 - ✓ All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
 - ✓ Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
 - ✓ Schedule of Submission and Opening of Bids is subject to change due to Community Quarantine enforced by the government in line with the COVID-19 pandemic. For updates, please refer to the BSWM PhilGEPS posting (<https://www.philgeps.gov.ph/>) and BSWM Procurement Service FB page <https://www.facebook.com/bswmpms>.
 - ✓ Authorization letter and a copy of company ID shall be presented by the Representative of the Bidder who will submit the bid proposal and who will attend the Opening of Bids, on-site or online.
 - ✓ In case of withdrawal of submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
 - ✓ Bidders declared to have the Lowest/ Single Calculated Bid will be subject for post-qualification.
 - ✓ Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice. *Non-compliance can be grounds for post-disqualification.*
- A complete set of **Bidding Document** may be acquired by interested Bidders until **April 12, 2023, 3:00PM** from the address and website.

DEADLINE/SCHEDULE OF SUBMISSION AND OPENING OF BIDS:

Deadline of submission of bid proposals is on April 13, 2023, 9:00AM.

Opening of Bids is on April 13, 2023, 9:30AM at BSWM Convention Hall and via videoconferencing (Zoom).

For guidance and information of all concerned.

(Sgd)DENISE A. SOLANO
BAC Chairperson