



Republic of the Philippines
Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
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BSWM- BIDS AND AWARDS COMMITTEE
SUPPLEMENTAL BID BULLETIN NO. 1

CONTRACT: Supply and Delivery of various Office Supplies for CY 2024-
IB NO: BSWM 2024-03-031

This Addendum is being issued in accordance with Section 22.5.2 of the IRR of RA 9184, to clarify and modify some provisions of the Bidding Document. **THIS SHALL FORM AN INTEGRAL PART OF THE BID DOCUMENT. Likewise, the succeeding agreements and reminders were discussed during the Pre-Bid Conference held last March 14, 2024 at the BSWM Conference Hall and via Videoconferencing-Zoom.**

AMENDMENTS OF THE BIDDING DOCUMENT:

ORIGINAL	AMENDED
Section I. Invitation to Bid	Section I. Invitation to Bid
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before March 28, 2024, 9:00AM. Late bids shall not be accepted.	7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before April 4, 2024, 9:00AM . Late bids shall not be accepted.
8. Bid opening shall be on March 28, 2024, 9:30AM at the BSWM Convention Hall, 2nd Floor, SRDC Bldg., Visayas Ave. Cor. Elliptical Road, Diliman, Quezon City and through videoconferencing/webcasting via ZOOM and streamed live through BSWM Procurement Service FB Page. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.	8. Bid opening shall be on April 4, 2024, 9:30AM at the BSWM Convention Hall, 2nd Floor, SRDC Bldg., Visayas Ave. Cor. Elliptical Road, Diliman, Quezon City and through videoconferencing/webcasting via ZOOM and streamed live through BSWM Procurement Service FB Page. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
	Please see the attached Annex C for the Revised Section VII. Technical Specification, as well as sample pictures of supplies for reference.

REMINDERS DURING THE PRE-BID CONFERENCE:

RA 9184 Section 30.1:

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

“Any lacking document can cause the submitted bid be automatically rated failed.”

GPPB Resolution No. 15-2021 dated October 14, 2021

For the purpose of updating the Certificate of Registration and Membership, **all Class “A” eligibility documents** mentioned in Section 8.5, supporting the veracity, authenticity and validity of the Certificate **shall remain current and updated**. The **failure by the prospective bidder to update its Certificate with the current and updated Class “A” eligibility documents shall result in the automatic**



suspension of the validity of its Certificate until such time that all of the expired Class “A” eligibility documents has been updated.

- Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security Not less than the required Percentage of the ABC)
Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Two percent (2%)
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
Bid Securing Declaration (Signed and Notarized)	

NOTE: Bidders SHALL use ATTACHED template of Bid Securing Declaration.

Other forms of Bid Securing Declaration will NOT BE ACCEPTED and SHALL BE RATED “FAILED”.

Please note that your Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids.

- Net Financial Contracting Capacity (NFCC):

The computation of a prospective bidder’s NFCC must be **at least equal to the ABC to be bid** or, for procurement by lot, **at least equal to the sum of all the ABCs of lots to which it participated**.

NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.

Important Reminders:

Supplier **shall coordinate with the End-user and Property Management Unit for final schedule of delivery**.

To schedule the delivery, please click this link or scan the QR code:

<https://sites.google.com/view/pmu-scheduleofdelivery/home>



Sealing and Marking of Bid:

The bidders shall submit:

- ✓ One (1) ORIGINAL COPY.
- ✓ One (1) DUPLICATE COPY.
- ✓ One (1) PDF COPY in a USB – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

NOTE:

- All photocopied documents must be stamped and signed “Certified True Copy”.
- And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).

- For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.

Reminders:

- Bidders responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
- Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
- All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
- Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
- In case of withdrawal of submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
- Bidders declared to have the Lowest/ Single Calculated Bid will be subject for Post-qualification.
- Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice for Post qualification. Non-compliance can be grounds for post-disqualification.
- Winning Bidders declared to have the Lowest/Single Calculated and Responsive Bid shall submit its Performance Bond and Signed Framework Agreement within ten (10) calendar days from receipt of Notice to Execute Framework Agreement. Non-compliance can be grounds for forfeiture of award.
- Bidders shall comply **STRICTLY** with Section VI. Schedule of Requirement

Note:

NO EXTENSION shall be accepted/ entertained except on meritorious grounds. Late delivery without approved extension request shall be liable for liquidation damages in accordance with Section 3.1 Annex D of RA 9184.

Letter of extension shall receive by the BAC Secretariat before the lapse of the original delivery requirement.

Clause 4. Section II. Instruction to Bidders: Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

A complete set of Bidding Document may be acquired by interested Bidders until **April 3, 2024 3:00PM** from the address and website.

For guidance and information of all concerned.

(Sgd)DENISE A. SOLANO
BAC Chairperson

ANNEX A

BSWM Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of Bid Security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S

BID SECURING DECLARATION

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We shall furnish the required performance security within ten (10) calendar days in/ Case of receipt of Notice of Award (pursuant to GPPB Circular No. 04-2020 and GPPB Resolution No. 16-2020).
3. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
4. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day
of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

ANNEX B

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

ANNEX C

Section VII. Revised Technical Specifications

Item	Specification	Statement of Compliance
<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>		

Item No.	Unit	Item Description	Quantity	Statement of Compliance
1	set	TRAINING KITS inclusive of the following: * 1 pc - plastic envelope with holder and zipper (long) * 1 pc - Seminar ID badge with lace (11 cm x 9.5cm) * 1 pc - Ballpen (black, 0.5mm, retractable) * 1 pc - Alcohol (ethyl, 70% solution) 60ml * 6 pcs - Face mask (disposable protective mask, 3-ply with earloop, brand is FDA approved)	3120	
		Fund Source:		
		WRMD - INS VARIOUS - 705		
		WRMD - ESETS RICE - 2415		
2	set	TRAINING KITS (with ziplock) inclusive of the following: * 1 pc - Seminar ID badge with lace (11 cm x 9.5cm) * 1 pc - Ballpen (black, 0.5mm, retractable) * 1 pc - Alcohol (ethyl, 70% solution) 60ml * 6 pcs - Face mask (disposable protective mask, 3-ply with earloop, brand is FDA approved)	1430	
		Fund Source: WRMD - ESETS RICE		
3	box	RETRACTABLE GEL INK BALLPOINT PEN *Ballpoint Pen 0.5mm *Patented U-spring technology *12pcs/box		
		*Color : Black	90	
		Fund Source:		
		SCMD - MANILA BAY - 10		
		RECORDS - REGULAR - 6		
		PERSONNEL - REGULAR - 4		
		PMS - REGULAR - 70		
		*Color : Blue	1	
		Fund Source: RECORDS - REGULAR		
4	box	BALLPEN *Ballpoint Pen 0.5mm *Color: Black *25 pcs/box	200	
		Fund Source: CPIT - PAEF RICE		
5	box	CLIP *Backfold *Black		

		*All metal *Clamping *12 pcs per box		
		*19mm	50	
		*25mm	50	
		*32mm	50	
		Fund Source: LSD - NSHP		
6	ream	A3 SIZE BOND PAPER *High Speed Premium Copy Paper, 500 sheets per ream, 70 gsm	2	
		Fund Source: HILLPEZ - NSHP		
		*Multi-purpose, 500 sheets per ream, 80 gsm	10	
		Fund Source: PERSONNEL - REGULAR		
7	ream	A4 SIZE BOND PAPER *Multi-purpose, 500 sheets per ream, 70 gsm	33	
		Fund Source:		
		HIGHPEZ - REGULAR - 13		
		PERSONNEL - REGULAR - 20		
		*Multi-copy, 500 sheets per ream, 80 gsm	1593	
		Fund Source:		
		PMS - REGULAR - 77		
		HILLPEZ - NSHP - 133		
		GSITD - NSHP - 52		
		CPIT - STO-FPMA-HVCDP - 88		
		CPIT - STO-FPMA-OAP - 222		
		CPIT - PAEF RICE - 888		
		CPIT - PAEF CORN - 133		
		*Multi-copy, 500 sheets per ream, 90 gsm	40	
		Fund Source: SSD - REGULAR		
8	ream	LEGAL SIZE BOND PAPER *Multi-purpose, 500 sheets per ream, 70 gsm	26	
		Fund Source:		
		HIGHPEZ - REGULAR - 6		
		PERSONNEL - REGULAR - 20		
		*Multi-copy, 500 sheets per ream, 80 gsm	1445	
		Fund Source:		
		PMS - REGULAR - 78		
		GSITD - NSHP - 24		
		CPIT - STO-FPMA-HVCDP - 89		
		CPIT - STO-FPMA-OAP - 224		
		CPIT - PAEF RICE - 896		
		CPIT - PAEF CORN - 134		
		*Multi-copy, 500 sheets per ream, 90 gsm	35	
		Fund Source: SSD - REGULAR		
9	pc	A4 SIZE CERTIFICATE HOLDER *8.27in x 11.69in *Super clear transparency *With flap to prevent certificates from falling off *With 2 hangers for portrait and landscape orientations	7400	
		Fund Source:		
		CPIT - STO-FPMA-HVCDP - 200		
		CPIT - STO-FPMA-OAP - 500		
		CPIT - ESETS OAP - 500		
		CPIT - PAEF RICE - 6000		
		CPIT - PAEF CORN - 200		
		*Blue	690	
		Fund Source:		
		LSD - PD 1435 - 670		
		SCMD - REGULAR - 20		
		* Navy Blue	10	
		Fund Source: SCMD - MANILA BAY		
		*Assorted colors		
		Fund Source:	4030	
		WRMD - ESETS RICE - 3385		
		WRMD - INS VARIOUS - 575		
		PERSONNEL - REGULAR - 70		

10	pc	A4 SIZE CERTIFICATE FRAME , Dark Green	10	
		Fund Source: SCMD - MANILA BAY		
11	pc	CLIPBOARD *Dimension: 9in x 1in x 13.5in *Material: Plastic *Color: Black, Blue	200	
		Fund Source: CPIT - PAEF RICE		
12	pack	COLORED PAPER *A4 Size *Assorted colors *10sheets/pack	10	
		Fund Source: SCMD - REGULAR		
13	box	COMPUTER CONTINUOUS FORMS *1 ply *13" x 9-1/2" *plain *GSP bond *70 gsm	4	
		Fund Source: PERSONNEL - REGULAR		
14	pc	CORRUGATED BOX *60x36x32cm *Single Wall *2-3mm thickness	460	
		Fund Source:		
		CPIT - STO-FPMA-OAP - 200		
		CPIT - ESETS OAP - 200		
		CPIT - STO-FPMA-HVCDP - 30		
		CPIT - PAEF CORN - 30		
15	pc	CUTTING MAT , 18"x24"	2	
		Fund Source: LIBRARY - REGULAR		
16	pc	DISH RACK PURE STAINLESS CABINET STYLE *Size: Length = 18" Width = 12" Height = 34" *Color: Pure stainless *3 layers	1	
		Fund Source: DO - REGULAR		
17	roll	DOUBLE LOOP RING WIRE BINDING SPOOL *Binding Capacity: 9.5mm *Wire Thickness: 0.90mm (at least) *Diameter: 7/16" *Length: 32,000 Loops	1	
		Fund Source: PMS - REGULAR		
18	pc	SHORT SIZE EXPANDING PLASTIC ENVELOPE *Clear, without handle, with button lock	20	
		Fund Source: HILLPEZ - NSHP		
19	pc	LEGAL EXPANDING PLASTIC ENVELOPE *With handle and durable pushlock		
		*Clear	130	
		Fund Source:		
		SCMD - STO-ROADMAP - 50		
		SCMD - MANILA BAY - 50		
		HILLPEZ - NSHP - 30		
		*Assorted colors	20	
		Fund Source: HILLPEZ - NSHP		
		*Without handle and durable pushlock *Clear	30	
		Fund Source: HILLPEZ - NSHP		
20	box	LONG ENVELOPE EXPANDING KRAFT *Expanded Envelope with garterize *Color: Kraft / Brown *100 pcs/box	81	
		Fund Source:		
		CPIT - STO-FPMA-HVCDP - 1		

		CPIT - STO-FPMA-OAP - 50		
		CPIT - ESETS OAP - 20		
		CPIT - PAEF CORN - 2		
		LSD - PD 1435 - 8		
21	pc	EXTENSION CORD		
		*3-Gang, with 3 USB Outlet	1	
		Fund Source: RECORDS - REGULAR		
		*6-Gang, with switch per gang, heavy duty, 5 meters	10	
		Fund Source:		
		PMS - REGULAR - 5		
		RECORDS - REGULAR - 2		
		PERSONNEL - REGULAR - 3		
22	box	METAL PAPER FASTENER	115	
		*Metal, non corroding		
		*Thickness: Base with prongs and Compressor: 0.30mm (min.)		
		*Able to hold 25 mm thick of Multipurpose Paper		
		*70mm between prongs		
		*50 sets/box		
		Fund Source:		
		LSD - PD 1435 - 5		
		LSD - NSHP - 20		
		CPIT - ESETS OAP - 15		
		CPIT - PAEF RICE - 75		
23	pc	FILE STORAGE BOX		
		*Atleast 11 x 15 5/8 x 11 inch		
		*Material: Thick Chip Board		
		*with Lid		
		*with plastic pocket for label		
		*Black	118	
		Fund Source:		
		PMS - REGULAR - 10		
		GSITD - NSHP - 25		
		INFO- REGULAR - 5		
		CPIT - STO-FPMA-OAP - 23		
		CPIT - ESETS OAP - 25		
		CPIT - PAEF RICE - 30		
		*Blue	6	
		Fund Source: SCMD - ROADMAP		
24	pc	LEGAL HARD COVER ARCHFILE FOLDER	10	
		Specification:		
		*Product details of Lever Arch File Folder 2 and 3" With Ring Binder And Metal Long Size		
		*Material: Hard Cardboard		
		*Size: width 28cm Lenght 35cm Height 5cm		
		*Suitable for: Legal Size / 2 inches		
		*Store paperwork, documents or school work in this lever arch folder.		
		*This folder operates by a lever arch mechanism with paper clamp for extra capacity		
		*Easy removal of papers		
		Fund Source:		
		BGA - REGULAR - 5		
		INFO - REGULAR - 5		
25	pc	DATA FOLDER WITH TAGLIA LOCK	25	
		*Size: 3x9x15.5 inches (at least)		
		*Color: black or blue		
		*Legal		
		Fund Source: GSITD - NSHP		
26	pc	LEGAL DATA FILE FOLDER	20	
		*Blue		
		*Portrait or vertical		
		Fund Source: PERSONNEL - REGULAR		

27	pc	LEVER ARCHFILE HORIZONTAL *Dimension: (3x9.5x16in)	200	
		Fund Source: CPIT - STO-FPMA-HVCDP		
28	pack	A4 FOLDER *White *8.3x11.7 *100pcs/pack	2	
		Fund Source: LSD - NSHP		
29	pack	LEGAL FOLDER *White *8.5x13 *100pcs/pack	8	
		Fund Source:		
		PERSONNEL - REGULAR - 6		
		LSD - NSHP - 2		
30	pack	FILE TAB DIVIDER *5 colored file divider *Assorted colors per pack		
		*Legal Size	275	
		Fund Source:		
		PMS - REGULAR - 250		
		GSITD - REGULAR - 25		
		*A4 Size	55	
		Fund Source:		
		PERSONNEL - REGULAR - 30		
		GSITD - REGULAR - 25		
31	pack	FOLDER L TYPE *Plastic Clear Transparent Folder *12pcs per pack		
		*Legal Size	253	
		Fund Source:		
		CPIT - STO-FPMA-OAP - 178		
		CPIT - ESETS OAP - 35		
		PMS - REGULAR - 40		
		*A4 Size	40	
		Fund Source: PMS - REGULAR		
32	jar	GLUE , all-purpose, 200gms, with applicator, non-toxic	2	
		Fund Source: LSD - PD 1435		
33	pc	GLUE STICK , 22grams	10	
		Fund Source: LIBRARY - REGULAR		
34	pack	ID HOLDER *with Lace *horizontal *10pcs/pack *transparent with zip lock *Size: A7 (105x74mm)	777	
		Fund Source:		
		LSD - PD 1435 - 320		
		SCMD - REGULAR - 100		
		PMS - REGULAR - 357		
35	bundle	ID LACE for Office *12pcs/bundle		
		*Black	10	
		*Blue	10	
		Fund Source: HILLPEZ - NSHP		
36	pack	ID CASE *B4 Size *Vertical *Plastic *20pcs/pack *Clear *Tear resistance and flexible	20	

		Fund Source: PERSONNEL - REGULAR		
37	box	ID CARD CASE HOLDER *With lace *50 pcs/box	100	
		Fund Source: CPIT - PAEF RICE		
38	pack	ID HOLDER *Plastic *Transparent *With zip lock *Horizontal *HL-108HV 85 x 100 mm *100 pcs/pack	3	
		Fund Source: HILLPEZ - NSHP		
39	box	LONG LAMINATING FILM , 250 mic, 22 2mmx335 mm, 100sheets/box	2	
40	box	A4 LAMINATING FILM , 250 mic, 216 mm x 303 mm, 100 sheets/box	3	
41	box	LAMINATING FILM/POUCHES PRE CUT SIZE *250 Micron thickness (Ideal for ID) *100 pcs/box (80 mm x 110 mm)	30	
42	box	LAMINATING FILM/POUCHES , 250 mic, 70 mmx100 mm, for ID, 100pcs/box	10	
		Fund Source: HILLPEZ - NSHP		
43	pc	LEGAL MAGAZINE BOX HORIZONTAL *With closed ends *Outside Dimension: *Width: 125mm (min) *Height: 230mm (min) *Length: 400mm (min) *Material: *Chipboard: 3mm thick (min) *Leatherette paper for outside cover *Coated paper for inside cover	30	
		Fund Source: CPIT - ESETS OAP		
44	pc	FILE FRAME/ FILE BAR/ MAGAZINE RACK *Wire Mesh *3 -Tier *At least 31.3 cm x 29.3 cm x 24 cm	6	
		Fund Source: HILLPEZ - NSHP		
45	roll	MANILA PAPER *Yellow *48 pcs/roll *36"x48" inches	5	
		Fund Source: WRMD-ESETS RICE		
46	box	PERMANENT MARKER *Tip: Felt, bullet type *Point: Medium *Structure: The barrel and the cap shall fit snugly or firmly to the barrel and of such structure tat will easy cap and uncap *12 pcs/box		
		*Ink Color: Green	20	
		Fund Source: CPIT - ESETS OAP		
		*Ink Color: Black	12	
		*Ink Color: Blue	8	
		*Ink Color: Red	4	
		Fund Source: LSD - NSHP		
47	pack	MOROCCO PAPER BINDING COVER *Long/Legal *230gsm *Color: White *100sheets per pack	50	
		Fund Source: PMS-REGULAR		

48	pad	POST IT NOTE (3x3in) *Color: Pastel Colors (100 sheets/pad) *Sticky Note Pad 3inches x 3inches		
		*76mm x 76mm	280	
		Fund Source:		
		CPIT - ESETS OAP - 133		
		CPIT - STO-FPMA-HVCDP - 40		
		CPIT - PAEF CORN - 67		
		LSD - NSHP - 40		
		*76mm x 100mm	50	
		Fund Source: LSD - NSHP		
49	pack	POST IT PAGE MARKERS *Attr: Page Marker *Color: Pastel Colors *Size:1/2X2" *Packaging Size: 500 markers per pack	150	
		Fund Source:		
		CPIT - ESETS OAP - 100		
		CPIT - PAEF CORN - 50		
50	pack	PAGE MARKER *5 colors, 100 flags, 11x43mm	10	
		Fund Source: SCMD - REGULAR		
		*Sign Here Flag 25, 4mm x 43.2.mm	10	
		Fund Source: BGA - REGULAR		
		*Sign Here, Yellow, 50x2 sheets	10	
		Fund Source: SCMD - REGULAR		
51	pc	COLUMNAR NOTEBOOK , 4 columns	150	
		Fund Source: LSD-NSHP		
52	pc	CUSTOMIZED NOTEBOOK *Soft bind notebook *No. of leaves: 40 leaves minimum *Notebook Cover: Cardboard (Glossy; color white with design and BSWM logo) *Notebook paper quality: 70 gsm *Dimension: 148mm x 200mm *coordinate with end user for more details	4550	
		Fund Source:		
		WRMD - INS VARIOUS - 705		
		WRMD - ESETS RICE - 3845		
53	ream	NOTEBOOK *10 pcs/ream *Type: Spiral *Leaves: at least 80 leaves	400	
		Fund Source: CPIT - PAEF RICE		
54	box	PAPER CLIP *Nickel Paper Clip (Regular) *Material: Steel *Color: Silver *Size: Length 29mm	30	
		Fund Source: CPIT - ESETS OAP		
55	box	PAPER CLIP , Vinyl/plastic coated		
		*50mm (Jumbo)	10	
		Fund Source:		
		LSD - PD 1435 - 5		
		LSD - NSHP - 5		
		*33mm	20	
		Fund Source:		
		LSD - PD 1435 - 10		
		LSD - NSHP - 10		
56	pc	PAPER CUTTER , A3 Size, Heavy Duty Metal	1	
		Fund Source: LIBRARY-REGULAR		

57	box	PARCHMENT PAPER *Size: A4 (8.27in x 11.69in) *100pcs per pack	121	
		Fund Source:		
		CPIT-ESETS OAP - 50		
		CPIT-STO-FPMA-HVCDP - 2		
		CPIT-PAEF CORN - 3		
		CPIT-PAEF RICE - 60		
		SCMD - MANILA BAY - 2		
		LSD - PD 1435 - 4		
58	pc	ULTRA FINE NEEDLE POINT PEN, 0.38mm		
		*Black	50	
		*Blue	50	
		Fund Source: LSD-NSHP		
59	pack	PHOTOPAPER		
		*Matte/ Satin *240gsm *10 sheets/pack	2	
		Fund Source: SCMD - REGULAR		
		*Matte *200gsm *20 sheets/pack	10	
		Fund Source: SCMD - MANILA BAY		
60	box	SOLID HEADED STEEL PIN, *26mm *20 pad/box *60 pcs pin/pad *Rust Resistant	10	
		Fund Source: WRMD-ESETS RICE		
61	roll	PLASTIC COVER, 0.40mm, 3yards/rolled	5	
		Fund Source: LIBRARY-REGULAR		
62	pack	PLASTIC DRINKING STRAW *100 gsm *10 inches *100 pcs/pack *Color: Red	25	
		Fund Source: WRMD - ESETS RICE		
63	unit	PLOTTER PAPER *Width: 36 inches *Length: at least 45 meters *Quality: at least 80 gsm	35	
		Fund Source: GSITD - NSHP		
64	pc	HEAVY DUTY PUNCHER (2 Hole) *Punching Capacity: 30 sheets of 70gsm Multipurpose Paper *Diameter of Hole: 7mm (approx) *Distance between two holes: 70mm (±0.5mm) center-to-center *Punching Depth: 12mm (±1mm)	35	
		Fund Source:		
		CPIT - ESETS OAP - 15		
		CPIT - PAEF RICE - 20		
65	pc	REVOLVING PUNCH PLIER *Hole sizes: 2.5 mm, 3 mm, 3.5 mm, 4 mm, 4.5 mm, and 5 mm	5	
		Fund Source: HILLPEZ - NSHP		
66	pack	PUSH PINS *100pcs/pack *Size: 23mm *Material: Steel Pin *Color: Assorted	20	
		Fund Source: CPIT - PAEF RICE		

67	box	PRINTABLE PVC PRE-CUT CARDS *For Direct ID Printing *250pcs/box *0.76mm	3	
		Fund Source: PERSONNEL-REGULAR		
68	pc	RECORD BOOK *Size: 214mm x 278mm min *300 pages	25	
		Fund Source: LSD-NSHP - 25		
69	pc	OFFICE SCISSORS *Heavy duty *Symmetrical blade *Overall Length: 160mm (min) *Length of the cutting blade: 1.70mm (min) *Thickness of the cutting blade: 1.70mm (min) *Length of Metal Handle (measure from the center of the binding rivet screw to the tip of the metal handle: 35mm (min)	67	
		Fund Source:		
		CPIT - ESETS OAP - 21		
		CPIT - PAEF CORN - 21		
		LSD - NSHP - 25		
70	box	SIGN PEN *Type: Liquid or gel *Tip: 0.5mm, needle type *With non slip rubber grip *With metal clip *One (1) piece barrel (non-refillable) *Writing Length: One (1) km (min) *12pcs per box		
		*Ink color: Black	318	
		Fund Source:		
		LSD - PD 1435 - 80		
		LSD - NSHP - 17		
		CPIT - STO-FPMA-HVCDP - 6		
		CPIT - ESETS OAP - 50		
		CPIT - PAEF RICE - 150		
		CPIT - PAEF CORN - 15		
		*Ink color: Blue	92	
		Fund Source:		
		LSD - PD 1435 - 80		
		LSD - NSHP - 12		
		*Ink color: Red	10	
		Fund Source: LSD - PD 1435		
		*Ink color: Green	20	
		Fund Source: CPIT - ESETS OAP		
71	ream	A4 SIZE CERTIFICATE PAPER LAID SPECIALTY PAPER *200gsm thick board *100 sheets per ream *pale cream	20	
		Fund Source: PMS - REGULAR		
72	pack	A4 SIZE SPECIALTY PAPER *Cream *100pcs/pack *180gsm	29	
		Fund Source:		
		WRMD - INS VARIOUS - 5		
		WRMD - ESETS RICE - 24		
		*White *160gsm *10sheets/pack	10	
		Fund Source: SCMD - REGULAR		
		*Board *White/cream *90gsm *500pcs/ream	1	

		Fund Source: PERSONNEL - REGULAR		
73	pc	CUSTOMIZED RUBBER STAMP *Basic text *3inches *4 Lines *Wood Handle *Coordinate with end-user for more details	3	
		Fund Source: LIBRARY - REGULAR		
74	pc	SELF-INKING STAMP *Personalized w/ Name and Designation of the following persons - S-825 (25 x 70 mm) for Signing and Receiving of Documents *Name - Font size 12 *Designation - Font size 10 *Font style: Cambria 1. Joven P. Espineli - (Agricultural Center Chief IV) - 2 pc 2. Leolito D. Siase - (Supervising Science Research Specialist) - 2 pc 3. Roosbelt P. Creencia - (Senior Science Research Specialist) - 2 pc 4. Melody M. Orogo - (Senior Agriculturist) - 2 pc *Coordinate with end-user for more details	8	
		*With Received and NSWRRDC HILLPEZ - S-825 (25 x 70 mm) for Receiving of Documents *Font style: Cambria 1. Received - Font size 14 2. NSWRRDC HILLPEZ - Font size 12 *Coordinate with end-user for more details	2	
		Fund Source: HILLPEZ - NSHP		
		*S-842 *1 line *Coordinate with end-user for content	2	
		*S-842 *2 lines *Coordinate with end-user for content	3	
		Fund Source: PERSONNEL - REGULAR		
		*4810, Date size: 3.8 mm	6	
		*4911, 38 x 14 mm	4	
		*4929, 50 x 30 mm	2	
		Fund Source: RECORDS - REGULAR		
75	pc	STAMP PAD		
		*for S-842	10	
		*for S-843	5	
		Fund Source: PERSONNEL - REGULAR		
76	pc	STAMP PAD INK, at least 20 ml, Black	10	
		Fund Source: CPIT-STO-FPMA-HVCDP		
77	pc	STAPLE REMOVER, Metal	6	
		Fund Source: RECORDS-REGULAR		
78	pack	A4 SIZE STICKER PAPER		
		*Matte *White *10 sheets/pack	20	
		Fund Source:		
		SCMD - REGULAR - 10		
		LIBRARY - REGULAR - 10		
		*Satin *White *80gsm *10 sheets/pack	74	
		Fund Source:		
		LSD - PD 1435 - 71		
		SCMD - MANILA BAY - 3		
79	pc	DOUBLE SIDED TAPE *White	60	






		*24mmx10m *3m		
		Fund Source:		
		BGA - REGULAR - 10		
		LSD - NSHP - 50		
80	pc	DUCT TAPE, 2in x 10m	5	
		Fund Source: BGA - REGULAR		
81	pc	PACKAGING TAPE (Packing Tape) *48mm / 2 Inches width *Size: 2x50meters	100	
		Fund Source: BGA - REGULAR		
82	roll	MASKING TAPE *At least 15 meters, 3/4 inches	20	
		*At least 15 meters, 1½ inches	20	
		Fund Source: HILLPEZ - NSHP		
		*24mm Length: 50 meters minimun	60	
		Fund Source:		
		LSD - NSHP - 50		
		LSD - PD 1435 - 10		
		*48mm Length: 50 meters minimun	10	
		Fund Source: LSD - PD 1435		
83	roll	TAPE *Transparent *24mm *Length: 50 meters minimun	260	
		Fund Source:		
		LSD - PD 1435 - 20		
		LSD - NSHP - 100		
		PMS - REGULAR - 140		
		*Transparent *48mm *Length: 50 meters minimun	120	
		Fund Source:		
		LSD - PD 1435 - 20		
		LSD - NSHP - 100		
84	pc	HANDHELD PACKAGING TAPE DISPENSER, 48mm	1	
		Fund Source: LIBRARY - REGULAR		
85	set	THERMAL PAPER *Shape: Continuous *Roll width including waste: 61 *Label width: 55mm *Length: 25meters *Paper Type: Sticker *Barcode Printer (Brother TD2130N)	200	
		Fund Source: LSD - NSHP		
86	pc	METAL TRAY DESK ORGANIZER *Heavy duty *Three layer *Color Black *Size 30x25x38cm	5	
		Fund Source: DO - REGULAR		
87	pc	CLEVER SPACES STAIR CLIMBER FOLDABLE TROLLEY CART WITH LID Specifications: *Color: Black *Vol. capacity: at least 65L *Carrying weight capacity: at least 77lbs (35kg) *Folded dimension: at least 19.68 in x 2.75 in x 14.17 in *Open cart dimension: at least 14.17 in x 19.68 in x 15.75 in	5	
		Fund Source:		
		INFO - REGULAR - 2		
		DO - REGULAR - 3		
		*		

88	pack	A4 SIZE VELLUM BOARD PAPER *200 gsm *30pcs/pack *White	10	
		Fund Source: LIBRARY - REGULAR		
		*220gsm *10sheets/pack *Inkjet friendly		
		*White	10	
		Fund Source: HILLPEZ - NSHP		
		*Pale cream	100	
		Fund Source: SCMD - MANILA BAY		
89	box	YMCKO Ribbon for Hiti CS-200e , 400 image rolls	2	
		Fund Source: PERSONNEL - REGULAR		


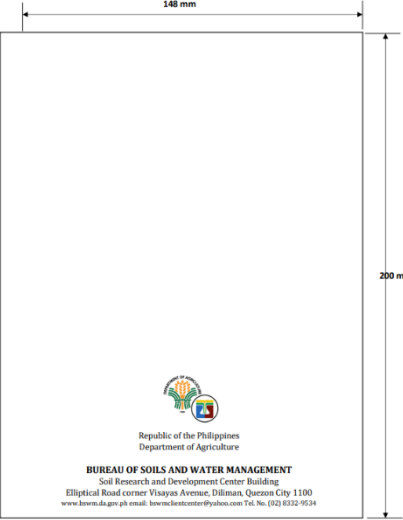
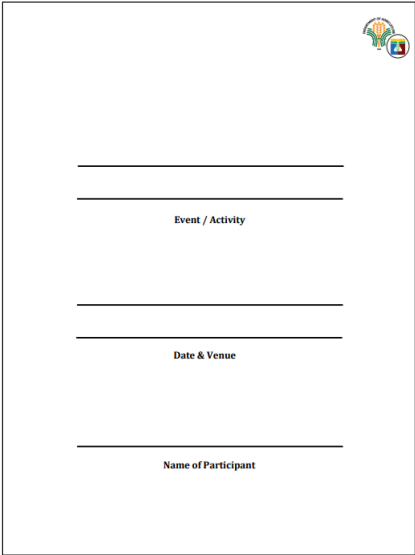
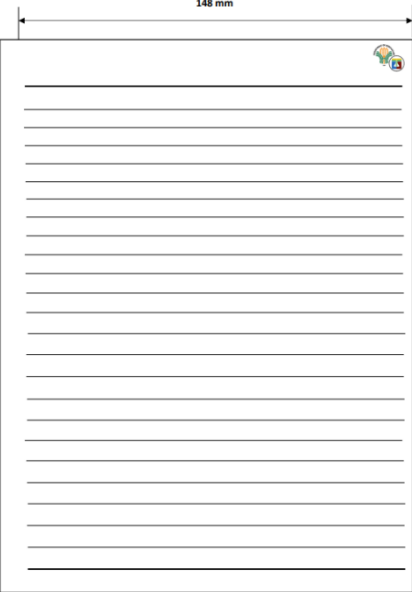


Name and Signature of Authorized Representative


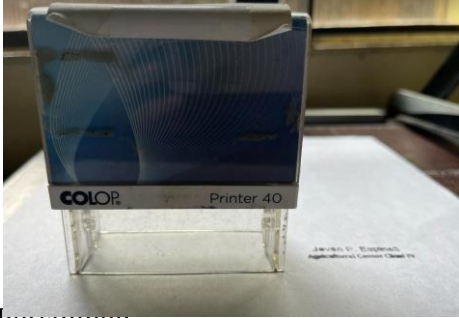





Company Name





SAMPLE PICTURES PER AGREEMENT DURING THE PRE-BID CONFERENCE:

ITEM NO.	END USER/S	ITEM	SAMPLE DESIGN
16	DO	Dish Rack Pure Stainless Cabinet Style	
17	PMS	Double Loop Ring Wire Binding Spool	
18	HILLPEZ	Short Size Expanding Plastic Envelope	
19	SCMD, HILLPEZ	Legal Expanding Plastic Envelope	
21	PMS, Records, Personnel	Extension Cord	

34	LSD, SCMD, PMS	ID Holder	
35	HILLPEZ	ID Lace for Office	 
37	CPIT	ID Card Case Holder	
38	HILLPEZ	ID Holder	
49	CPIT	Post It Page Markers	

52	WRMD	Customized Notebook	<div><div><div>FRONT COVER:</div><div></div></div><div><div>BACK COVER:</div><div></div></div><div><div>FIRST PAGE:</div><div></div><div><div>NOTEBOOK PAGES:</div><div></div></div><div><div>Logo:</div><div></div></div></div></div>
65	HILLPEZ	Revolving Punch Plier	<div></div>

73	Library	Customized Rubber Stamp	<div></div> <div><p>Republic of the Philippines Department of Agriculture BUREAU OF SOILS AND WATER MANAGEMENT LIBRARY</p><div><p>BSWM - INFORMATION UNIT</p><p>RECEIVED</p><p>DATE: _____ TIME: _____</p><p>BY: _____</p></div><div><p>BSWM - LIBRARY UNIT</p><p>RECEIVED</p><p>DATE: _____ TIME: _____</p><p>BY: _____</p></div></div>
74	HILLPEZ, Personnel, Records	Self-Inking Stamp	<div><p>HillPEZ:</p><div></div><p>Personnel:</p><div></div></div> <div><p>Records:</p><div><p>4810</p></div><div><p>4911</p></div></div> <div><p>17 NOV 2020</p><p>Date size: 3.8 mm</p><p>Max. text plate size: 38 x 14 mm</p></div>

			<div>4929</div> <div>  <div> <i>Salon Madelaine</i> 22, Rue Magdeleine Gerard 51100 Reims, France Tel. 03 26 47 11 55 • Fax - 55 </div> </div> <div> Max. text plate size: 50 x 30 mm </div>
87	Info, DO	Clever Spaces Stair Climber Foldable Trolley Cart with Lid	<div>    </div>
89	Personnel	YMCKO Ribbon for Hiti CS-200e	