



Republic of the Philippines
Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
SRDC Building Elliptical Road corner Visayas Avenue,
Diliman, Quezon City 1101
customers.center@bswm.da.gov.ph
Tel. no. (632) 8273-2474 local 3202

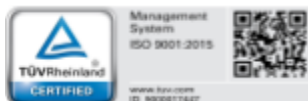
BSWM- BIDS AND AWARDS COMMITTEE
SUPPLEMENTAL BID BULLETIN NO. 1

CONTRACT: Provision for Quarterly Preventive Maintenance of various Air-conditioning Units in BSWM Central Office for CY 2025 - IB No. BSWM 2025-02-035

This Addendum is being issued in accordance with Section 22.5.2 of the IRR of RA 9184, to clarify and modify some provisions of the Bidding Document. **THIS SHALL FORM AS AN INTEGRAL PART OF THE BID DOCUMENT.** Likewise, the succeeding agreements and reminders were discussed during the Pre-Bid Conference held last February 20, 2025, at the BSWM Function Room and via Videoconferencing-Zoom.

I. AMENDMENTS OF THE BIDDING DOCUMENT:

ORIGINAL	AMENDED
<p><u>Section III. Bid Data Sheet</u></p> <p>Documents comprising the Bid: Eligibility and Technical Components</p> <p>1. <u>Certificate of Site Inspection</u></p>	<p><u>Section III. Bid Data Sheet, ITB Clause 10</u></p> <p>Additional Requirement to submit as part of the Technical Proposal:</p> <p>1. <u>Certificate of Site Inspection</u> validated/signed by the End-user - schedule, venue and contact person: as stated in the bidding document</p> <p><i>Note: Interested bidder must present a proof as a technical personnel from the company (to ensure that the personnel to conduct site inspection has technical expertise on the project)</i></p> <p>2. <u>Certificate of Availability of Items</u></p> <p>Items listed in the Revised Terms of Reference <i>Item No. 9 of Responsibility of the Contractor</i></p> <p>3. <u>Performance Evaluation with at least Very Satisfactory Rating (or other similar document)</u> from the declared SLCC.</p> <p>4. <u>Eligibility Requirement (Technicians)-</u> Bidder shall submit the curriculum vitae/resume of the Technicians with their qualifications and relevant document for evaluation purposes as required and stated in the Terms of Reference:</p> <ul style="list-style-type: none">• Technicians with TESDA NC II Certificate; and• at least One (1) Technician with TESDA NC III Certificate.• Technicians should have at least two



ORIGINAL	AMENDED
	<p>years of employment with the company.</p> <ul style="list-style-type: none"> Technicians must have completed necessary training within the last two (2) years with an Aircon Brand Manufacturer, as shown by training certificates
	<p><u>Section III. Bid Data Sheet, ITB Clause 20.</u></p> <p><u>Post Qualification additional requirement:</u></p> <p>1. Certificate of Accreditation from at least five (5) companies/suppliers. This is to ensure the availability of needed parts for replacement.</p>
	<p><u>Section VII. Revised Terms of Reference</u></p> <p><i>Please see Annex A of this Bid Bulletin.</i></p>

II. CLARIFICATIONS RAISED DURING PREBID CONFERENCE:

CLARIFICATIONS	AGREEMENT
1. On the SLCC, are we going to list all completed contracts?	<i>For this project, the Bidder shall have an SLCC - one (1) contract similar to the Project equivalent to at least 25% of the total ABC.</i>
2. Where should we put the flash drive?	<i>The flash drive containing your Technical Proposal should be placed inside the Duplicate Copy of the Technical Proposal, while the flash drive containing your Financial Proposal should be placed inside the Duplicate Copy of the Financial Proposal.</i>
3. Is TESDA NCII still required even if our technicians have several years of experience in this service?	<i>Yes.</i>

REMINDERS DURING THE PRE-BID CONFERENCE:

RA 9184 Section 30.1:

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

“Any lacking document can cause the submitted bid to be automatically rated failed.”

GPPB Resolution No. 15-2021 dated October 14, 2021

For the purpose of updating the Certificate of Registration and Membership, **all Class “A” eligibility documents** mentioned in Section 8.5, supporting the veracity, authenticity and validity of the Certificate **shall remain current and updated**. The **failure by the prospective bidder to update its Certificate**

with the current and updated Class “A” eligibility documents shall result in the automatic suspension of the validity of its Certificate until such time that all of the expired Class “A” eligibility documents has been updated.

- Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the required Percentage of the ABC)
Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Two percent (2%)
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
Bid Securing Declaration (Signed and Notarized)	

NOTE: Bidders SHALL use ATTACHED template of Bid Securing Declaration.

Other forms of Bid Securing Declaration will NOT BE ACCEPTED and SHALL BE RATED “FAILED”.

Please note that your Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids.

- Net Financial Contracting Capacity (NFCC):

The computation of a prospective bidder’s NFCC must be **at least equal to the ABC to be bid** or, for procurement by lot, **at least equal to the sum of all the ABCs of lots to which it participated**.

NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.

Important Reminders:

Supplier **shall coordinate with the End-user and Property Management Unit for the final schedule of delivery**.

To schedule the delivery, please click this link or scan the QR code:

<https://sites.google.com/view/pmu-scheduleofdelivery/home>



Sealing and Marking of Bid:

- The bidders shall submit:**
- ✓ One (1) ORIGINAL COPY.
 - ✓ One (1) DUPLICATE COPY.

- ✓ One (1) PDF COPY in a USB – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

NOTE:

- All photocopied documents must be stamped and signed “Certified True Copy”.
- And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).
- For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.
- **One (1) bid proposal for each lot participated in**, if applicable.

Reminders:

- Bidders responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
- Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
- All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
- Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
- In case of withdrawal of submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
- Bidders declared to have the Lowest/ Single Calculated Bid will be subject for Post-qualification.
- Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice for Post qualification. Non-compliance can be grounds for post-disqualification.
- Winning Bidders declared to have the Lowest/Single Calculated and Responsive Bid shall submit its Performance Bond and Signed Contract Agreement within ten (10) calendar days from receipt of Notice of Award. Non-compliance can be grounds for forfeiture of award.
- Bidders shall comply **STRICTLY** with Section VI. Schedule of Requirement

Note:

NO EXTENSION shall be accepted/ entertained except on meritorious grounds. Late delivery without approved extension request shall be liable for liquidation damages in accordance with Section 3.1 Annex D of RA 9184.

Letter of extension shall be received by the BAC Secretariat before the lapse of the original delivery requirement.

Clause 4. Section II. Instruction to Bidders: Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

Interested Bidders **may acquire the bidding documents until March 05, 2025, 3:00PM** at the BSWM Procurement Management Section, 2nd Floor, SRDC Bldg. Visayas Ave., Diliman, Quezon City.

DEADLINE/SCHEDULE OF SUBMISSION AND OPENING OF BIDS:

The deadline of **submission of bid proposals** is on **March 06, 2025, 9:00AM**. Late submission shall not be accepted. **Opening of Bids** is on **March 06, 2025, 9:30AM** at BSWM Convention Hall and via videoconferencing.

For guidance and information of all concerned.

DENISE A. SOLANO
BAC Chairperson



ANNEX A

REVISED SECTION VII. TECHNICAL SPECIFICATIONS

Specifications					Statement of Compliance
TERMS OF REFERENCE AND CONDITIONS					
I. TITLE					
Preventive maintenance of various BSWM Air-conditioners					
II. OBJECTIVES					
To ensure optimal performance, longevity, and maximum efficiency of the air-conditioning units.					
III. TYPES AND NUMBER OF UNITS					
TYPE		No. of units			
Split Type (Ceiling/Wall) 1.5HP – 4HP		140			
Split Type (Ceiling/Wall/Floor) 3TR – 5TR		32			
Split Type (Ducted) 10-20TR		5			
TOTAL NO		177			
IV. CONTRACT PRICE UNIT/GENERAL CLEANING (QUARTERLY)					
TYPE	QTY	UNIT	UNIT COST	TOTAL COST	
Split Type (Ceiling/Wall) 1.5HP – 4HP	140	un	2,400	336,000	
Split Type (Ceiling/Wall/ Floor)3TR – 5TR	32	un	3,300	105,600	
Split Type Ducted) 10-20TR	5	un	16,100	80,500	
Cost per Quarterly General Cleaning				522,100	
Final Cost for 3 Quarters (Inclusive of VAT and all applicable taxes)				1,566,300	
V. BSWM AIRCON LOCATIONS					
1 ST FLOOR					
No.	OFFICE	AIRCON UNIT			
1.	RECORDS	KOPPEL FLOOR MOUNT	3TR	EXISTING	
2.		AUX WALL MOUNT	3HP	EXISTING	
3.	BUDGET	KOLIN WALL MOUNT	2.5HP	EXISTING	
4.		KOLIN WALL MOUNT	2.5HP	EXISTING	

Specifications					Statement of Compliance	
5.		CARRIER WALL MOUNT	1.5HP	EXISTING		
6.	CUSTOMER CENTER	HYUNDAI WALL MOUNT	1.5HP	EXISTING		
7.	BGA	GREE WALL MOUNT	2.5HP	EXISTING		
8.		GREE WALL MOUNT	2.5HP	EXISTING		
9.		MATRIX WALL MOUNT	2.5HP	EXISTING		
10.	CASHIER	KOLIN FLOOR MOUNT	3TR	EXISTING		
11.		CARRIER WALL MOUNT	3HP	EXISTING		
12.	COA	KOLIN FLOOR MOUNT	3TR	EXISTING		
13.		CARRIER WALL MOUNT	2.5HP	EXISTING		
14.		CARRIER WALL MOUNT	2.HP	EXISTING		
15.	ACCOUNTING	KOLIN FLOOR MOUNT	3TR	EXISTING		
16.		MIDEA FLOOR MOUNT	5TR	EXISTING		
17.	DRIVER'S LOUNGE	GREE WALL MOUNT	1.5HP	EXISTING		
18.	SOIL CONSERVATION	CARRIER WALL MOUNT	3HP	EXISTING		
19.		CARRIER WALL MOUNT	2.5HP	EXISTING		
20.		KOLIN WALL MOUNT	2.5HP	EXISTING		
21.	OFFICE OF CHIEF SCMD	KOLIN CEILING	3TR	EXISTING		
22.	WATER DIVISION	CARRIER WALL MOUNT	3HP	EXISTING		
23.		CARRIER WALL MOUNT	3HP	EXISTING		
24.		MIDEA WALL MOUNT	2.5HP	EXISTING		
25.		MIDEA WALL MOUNT	3HP	EXISTING		
26.	OFFICE OF CHIEF WATER	CARRIER WALL MOUNT	2.5HP	EXISTING		
27.	GSITD/ WATER EXTENSION	CARRIER WALL MOUNT	3HP	EXISTING		
28.		CARRIER WALL MOUNT	3HP	EXISTING		
29.		MIDEA WALL MOUNT	3HP	EXISTING		
30.	SOIL SURVEY	MATRIX CEILING MOUNT	3HP	EXISTING		
31.		MATRIX CEILING MOUNT	3HP	EXISTING		
32.		CARRIER WALL MOUNT	3HP	EXISTING		
33.		CARRIER WALL MOUNT	3HP	EXISTING		
34.	OFFICE OF CHIEF SURVEY	MATRIX WALL MOUNT	1.5HP	EXISTING		
2 ND FLOOR						
No.	OFFICE	AIRCON UNIT				
35.	PRESIDENTIAL DECREE 1435 STAFF ROOM	TCL WALL MOUNT	1.5HP	EXISTING		
36.	NSHP OFFICE	TCL WALL MOUNT	1.5HP	EXISTING		
37.	D.O. ADMINISTRATIVE STAFF ROOM	TCL WALL MOUNT	1.5HP	EXISTING		
38.	D.O CONFERENCE ROOM	LG CEILING	4HP	EXISTING		
39.	ASSISTANT DIRECTOR'S OFFICE	KOPPEL WALL MOUNT	2.5HP	EXISTING		
40.	D.O RECEIVING	CARRIER WALL MOUNT	3HP	EXISTING		
41.		MIDEA WALL MOUNT	3HP	EXISTING		
42.	CPIT OPERATIONS	VISSION WALL MOUNT	1.5HP	EXISTING		

Specifications					Statement of Compliance
		MOUNT			
83.		PANASONIC WALL MOUNT	2HP	EXISTING	
84.		PANASONIC WALL MOUNT	2HP	EXISTING	
85.	WEIGHING AREA	HYUNDAI WALL MOUNT	2HP	EXISTING	
86.		KOPPEL WALL MOUNT	1.5HP	EXISTING	
87.	SOIL SAMPLING	HYUNDAI CEILING	4HP	EXISTING	
88.	CHEM LAB 1	LG CEILING	4HP	EXISTING	
89.	CHEM LAB 2	KOLIN FLOOR MOUNT	5TR	EXISTING	
90.		LG CEILING	4HP	EXISTING	
91.	SOIL FERTILITY AND NUTRIENTS MANAGEMENT SECTION (RESEARCH)	CARRIER WALL MOUNT	2.5HP	EXISTING	
92.	SOIL AND WATER QUALITY IMPROVEMENT SECTION (RESEARCH)	MIDEA WALL MOUNT	3HP	EXISTING	
93.	SOIL AND WATER QUALITY IMPROVEMENT LABORATORY (RESEARCH)	KOLIN FLOOR MOUNT	5TR	EXISTING	
94.		CARRIER WALL MOUNT	3HP	EXISTING	
95.	SOIL AND WATER QUALITY IMPROVEMENT INSTRUMENT ROOM (RESEARCH)	SAMSUNG WALL MOUNT	1.5HP	EXISTING	
96.		MIDEA WALL MOUNT	1.5HP	EXISTING	
97.		CARRIER WALL MOUNT	2.5HP	EXISTING	
98.	SOIL AND WATER QUALITY IMPROVEMENT WEIGHING ROOM (RESEARCH)	KOLIN CEILING MOUNT	2.5HP	EXISTING	
99.	CONFERENCE ROOM (RESEARCH)	MATRIX WALL MOUNT	3HP	EXISTING	
100.	INSTRUMENT ROOM	HYUNDAI CEILING	4HP	EXISTING	
101.		LG CEILING	4HP	EXISTING	
102.	SOIL TEST KIT	LG CEILING MOUNT	4HP	EXISTING	
103.		LG CEILING MOUNT	4HP	EXISTING	
104.	PANTRY	CARRIER CEILING MOUNT	4HP	EXISTING	
105.	RAPID SOIL TEST AND WATER CHEMISTRY	LG CEILING	4HP	EXISTING	
106.	CHEMICAL ANALYSIS SECTION	LG CEILING	4HP	EXISTING	
107.	TEIHM	HYUNDAI WALL MOUNT	2.5HP	EXISTING	
108.		KOLIN FLOOR MOUNT	5TR	EXISTING	
4 TH FLOOR					
	OFFICE	AIRCON UNIT			
109.	OFFICE OF THE CHIEF SWRRD	MATRIX WALL MOUNT	2HP	EXISTING	
110.	RESEARCH POLICY ROOM	MATRIX WALL MOUNT	2.5H P	EXISTING	
111.	OFFICE OF THE SUPERVISING	MATRIX WALL MOUNT	2.5H P	EXISTING	

Specifications	Statement of Compliance
<p>WORK SCHEDULE</p> <ol style="list-style-type: none"> 1. April to June, 2025- General Cleaning/Regular Check up 2. July to September, 2025- General Cleaning/Regular Check up 3. October to December, 2025- General Cleaning/Regular Check up <p>VII. SCOPE OF WORK</p> <ol style="list-style-type: none"> 1. Checking/estimate upon request shall be free of charge. Maintenance shall be handled by a single service provider to ensure consistency and accountability. As such, all repairs from checking, to estimate, to repair and provision of minor parts needed shall be provided by the supplier. <p>VIII. REPORTING</p> <ol style="list-style-type: none"> 1. The contractor/supplier must submit a service report and documentation reports upon completion of each day's general cleaning to the Building and Grounds Administration. The documentation/reports shall include photo evidence taken before, during and after the cleaning of each air-conditioning unit. 2. The contractor shall submit a Service Report of the materials/spare parts and consumable items to be replaced within three (3) days after the checkup for review/approval and procurement by the Bureau of Soils and Water Management. 3. Regular maintenance reports as certified by BGA Head shall be a pre-requisite for payments. <p>IX. RESPONSIBILITY OF THE CONTRACTOR</p> <ol style="list-style-type: none"> 1. The contractor/supplier shall be responsible for any accidental damage of the air-condition unit occurred during the performance of their job. 2. The contractor/supplier shall provide the necessary tools and equipment to be used such as pressurized water compressor, push-cart, temperature reader and other equipment. 3. The contractor/supplier shall provide the basic cleaning materials and chemicals (as needed) to undertake the preventive and regular maintenance. 4. The contractor/supplier shall provide safety tools and equipment such as personal protective equipment. 5. The contractor shall submit to the BGA the schedule of activities at least three (3) days in advance. This is to ensure the availability of BSWM inspectors on the scheduled dates. 6. The contractor shall be responsible in providing necessary labor for required repairs. 7. Such others as may be necessary to maintain the optimum performance of the units and as may be required by the bureau. 8. The contractor shall submit Performance Evaluation with at least Very Satisfactory Rating (or other similar document) in Preventive Maintenance from the declared SLCC. (To be submitted during Opening of Bids). 9. The contractor must submit a Certificate of Availability of the following items (To be submitted during Opening of Bids): basic hand tools, copper tubing tools, refrigeration tools such as manifold gauge set, vacuum pump, pressure washer, clamp meter, thermal scanner, humidity scanner, welding machine and multi tester. (Verification during Post Qualification) 10. The contractor must submit during Post-Qualification a Certificate of 	

Specifications	Statement of Compliance
<p>Accreditation from at least five (5) companies/suppliers. This is to ensure the availability of needed parts for replacement.</p> <p><u>Additional Requirement to be submitted as part of the Technical Proposal:</u></p> <p><u>Eligibility Requirement (Technicians)-</u> Bidder shall submit the curriculum vitae/resume of the Technicians with their qualifications and relevant document for evaluation purposes as required and stated in the Terms of Reference:</p> <ul style="list-style-type: none">• Technicians with TESDA NC II Certificate; and• at least One (1) Technician with TESDA NC III Certificate.• Technicians should have at least two years of employment with the company.• Technicians must have completed necessary training within the last two (2) years with an Aircon Brand Manufacturer, as shown by training certificates <p>X. TERMS OF PAYMENT/ PAYMENT SCHEME</p> <p>The BSWM shall pay the contracted service provider after the completion of the actual services rendered per quarter and upon receipt of the billing statement/ statement of account and other documents required for the processing of payment.</p>	

Annex B

BSWM Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of Bid Security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S

BID SECURING DECLARATION

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We shall furnish the required performance security within ten (10) calendar days in/ Case of receipt of Notice of Award (pursuant to GPPB Circular No. 04-2020 and GPPB Resolution No. 16-2020).
3. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
4. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



ANNEX C

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

0. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

0. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

0. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

0. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

0. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

0. *[Name of Bidder]* complies with existing labor laws and standards; and

0. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- a. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- a. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- a. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

0. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

0. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]