



## BSWM- BIDS AND AWARDS COMMITTEE SUPPLEMENTAL BID BULLETIN NO. 1

**CONTRACT: Design and Build of Provincial Soil Laboratory (FY 2025 Continuing Fund) - IB NO: BSWM-2026-02-022**

This Addendum is being issued in accordance with Section 51.1.5 of RA 12009, to clarify and modify some provisions of the Bidding Document. **THIS SHALL FORM AN INTEGRAL PART OF THE BID DOCUMENT. Likewise, the succeeding agreements and reminders were discussed during the Pre-Bid Conference held last March 19, 2026 at the BSWM Lecture Room and via Videoconferencing-Zoom.**

### I. AMENDMENTS OF THE BIDDING DOCUMENT:

ORIGINAL	AMENDED												
<p><u>Section III. Bid Data Sheet</u></p> <p>Clause 12.1 and 12.2, and the following additional documents:</p> <ul style="list-style-type: none"> <li>• The Technical Proposal shall contain all the required documents for infrastructure projects under Section 54.2 (b) of the IRR of R.A 12009 and the following additional documents:               <ul style="list-style-type: none"> <li>○ Certificate of Site Inspection.</li> </ul> </li> <li>• The second envelope (Financial Proposal) shall contain all the required documents for infrastructure projects under Section 54.4 of the IRR of R.A 12009 and its following additional documents:               <ul style="list-style-type: none"> <li>○ Lump sum bid prices, which shall include the detailed engineering cost, in the prescribed Bid Form;</li> <li>○ Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid; and</li> <li>○ Cash flow by the quarter and payments schedule.</li> </ul> </li> </ul>	<p><u>Section III. Bid Data Sheet</u></p> <p>Clause 12.1 and 12.2, and the following additional documents:</p> <ul style="list-style-type: none"> <li>• The Technical Proposal shall contain all the required documents for infrastructure projects under Section 54.2 (b) of the IRR of R.A 12009 <b>and</b> the following <b>additional documents</b>:               <ul style="list-style-type: none"> <li>○ <b>Certificate of Site Inspection.</b></li> </ul> </li> </ul> <p><b>additional requirement in accordance with Section 10.1 of Annex G of RA 9184</b></p> <ul style="list-style-type: none"> <li>○ <b><i>Preliminary Conceptual Design Plans in accordance with the degree of details specified by the procuring entity;</i></b></li> <li>○ <b><i>Design and construction methods;</i></b></li> <li>○ <b><i>List of design and construction personnel, to be assigned to the contract to be bid, with their complete qualification and experience data; and</i></b></li> <li>○ <b><i>Value engineering analysis of design and construction methods.</i></b></li> </ul> <p><b>Note: These additional requirements shall be per site/item.</b></p> <ul style="list-style-type: none"> <li>• The second envelope (Financial Proposal) shall contain all the required documents:               <ul style="list-style-type: none"> <li>○ Lump sum bid prices, which shall include the detailed engineering cost, in the prescribed Bid Form;</li> <li>○ Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid; and</li> <li>○ Cash flow by the quarter and payments schedule.</li> </ul> </li> </ul> <p><b>Note: These requirements shall be per site/item.</b></p>												
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## II. CLARIFICATIONS DISCUSSED DURING THE PRE-BID CONFERENCE

ISSUES AND CONCERN	AGREEMENT
<p>1. Will there be a change for the scheduled site inspection?</p> <p>And during site inspection, are there BSWM personnel present during the inspection?</p>	<p>Site Inspection will proceed as scheduled. It is already coordinated with respective LGUs. BSWM technical staff, LGU personnel are also present during the scheduled site inspection.</p>
<p>2. Qualification of company representative if needed to be a technical person.</p>	<p>The company can send a representative who may respond to technical concerns. BSWM consists of technical personnel such as Engineers, who can explain these concerns to the company representative/s.</p> <p>Representatives shall present a valid company ID during site inspection.</p>
<p>3. Clarification on the minimum floor area per storey</p>	<p>300sqm, total of 600sqm for the 2-storey building.</p>
<p>4. Permits from PLGU/ LGUs</p>	<p>Cost and all necessary requirement for the acquisition of Permits is included in the TOR/ Scope of Work</p>
<p>5. Will the plan for all sites be the same?</p>	<p>All sites/items shall have 2 storeys, based on Terms of Reference/Scope of Work</p> <p>Inclusions such as solar panels will be accommodated, if the budget permits.</p>
<p>6. Bidders requested BSWM to provide electrical and power requirement of the equipment to be used in the PSL</p>	<p>To be discussed during the Design stage.</p>
<p>7. Who will conduct the soil test (Geotechnical Investigation)?</p>	<p>Based on the scope of work, the winning contractor will shoulder the said test/investigation. Prospective Bidders are knowledgeable on the protocol and costing on the conduct of Geotechnical Investigation.</p>

## III. CLARIFICATIONS RAISED VIA LETTER

ISSUES AND CONCERN	AGREEMENT
<p>Letter from Christian Ley Construction</p>	
<p>1. Kindly provide a detailed Checklist of the Technical and Financial Documents required for submission, specifying whether these should be prepared per item or as a single set, and indicating the prescribed sequence to facilitate proper tagging/tabbing and ease of review.</p>	<p>Kindly refer to Section II. Technical Component Envelope and Financial Component Envelope also the Clause 12.1 and 12.2 as mentioned in this Bid Bulletin for the complete list of documents to be submitted.</p> <p>One (1) Set of Technical and Financial Component Envelopes ( 1 Original and 1 Duplicate) shall be submitted.</p>
<p>2. Please confirm that Financial Documents must be placed in a separate envelope for each item to be participated in.</p>	<p><b>For Sealing and Marking of Envelopes (for Multiple Line Items)</b></p>
<p>3. Request clarification on the additional submission requirements, specifically regarding:</p> <p>3.1 Required number of copies/duplications</p> <p>3.2 Inclusion of a PDF copy in a USB</p> <p>3.3 Proper sealing and marking of bids</p>	<p>Bidders joining multiple line-item shall submit one (1) set of Technical and Financial Component Envelope (1 Original and 1 Duplicate), provided that all required documents, including the additional documents specified above are complete and included.</p>
<p>4. For clarity, can it be explicitly stated that Financial Documents should be compiled and submitted on a per-lot basis, as this is not clearly indicated in the posted PBD (page 33)?</p>	<p>All envelopes shall be addressed and labeled in accordance with the instructions in the bidding documents.</p> <p>PDF copies of the bid will be placed inside the Duplicate Technical and Financial envelope.</p> <p>Please refer to the Illustration on Sealing and Marking (Annex C) of this Bid Bulletin.</p>

ISSUES AND CONCERN	AGREEMENT
<p>5. Could the Procuring Entity clarify which submission requirements—such as NFCC, eligibility documents, and SLCC—will be based on the total ABC of Php 183,600,000.00, even in cases where a contractor participates in selected item (s) only, as this is not clearly indicated in the posted PBD?</p>	<p>This was discussed during prebid. Submission requirements shall be <b>based on total ABC of Php 183,600,000.00</b> even if prospective bidder will participate in one or selected item/s only.</p>
<p>6. Could the Procuring Entity clarify if the following eligibility requirements are mandatory to be included in the “Statement of all its ongoing government and private contracts, including contracts awarded but not yet started”.</p>	<p>1.) This is under 5.1 of the Bid Data Sheet (Page 46).</p> <p>It is mentioned that the bidder shall submit relevant statements of all on-going, completed, or awarded <b>design/design and build related contracts.</b></p> <p>For this bidding, it is mandatory for the prospective bidder to have at least 1 design and build projects that are completed, ongoing, or awarded given the short timeframe for implementation of the entire project.</p> <p>The eligibility of design and build contractors shall be based on the legal, technical and financial requirements abovementioned. In the technical requirements, the design and build contractor (as solo or in joint venture/consortia) should be able to comply with the experience requirement under the IRR of R.A. 9184, where one of the parties (in a joint venture/consortia) should have at least one similar project, both in design and construction, with at least 50% of the cost of the ABC.</p> <p>If the bidder has no experience in design and build projects on its own it may enter into partnerships, or joint venture with design or engineering firms for the design portion of the contract.</p> <p>2.) Under the Terms of Reference (Page 99) for Masonry Works.</p> <p><b>If the bidder will use Autoclaved Aerated Concrete (AAC) or Aerated Concrete (AC) Lightweight Block:</b></p> <p>Considering the limited duration allocated for civil works (28 weeks or 112 days), prospective bidders is required to have prior experience in the installation of Autoclaved Aerated Concrete (AAC) or Aerated Concrete (AC) Lightweight Block Masonry Wall System with Tongue and Groove (provision for reinforcing steel). This requirement is in view of the AAC or AC system’s advantages in terms of quality, cost efficiency, and speed of installation.</p> <p>Furthermore, as indicated in the contractor qualification requirements (Page 102).</p> <p>"The contractor shall possess documented experience in the construction or installation of masonry wall systems mentioned in this TOR, demonstrating capability to undertake works of similar nature and complexity."</p> <p>This provision likewise refers to the aforementioned advanced masonry wall system technology.</p> <p><b>This will be verified during post qualification.</b></p>
<p>7. Could the Procuring Entity clarify and reiterate the following regarding the declaration of key personnel:</p> <ul style="list-style-type: none"> <li>• Whether personnel assigned during the design phase may also be designated for the</li> </ul>	<p>Key Personnel declared in the bidding documents as assigned for the design phase may likewise be designated for the construction phase, since the two phases do not overlap in the project schedule or timeline.</p>

ISSUES AND CONCERN	AGREEMENT
<p>construction phase, provided that their engagements do not overlap in the project schedule or timeline.</p> <ul style="list-style-type: none"> <li>• Whether the simultaneous assignment of the same personnel to multiple project sites/items is strictly not allowed.</li> </ul>	<p>However, key personnel declared for one project item shall not be assigned to another item, as all items are implemented simultaneously, thereby requiring dedicated personnel for each item.</p>
<p>8. Could the Procuring Entity clarify whether the equipment requirements declaration shall be submitted per site/item or as one set only</p>	<p>The equipment requirements declaration shall be submitted on a per site/item basis, since all project contracts are implemented simultaneously. Accordingly, each item must be supported with its own set of equipment.</p> <p>The list of equipment which is owned, leased, and/or purchased agreement to be utilized for the project shall be, and to be supported with proof of ownership, purchase agreement and certification of availability from the equipment lessor/vendor for the duration of the project.</p>
<p>9. Specify the floor area requirement to be used as the basis for the Conceptual Design Plans and Costing; and Clarify whether six (6) sets of conceptual plans are required, or if one (1) standard conceptual plan together with six (6) vicinity maps will suffice?</p>	<p>The required total floor area is 600 square meters, to be developed as a two-storey structure.</p> <p>A conceptual design plan shall be prepared for each project item, accompanied by the corresponding vicinity map for each location. Bidder shall submit 1 conceptual design per item/s.</p>
<p>10. Could the Procuring Entity provide the prescribed format for bid prices and the Bill of Quantities/Detailed Estimates Form to be included in the Financial Documents Checklist, particularly for the Design and Build (per lot) with specified scope of works for the construction phase (pages 99-101)?</p>	<p>Bidders may opt to use their own format for bid prices as long as the detailed estimate reflects the unit cost of construction materials, labor rates, and equipment per item indicated in the scope of work in accordance to Section 54.4 of RA 12009.</p>

**REMINDERS DURING THE PRE-BID CONFERENCE:**

- **RA 12009 Section 59.1:**

The BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary “pass or fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 12009, otherwise known as the “New Government Procurement Act.

“Any lacking document can cause the submitted bid to be automatically rated failed.”

- **GPPB Resolution No. 15-2021 dated October 14, 2021**

For the purpose of updating the Certificate of Registration and Membership, **all Class “A” eligibility documents** mentioned in Section 8.5, supporting the veracity, authenticity and validity of the Certificate **shall remain current and updated**. The **failure by the prospective bidder to update its Certificate with the current and updated Class “A” eligibility documents shall result in the automatic suspension of the validity of its Certificate** until such time that all of the expired Class “A” eligibility documents has been updated.

Section II. Instruction to Bidder Clause 12- Documents Comprising the Bid: Technical and Financial Components

- **Section II. Technical Component Envelope**

1. PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 20 of the IRR;
2. Special PCAB License and Registration, in case of Joint Venture (JV);
3. Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
4. Statement of the Bidder’s SLCC, in accordance with ITB Clause 5.5. The SLCC shall be supported by an Owner’s Certificate of Final Acceptance issued by the project owner other than the Contractor, or a final rating of at least satisfactory in the CPES, or a similar performance and monitoring system. In case of contracts with the private sector, an equivalent document shall be submitted;

5. NFCC computation in accordance with ITB Clause 5.6;
6. Joint Venture Agreement (JVA), if applicable;
7. Bid Security in the prescribed form and amount in accordance with ITB Clause 16, and validity period under ITB Clause 15;
8. Project Requirements, which shall include the following:
  - I. Organizational chart of the personnel to be deployed for the procurement project to be bid;
  - II. List of Contractor's personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the procurement project to be bid, with their complete qualifications and experience data. These personnel must meet the required minimum years of experience set in the BDS;
  - III. List of Contractor's major equipment units which are owned, leased, or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor or vendor for the duration of the project, as the case may be, which must meet the minimum requirements for the contract set in the BDS; and
9. Omnibus Sworn Statement in accordance with Section 54.3 of the IRR.

**10. additional requirement in accordance with Section 10.1 of Annex G of RA 9184**

• **Section II. Financial Component Envelope**

1. Financial Bid Form, which includes the bid prices and the bill of quantities, in accordance with ITB Clauses 13.1.
2. Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
3. Cash Flow by Quarter.

• **Bid Security**

Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the required Percentage of the ABC)
a) Cash or cashier's/manager's check issued by a Bank.	Two percent (2%)
b) Bank draft or guarantee, or irrevocable Letter of Credit issued by a bank; Provided, however, That it shall be confirmed or authenticated by a bank, if issued by a foreign bank.	Two percent (2%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
d) Bid Securing Declaration (Signed and Notarized)	

**NOTE:** Bidders SHALL use ATTACHED template of Bid Securing Declaration.

**Other forms of Bid Securing Declaration will NOT BE ACCEPTED and SHALL BE RATED "FAILED".**

Please note that your Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids.

• **Net Financial Contracting Capacity (NFCC):**

The computation of a prospective bidder's NFCC must be **at least equal to the ABC to be bid** or, for procurement by lot, **at least equal to the sum of all the ABCs of lots to which it participated.**

*NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.*

- **Performance Security**

FORM OF PERFORMANCE SECURITY	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Bank.	Goods and Consulting Services -
b) Bank draft or guarantee or irrevocable Letter of Credit issued by a bank. If issued by a foreign bank, it shall be confirmed or authenticated by a local bank.	Five percent (5%) Infrastructure Projects – Ten percent (10%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

- **Retention Money (Infra) (Section 71.2.8 of IRR of RA 12009)**

**Progress payments are subject to retention of ten percent (10%)** referred to as the retention money. Such retention shall be based on the total amount due to the contractor prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of works, as determined by the Procuring Entity, are completed. If, after fifty percent (50%) completion, the work is satisfactorily done and on schedule, no additional retention shall be made.

The total retention money shall be due for release upon final acceptance of the works. The contractor may, however, request the substitution of the retention money for each progress billing with irrevocable standby Letters of Credit from a bank, bank guarantees or surety bonds callable on demand, of amounts equivalent to the retention money substituted for and acceptable to Government; Provided, That the project is on schedule and is satisfactorily undertaken.

- **Warranty (Section 90 of IRR of RA 12009)**

- o From the time project construction commenced up to final acceptance, the contractor shall assume full responsibility for the following:
  - A. Any damage or destruction of the works except those occasioned by force majeure; and
  - B. Safety, protection, security, and convenience of its personnel, third parties, and the public at large, as well as the works, equipment, installation and the like to be affected by its construction work.
- o One (1) year from project completion up to final acceptance or the defects liability period.

- **Awarding and Payment Terms:**

PROJECT	AWARD	PAYMENT TERMS
Design and Build of Provincial Soil Laboratory (FY 2025 Continuing Fund) IB NO: BSWM-2026-02-020	<b>Awarding- Per Line-item</b>	<ul style="list-style-type: none"> <li>● Progress payments</li> <li>● Advance Payment (maximum of 15%) may be requested by the contractor upon issuance of Notice to Proceed.</li> </ul>

**Important Reminders:**

Supplier **shall coordinate with the End-user and Property Management Unit for the final schedule of delivery.**

To schedule the delivery, please click this link or scan the QR code:



### Sealing and Marking of Bid:

#### The bidders shall submit:

- ✓ One (1) ORIGINAL COPY.
- ✓ One (1) DUPLICATE COPY.
- ✓ One (1) PDF COPY in a USB – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

#### NOTE:

- All photocopied documents must be stamped and signed “Certified True Copy”.
- And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).
- For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.
- For bidders who intend to participate in several lots, they shall submit the following:
  1. **1 Original and 1 Duplicate Copy of Technical Envelope** containing their technical and eligibility documents intended **for ALL the lots** they wish to participate in.
  2. **1 Original and 1 Duplicate Copy of Financial Envelope** containing their financial proposal **for EVERY lot being participated.**
    - One (1) Financial Proposal is equivalent to One (1) Lot. Total number of **FINANCIAL PROPOSALS ENVELOPE/S** shall be based on the total participated lot/s of bidder.
    - The Financial Envelope submitted shall be evaluated individually.

*Note: For guidance, you may refer to the illustration on Sealing and Marking of bids*

#### Reminders:

- Bidders responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
- Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
- All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
- Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
- In case of withdrawal of a submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
- Bidders declared to have the Lowest/ Single Calculated Bid will be subject for Post-qualification.
- Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice for Post qualification. Non-compliance can be grounds for post-disqualification.
- Winning Bidders declared to have the Lowest/Single Calculated and Responsive Bid shall submit its Performance Bond and Signed Contract Agreement within ten (10) calendar days from receipt of Notice of Award. Non-compliance can be grounds for forfeiture of award.
- Bidders shall comply **STRICTLY** with Section VI. Schedule of Requirement

#### Note:

NO EXTENSION shall be accepted/ entertained except on meritorious grounds. Late delivery without approved extension request shall be liable for liquidation damages in accordance with Section 71.1.4 of the IRR of RA12009.

Letter of extension shall be received by the BAC Secretariat before the lapse of the original delivery requirement.

**Clause 3. Section II. Instruction to Bidders: Corrupt, Fraudulent, Collusive, and Coercive Practices**

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. The Procuring Entity will seek to impose the maximum civil, administrative, and/or criminal penalties available under applicable laws on individuals and organizations deemed to be involved in any of the practices

Interested Bidders **may acquire the bidding documents until April 7, 2026, 3:00 PM** at the BSWM Procurement Management Section, 2<sup>nd</sup> Floor, SRDC Bldg. Visayas Ave., Diliman, Quezon City.

**DEADLINE/SCHEDULE OF SUBMISSION AND OPENING OF BIDS:**


The deadline of **submission of bid proposals** is on **April 08, 2026, 9:00 AM**. Late submission shall not be accepted.

**Opening of Bids** is on:

- **Technical Proposal: April 08, 2026, 9:30 AM** at BSWM Convention Hall and via videoconferencing.
- **Financial Proposal: April 14, 2026, 9:30 AM** at BSWM Convention Hall and via videoconferencing.

For guidance and information of all concerned.

**DENISE A. SOLANO**  
BAC Chairperson

*cks*  


## ANNEX A

### **Bid Securing Declaration Form**

*[The duly accomplished form shall be submitted with the Bid  
if bidder opts to provide this type of bid security]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### **BID SECURING DECLARATION**

**Project Identification No.: [Number]**

To: *[Insert name of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration;
2. I/We accept that:
  - . I/We shall enter into contract with the Procuring Entity and furnish the required performance security within ten (10) calendar days as indicated in the Bidding Documents, from receipt of the Notice of Award;
  - . I/we will be automatically disqualified from bidding for any procurement contract with any Procuring Entity upon receipt of your Blacklisting Order; and
  - . I/We will pay the applicable fine within fifteen (15) days from receipt of the written demand by the Procuring Entity for the commission of acts resulting to the enforcement of the Bid Securing Declaration under Sections 52.2 (a), 63.2, 69.1 and 100, except 100.3 (c), of the IRR of RA No. 12009; without prejudice to other legal action the government may undertake;

	<i>Applicable Fine</i>
. in the case of a single bidder	<ul style="list-style-type: none"><li>. two percent (2%) of the Approved Budget for the Contract (ABC); or</li><li>. the difference between the evaluated bid price and the ABC whichever is higher</li></ul>
b. in the case of multiple bidders	<ul style="list-style-type: none"><li>. two percent (2%) of the ABC; or</li><li>. the difference between the evaluated bid prices with the bidder with Lowest Calculated/Highest Rated Bid and the bidder with the next Lowest Calculated/Highest Rated Bid, and so on whichever is higher</li></ul>
c. in case of violations committed prior to the opening of the financial envelope	<ul style="list-style-type: none"><li>. a fixed amount of two percent of the ABC,</li></ul>

0. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - . Upon expiration of the bid validity period, or any extension thereof pursuant to your request;

- . I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
- . I am/we are declared the bidder with the *[Insert Award Criterion]* and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

Duly authorized to sign the Bid for and behalf of:

*[Insert Bidder's Name]*  
*[Signature over Printed Name]*  
*[Position/Designation]*  
*[Date]*

JURAT

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

WITNESS MY HAND AND SEAL this \_\_\_\_ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

## **ANNEX B**

### **Omnibus Sworn Statement Form**

**[Note: The duly accomplished form shall be submitted with the Bid]**

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

#### **OMNIBUS SWORN STATEMENT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and with residence at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the others:**

- *If sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [Address of Bidder];*
- *If partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [Address of Bidder];*
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services: I am the individual consultant or authorized representative of [Name of Bidder] with office address at [Address of Bidder];*

2. **Select one, delete the others:**

- *If sole proprietorship: As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity][insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative];*
- *If partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity], as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;*
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services: As the individual consultant or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity], as supported by the attached duly notarized Special Power of Attorney for authorized representative;*

3. *[Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;*

4. *Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;*

5. *[Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;*

6. **Select one, delete the others:**

- *If sole proprietorship : The [Name of Bidder] and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;*
- *If partnership : The partnership itself and the partners of [Name of Bidder] are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;*
- *If cooperative: The cooperative itself and members of the board of directors, general manager, or chief executive officer of [Name of Bidder] are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;*
- *If corporation, or joint venture: The corporation or joint venture itself, and officers, directors, and controlling stockholders of [Name of Bidder] are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;*

- If individual consultant not registered under a sole proprietorship, in case of Consulting Services: The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- In case of corporations: [Name of Bidder] declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.
  - In case of Foreign Bidders: [Name of Bidder] submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.
8. [Name of Bidder] complies with existing labor laws and standards; and
  9. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
    - a) Carefully examine all of the Bidding Documents;
    - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
    - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
    - d) Inquire or secure Supplemental Bid Bulletin(s) issued for the [Project Title].
  10. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
  11. In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]  
[Position/Designation]  
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

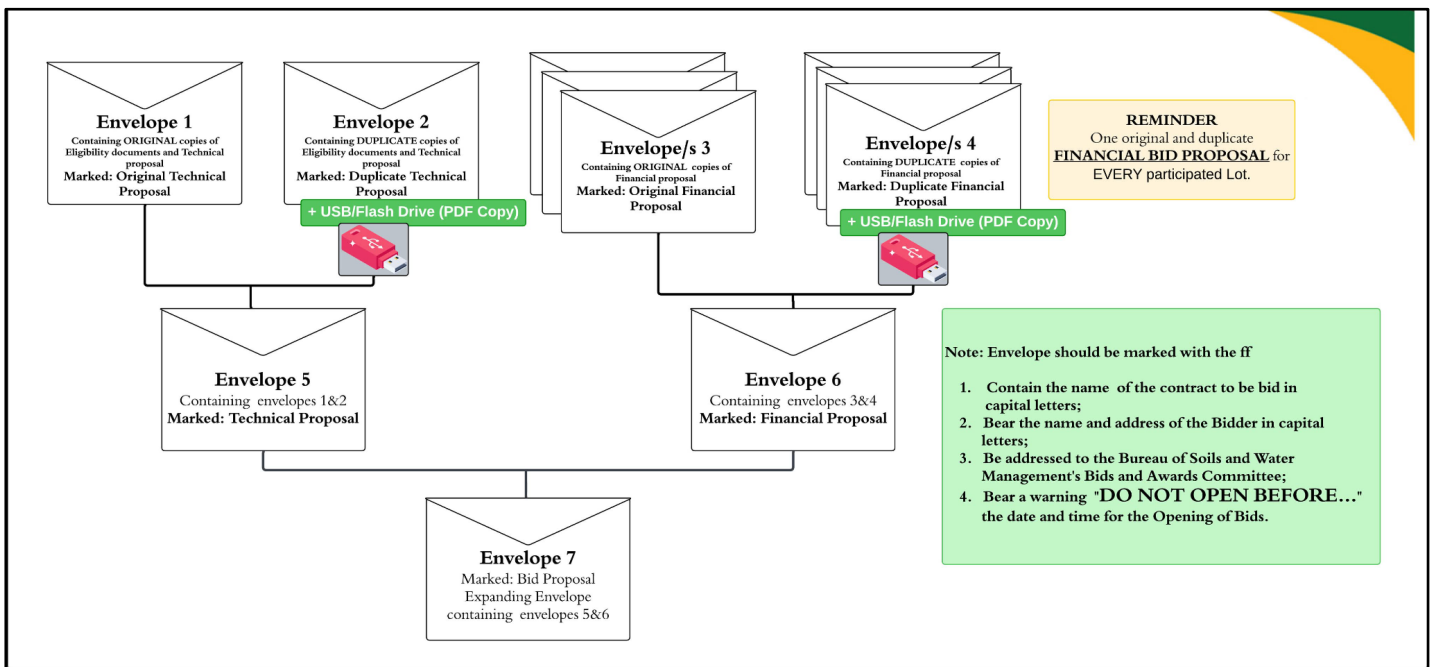
WITNESS MY HAND AND SEAL this \_\_ day of [month] [year].

NAME OF NOTARY PUBLIC  
Notarial Commission No. \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_, [date issued], [place issued]  
IBP No. \_\_, [date issued], [place issued]

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_.

# ANNEX C

## SEALING AND MARKING OF BIDS



For bidders who intend to participate in several lots, they shall submit the following:

1. **1 Original and 1 Duplicate Copy of Technical Envelope** containing their technical and eligibility documents intended **for ALL the lots** they wish to participate in.
2. **1 Original and 1 Duplicate Copy of Financial Envelope** containing their financial proposal **for EVERY lot being participated.**
  - One (1) Financial Proposal is equivalent to One (1) Lot. Total number of **FINANCIAL PROPOSALS ENVELOPE/S** shall be based on the total participated lot/s of bidder.
  - The Financial Envelope submitted shall be evaluated individually.