



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
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**BSWM- BIDS AND AWARDS COMMITTEE**  
**SUPPLEMENTAL BID BULLETIN NO. 2**

**CONTRACT: Supply and Delivery of various Office Supplies for CY 2024**  
**(Batch 2) - IB NO: BSWM-2024-08-053**

This Addendum is being issued in accordance with Section 22.5.2 of the IRR of RA 9184, to clarify and modify some provisions of the Bidding Document. **THIS SHALL FORM AN INTEGRAL PART OF THE BID DOCUMENT.** Likewise, the succeeding agreements and reminders were discussed during the Pre-Bid Conference held last September 12, 2024 at the BSWM Function Room and via Video-conferencing-Zoom.

**AMENDMENTS OF THE BIDDING DOCUMENT:**

CONCERN	AGREEMENT
Are we required to submit brochures for the items offered?	For the purpose of evaluation, bidders shall state the brand and model or photo of the items being offered.
In the Statement of the bidder of all its ongoing government and private contracts, are we going to include the ongoing contracts but not yet paid?	Yes it will be included in the ongoing contracts.
Sample Form for Statement of All Ongoing Government and Private Contracts and Single Largest Completed Contract (SLCC)	For reference, interested bidders may use the attached sample format of Statement of All Ongoing Government and Private Contracts. <i>(See attached Annex B)</i>  Please note that there is no GPPB prescribed template for the above-mentioned documents.
	Revised Section VII. Technical Specifications <i>(See attached Annex A)</i>

**REMINDERS DURING THE PRE-BID CONFERENCE:**

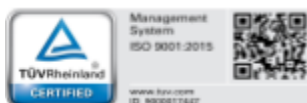
**RA 9184 Section 30.1:**

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

“Any lacking document can cause the submitted bid to be automatically rated failed.”

**GPPB Resolution No. 15-2021 dated October 14, 2021**

For the purpose of updating the Certificate of Registration and Membership, **all Class “A” eligibility documents** mentioned in Section 8.5, supporting the veracity, authenticity and validity of the Certificate **shall remain current and updated.** The **failure by the prospective bidder to update its Certificate with the current and updated Class “A” eligibility documents shall result in the automatic**



**suspension of the validity of its Certificate** until such time that all of the expired Class “A” eligibility documents has been updated.

- Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security [Not less than the required Percentage of the ABC]
Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Two percent (2%)
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
Bid Securing Declaration (Signed and Notarized)	

**NOTE:** Bidders SHALL use ATTACHED template of Bid Securing Declaration.

**Other forms of Bid Securing Declaration will NOT BE ACCEPTED and SHALL BE RATED “FAILED”.**

Please note that your Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids.

- Net Financial Contracting Capacity (NFCC):  
  
The computation of a prospective bidder’s NFCC must be **at least equal to the ABC to be bid** or, for procurement by lot, **at least equal to the sum of all the ABCs of lots to which it participated**.

NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.

**Awarding and Delivery Requirement:**     **Delivery of goods is required within 30 calendar days upon receipt of NTP.**

**Important Reminders:**

Supplier **shall coordinate with the End-user and Property Management Unit for the final schedule of delivery.**

To schedule the delivery, please click this link or scan the QR code:

<https://sites.google.com/view/pmu-scheduleofdelivery/home>



## Sealing and Marking of Bid:

### The bidders shall submit:

- ✓ One (1) ORIGINAL COPY.
- ✓ One (1) DUPLICATE COPY.
- ✓ One (1) PDF COPY in a USB – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

### NOTE:

- All photocopied documents must be stamped and signed “Certified True Copy”.
- And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).
- For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.
- **One (1) bid proposal for each lot participated in**, if applicable

### Reminders:

- Bidders responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
- Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
- All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
- Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
- In case of withdrawal of submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
- Bidders declared to have the Lowest/ Single Calculated Bid will be subject for Post-qualification.
- Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice for Post qualification. Non-compliance can be grounds for post-disqualification.
- Winning Bidders declared to have the Lowest/Single Calculated and Responsive Bid shall submit its Performance Bond and Signed Contract Agreement within ten (10) calendar days from receipt of Notice of Award. Non-compliance can be grounds for forfeiture of award.
- Bidders shall comply **STRICTLY** with Section VI. Schedule of Requirement

#### Note:

NO EXTENSION shall be accepted/ entertained except on meritorious grounds. Late delivery without approved extension request shall be liable for liquidated damages in accordance with Section 3.1 Annex D of RA 9184.

Letter of extension shall be received by the BAC Secretariat before the lapse of the original delivery requirement.

## Clause 4. Section II. Instruction to Bidders: Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

A complete set of Bidding Document may be acquired by interested Bidders until **September 25, 2024 3:00PM** from the address and website.

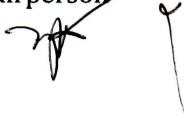
**DEADLINE/SCHEDULE OF SUBMISSION AND OPENING OF BIDS:**

Deadline of submission of bid proposals is on **September 26, 2024, 9:00AM**. Late submission shall not be accepted.

Opening of Bids is on **September 26, 2024, 9:30AM** at BSWM Convention Hall and via videoconferencing

For guidance and information of all concerned.

**DENISE A. SOLANO**  
BAC Chairperson



ANNEX A

REVISED SECTION VII. TECHNICAL SPECIFICATIONS

Item No.		Item Description	Quantity	Unit	Statement of Compliance
1	BUDGET-REG-PR NO. 2024-05-0880	FILE BOX Edit Office File Box with Top Handle Clear Plastic 13.3" x 7" x 11"	10	pc	
2	SCMD-GEF6-PR NO. 2024-06-0936	FILE BOX Size: 15.5" X 9.5" X 4.5" Color: Black	10	pc	
3	BUDGET-REG-PR NO. 2024-05-0880	STORAGE BOX Material: Cardboard Color: Black or Blue Size: at least 40.00x29.00x28.50cm	20	pc	
4	SSD-NSHP-PR NO. 2024-05-0789	DOCUMENT CARD CASE Plastic Soft Size: A4	60	pc	
5	SSD-NSHP-PR NO. 2024-05-0789	CERTIFICATE HOLDER A4 (8.27" x 11.69") with flap with 2 hangers for portrait and landscape orientations Color: Maroon	60	pc	
6	BUDGET-REG-PR NO. 2024-05-0831	CLIP Backfold 3/4 inch Black All metal Clamping: 19mm (-1mm) 12 pcs per box	50	box	
7	SCMD-GEF6-PR NO. 2024-06-0936	CLIP Backfold 3/4 inch Black All metal Clamping: 19 mm (-1mm) 12 pcs per box	4	box	
8	BUDGET-REG-PR NO. 2024-05-0880	CLIP Backfold 3/4 inch Black All metal Clamping: 19mm (-1mm) 12 pcs per box	6	box	
9	BUDGET-REG-PR NO. 2024-05-0831	CLIP Backfold 1 inch Black All metal Clamping: 25mm (-1mm) 12 pcs per box	30	box	

Item No.		Item Description	Quantity	Unit	Statement of Compliance
10	SCMD-GEF6-P R NO. 2024-06-0936	CLIP Backfold 1 inch Black All metal Clamping: 25mm (-1mm) 12 pcs per box	3	box	
11	BUDGET-REG- PR NO. 2024-05-0831	CLIP Backfold 1 1/2 inch Black All metal Clamping: 32mm (-11mm) 12 pcs per box	45	box	
12	SCMD-GEF6-P R NO. 2024-06-0936	CLIP Backfold 1 1/2 inch Black All metal Clamping: 32mm (-11mm) 12 pcs per box	3	box	
13	BUDGET-REG- PR NO. 2024-05-0831	CLIP Backfold 2 inch Black All metal Clamping: 50mm (-1mm) 12 pcs per box	30	box	
14	SSD-NSHP-PR NO. 2024-05-0789	CLIPBOARD with cover Long with side pocket and pen holder inside	12	pc	
15	BUDGET-REG- PR NO. 2024-05-0880	DATA FILE FOLDER W 75mmx H 230mmx L 380mm With steel lever arch file mechanism and taglia lock	600	pc	
16	SCMD-GEF6-P R NO. 2024-06-0936	DATA FILE FOLDER W 75mmx H 230mmx L 380mm With steel lever arch file mechanism and taglia lock	15	pc	
17	SCMD-GEF6-P R NO. 2024-06-0936	ENVELOPE Documentary for A4 size document	100	pc	
18	SCMD-GEF6-P R NO. 2024-06-0936	ENVELOPE Documentary for Legal size document	100	pc	
19	SSD-NSHP-PR NO. 2024-05-0789	ENVELOPE Transparent Plastic Expanding Long with handle and push lock	35	pc	
20	SCMD-GEF6-P R NO. 2024-06-0936	ENVELOPE Transparent Plastic Expanding Long with handle and push lock	15	pc	









Item No.		Item Description	Quantity	Unit	Statement of Compliance
46	SSD-NSHP-PR NO. 2024-05-0789	BOND PAPER Multi-copy paper Legal size 8.5in x13in 80gsm 500 sheets per ream	55	ream	
47	SSD-NSHP-PR NO. 2024-05-0789	PARCHMENT PAPER A4 80gsm 10sheets/pack	150	pack	
48	SSD-NSHP-PR NO. 2024-05-0789	PHOTO PAPER Matte A4 size 200gsm 20 sheets/pack	50	pack	
49	SSD-NSHP-PR NO. 2024-05-0789	STICKER PAPER Matte A4 size 10 sheets/pack	40	pack	
50	SSD-NSHP-PR NO. 2024-05-0789	VELLUM BOARD PAPER Size: A4 White 220gsm 10 sheets/pack	50	pack	
51	BUDGET-REG-PR NO. 2024-05-0880	PAPER CUTTER 324mm x 254mm	2	pc	
52	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Black 0.3 Rollerball Pen	75	pc	
53	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Black 0.5 Ballpoint Pen	10	pc	
54	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Black 0.5 Retractable Pen	150	pc	
55	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Blue 0.5 Rollerpoint Pen	10	pc	
56	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Green 0.5 Retractable Pen	150	pc	
57	SSD-NSHP-PR NO. 2024-05-0789	FINE LINE PEN Black 0.5mm Water and fade proof Pigment ink	30	pc	
58	SSD-NSHP-PR NO. 2024-05-0789	GEL PEN Retractable Black Fine 0.5mm Gel Ink	30	box	

Item No.		Item Description	Quantity	Unit	Statement of Compliance
		12pcs per box			
59	BUDGET-REG-PR NO. 2024-05-0880	SIGN PEN Black Liquid ink 0.5	5	pc	
60	SCMD-GEF6-P R NO. 2024-06-0936	SIGN PEN Black Pen tip size: 0.5 mm	500	pc	
61	SCMD-GEF6-P R NO. 2024-06-0936	SIGN PEN Red Pen tip size: 0.5 mm	50	pc	
62	SCMD-GEF6-P R NO. 2024-06-0936	SIGN PEN Blue Pen tip size: 0.5 mm	50	pc	
63	SCMD-GEF6-P R NO. 2024-06-0934	POINT PEN Ultra Fine Needle Point Pen Black 0.38mm	500	pc	
64	SCMD-GEF6-P R NO. 2024-06-0934	POINT PEN Ultra Fine Needle Point Pen Blue 0.38mm	500	pc	
65	BUDGET-REG-PR NO. 2024-05-0880	PENCIL No. # 3 Lead/Graphite with Eraser 3 pcs per pack	20	pack	
66	SCMD-GEF6-P R NO. 2024-06-0936	PENCIL No. # 2 Lead/Graphite with Eraser 3 pcs per pack	10	pack	
67	BUDGET-REG-PR NO. 2024-05-0831	PUNCHER PAPER Heavy duty	12	pc	
68	SCMD-GEF6-P R NO. 2024-06-0934	RECORD BOOK 250 pages 214mm x 278mm	5	pc	
69	BUDGET-REG-PR NO. 2024-05-0880	SCISSORS Symmetrical blade Length: 65mm	25	pc	
70	SCMD-GEF6-P R NO. 2024-06-0934	SCISSORS Symmetrical blade Length: 65mm	5	pc	
71	BUDGET-REG-PR NO. 2024-05-0792	AUTOMATIC NUMBERING MACHINE 12 characters rubber stamp 3mm	3	pc	
72	BUDGET-REG-PR NO. 2024-05-0880	SELF-INKING RUBBER STAMP *1 line	5	pc	
73	BUDGET-REG-PR NO. 2024-05-0880	SELF-INKING RUBBER STAMP *2 lines	6	pc	









Item No.		Item Description	Quantity	Unit	Unit Cost	Total Cost
11	BUDGET-REG-PR NO. 2024-05-0831	CLIP Backfold 1 1/2 inch Black All metal Clamping: 32mm (-11mm) 12 pcs per box	45	box	105.00	4,725.00
12	SCMD-GEF6-P R NO. 2024-06-0936	CLIP Backfold 1 1/2 inch Black All metal Clamping: 32mm (-11mm) 12 pcs per box	3	box	105.00	315.00
13	BUDGET-REG-PR NO. 2024-05-0831	CLIP Backfold 2 inch Black All metal Clamping: 50mm (-1mm) 12 pcs per box	30	box	150.00	4,500.00
14	SSD-NSHP-PR NO. 2024-05-0789	CLIPBOARD with cover Long with side pocket and pen holder inside	12	pc	170.00	2,040.00
15	BUDGET-REG-PR NO. 2024-05-0880	DATA FILE FOLDER W 75mmx H 230mmx L 380mm With steel lever arch file mechanism and taglia lock	600	pc	150.00	90,000.00
16	SCMD-GEF6-P R NO. 2024-06-0936	DATA FILE FOLDER W 75mmx H 230mmx L 380mm With steel lever arch file mechanism and taglia lock	15	pc	150.00	2,250.00
17	SCMD-GEF6-P R NO. 2024-06-0936	ENVELOPE Documentary for A4 size document	100	pc	4.00	400.00
18	SCMD-GEF6-P R NO. 2024-06-0936	ENVELOPE Documentary for Legal size document	100	pc	5.00	500.00
19	SSD-NSHP-PR NO. 2024-05-0789	ENVELOPE Transparent Plastic Expanding Long with handle and push lock	35	pc	70.00	2,450.00
20	SCMD-GEF6-P R NO. 2024-06-0936	ENVELOPE Transparent Plastic Expanding Long with handle and push lock	15	pc	70.00	1,050.00
21	SSD-NSHP-PR NO. 2024-05-0789	ENVELOPE Black Plastic Expanding can fit A4 to Long with handle and push lock 13 sheets/pockets	6	pc	200.00	1,200.00
22	SCMD-GEF6-P R NO. 2024-06-0934	ENVELOPE Transparent Plastic Expanding with handle and zipper Size: 40cm x 29cm, 15.5 inches* 11.5 inches	500	pc	80.00	40,000.00



Item No.		Item Description	Quantity	Unit	Unit Cost	Total Cost
23	SCMD-GEF6-P R NO. 2024-06-0936	FASTENER metal 70mm between prongs 50 sets per box	40	pc	120.00	4,800.00
24	BUDGET-REG- PR NO. 2024-05-0880	FOLDER L-Type A4 size transparent	5	pc	170.00	850.00
25	BUDGET-REG- PR NO. 2024-05-0880	FOLDER L-Type Legal transparent	5	pc	190.00	950.00
26	SCMD-GEF6-P R NO. 2024-06-0936	FOLDER with Tab Brown Long (8.5x13)	50	pc	15.00	750.00
27	BUDGET-REG- PR NO. 2024-05-0831	FOLDER Pressboard 100s	10	box	1,500.00	15,000.00
28	SCMD-GEF6-P R NO. 2024-06-0936	GLUE All Purpose 200gms with applicator	6	pc	100.00	600.00
29	SSD-NSHP-PR NO. 2024-05-0789	GLUE GEL Non toxic, washable and quick dry 118ml	40	pc	70.00	2,800.00
30	SSD-NSHP-PR NO. 2024-05-0789	HIGHLIGHTER PEN Pastel Colors 6 colors per set	10	set	370.00	3,700.00
31	SCMD-GEF6-P R NO. 2024-06-0934	HIGHLIGHTER 5mm line	20	pc	75.00	1,500.00
32	SSD-NSHP-PR NO. 2024-05-0789	LAMINATING FILM Clear Matte Roll 12"x50m 250microns	4	roll	1,000.00	4,000.00
33	BUDGET-REG- PR NO. 2024-05-0880	PERMANENT MARKER Green	200	pc	60.00	12,000.00
34	SSD-NSHP-PR NO. 2024-05-0789	PERMANENT MARKER Black noir fine point 12pcs/box refillable waterproof and dries instantly	10	box	500.00	5,000.00
35	SCMD-GEF6-P R NO. 2024-06-0936	PERMANENT MARKER Felt tip Bullet type Blue 12 pcs per box	50	pc	12.00	600.00
36	SCMD-GEF6-P R NO. 2024-06-0936	PERMANENT MARKER Felt tip Bullet type Red 12 pcs per box	50	pc	12.00	600.00



Item No.		Item Description	Quantity	Unit	Unit Cost	Total Cost
48	SSD-NSHP-PR NO. 2024-05-0789	PHOTO PAPER Matte A4 size 200gsm 20 sheets/pack	50	pack	100.00	5,000.00
49	SSD-NSHP-PR NO. 2024-05-0789	STICKER PAPER Matte A4 size 10 sheets/pack	40	pack	60.00	2,400.00
50	SSD-NSHP-PR NO. 2024-05-0789	VELLUM BOARD PAPER Size: A4 White 220gsm 10 sheets/pack	50	pack	60.00	3,000.00
51	BUDGET-REG-PR NO. 2024-05-0880	PAPER CUTTER 324mm x 254mm	2	pc	950.00	1,900.00
52	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Black 0.3 Rollerball Pen	75	pc	100.00	7,500.00
53	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Black 0.5 Ballpoint Pen	10	pc	80.00	800.00
54	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Black 0.5 Retractable Pen	150	pc	30.00	4,500.00
55	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Blue 0.5 Rollerpoint Pen	10	pc	80.00	800.00
56	BUDGET-REG-PR NO. 2024-05-0880	BALLPEN Green 0.5 Retractable Pen	150	pc	30.00	4,500.00
57	SSD-NSHP-PR NO. 2024-05-0789	FINE LINE PEN Black 0.5mm Water and fade proof Pigment ink	30	pc	100.00	3,000.00
58	SSD-NSHP-PR NO. 2024-05-0789	GEL PEN Retractable Black Fine 0.5mm Gel Ink 12pcs per box	30	box	320.00	9,600.00
59	BUDGET-REG-PR NO. 2024-05-0880	SIGN PEN Black Liquid ink 0.5	5	pc	310.00	1,550.00
60	SCMD-GEF6-P R NO. 2024-06-0936	SIGN PEN Black Pen tip size: 0.5 mm	500	pc	28.00	14,000.00

Item No.		Item Description	Quantity	Unit	Unit Cost	Total Cost
61	SCMD-GEF6-P R NO. 2024-06-0936	SIGN PEN Red Pen tip size: 0.5 mm	50	pc	28.00	1,400.00
62	SCMD-GEF6-P R NO. 2024-06-0936	SIGN PEN Blue Pen tip size: 0.5 mm	50	pc	28.00	1,400.00
63	SCMD-GEF6-P R NO. 2024-06-0934	POINT PEN Ultra Fine Needle Point Pen Black 0.38mm	500	pc	50.00	25,000.00
64	SCMD-GEF6-P R NO. 2024-06-0934	POINT PEN Ultra Fine Needle Point Pen Blue 0.38mm	500	pc	50.00	25,000.00
65	BUDGET-REG- PR NO. 2024-05-0880	PENCIL No. # 3 Lead/Graphite with Eraser 3 pcs per pack	20	pack	50.00	1,000.00
66	SCMD-GEF6-P R NO. 2024-06-0936	PENCIL No. # 2 Lead/Graphite with Eraser 3 pcs per pack	10	pack	50.00	500.00
67	BUDGET-REG- PR NO. 2024-05-0831	PUNCHER PAPER Heavy duty	12	pc	250.00	3,000.00
68	SCMD-GEF6-P R NO. 2024-06-0934	RECORD BOOK 250 pages 214mm x 278mm	5	pc	35.00	175.00
69	BUDGET-REG- PR NO. 2024-05-0880	SCISSORS Symmetrical blade Length: 65mm	25	pc	40.00	1,000.00
70	SCMD-GEF6-P R NO. 2024-06-0934	SCISSORS Symmetrical blade Length: 65mm	5	pc	40.00	200.00
71	BUDGET-REG- PR NO. 2024-05-0792	AUTOMATIC NUMBERING MACHINE 12 characters rubber stamp 3mm	3	pc	1,500.00	4,500.00
72	BUDGET-REG- PR NO. 2024-05-0880	SELF-INKING RUBBER STAMP *1 line	5	pc	700.00	3,500.00
73	BUDGET-REG- PR NO. 2024-05-0880	SELF-INKING RUBBER STAMP *2 lines	6	pc	850.00	5,100.00
74	BUDGET-REG- PR NO. 2024-05-0880	SELF-INKING RUBBER STAMP *with date, name and initial	5	pc	1,900.00	9,500.00
75	BUDGET-REG- PR NO. 2024-05-0880	SELF-INKING RUBBER STAMP *with date, name and without initial	2	pc	1,800.00	3,600.00
76	BUDGET-REG- PR NO. 2024-05-0880	SELF INKING STAMP *4813 (dater)	2	pc	700.00	1,400.00





Item No.		Item Description	Quantity	Unit	Unit Cost	Total Cost
111	SCMD-GEF6-P R NO. 2024-06-0936	TAPE DISPENSER Table Top	2	pc	200.00	400.00
112	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Black(white font)	100	pc	650.00	65,000.00
113	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Blue	50	pc	650.00	32,500.00
114	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Red	50	pc	650.00	32,500.00
115	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Green	50	pc	650.00	32,500.00
116	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Yellow	300	pc	650.00	195,000.00
117	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Silver	50	pc	650.00	32,500.00
118	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm Black(Gold font)	50	pc	650.00	32,500.00
119	BUDGET-REG- PR NO. 2024-05-0880	TAPE FOR LABEL PRINTER EPSON LW-1000p - 36mm White	50	pc	650.00	32,500.00
						TOTAL



## ANNEX B

## SAMPLE FORMS

Statement of all Ongoing Government & Private Contracts Including Contracts Awarded but not yet Started								
Business Name: _____								
Business Address: _____								
Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidders Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								
							Total Cost	

Submitted by: \_\_\_\_\_  
(Printed Name and Signature)

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Statement of Completed Similar Contracts</b>						
Business Name:						
Business Address:						
Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidders Role		a. Date Awarded b. Date Started c. Date of Completion	Value of Works
			Description	%		
					Total	

Note: The following documents shall be presented for verification of the above statement during Post-Qualification:

- 1 Notice of Award OR Notice to Proceed issued by the End user OR its equivalent;
- 2 Copy of actual contract OR its equivalent; and
- 3 Certificate of Completion OR End-user's Acceptance OR Proof of payment

Submitted by: \_\_\_\_\_  
                                 (Printed Name and Signature)

Designation: \_\_\_\_\_

Date: \_\_\_\_\_



## ANNEX C

### BSWM Bid Securing Declaration Form

[ shall be submitted with the Bid if bidder opts to provide this form of Bid Security]

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S

#### BID SECURING DECLARATION

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We shall furnish the required performance security within ten (10) calendar days in/ Case of receipt of Notice of Award (pursuant to GPPB Circular No. 04-2020 and GPPB Resolution No. 16-2020).
3. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
4. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_ day  
of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]

[Insert signatory's legal capacity]  
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



ANNEX D

Omnibus Sworn Statement (Revised)  
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]  
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];  
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
0. [Select one, delete the other:]  
[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;  
[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];
0. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
0. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
0. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
0. [Select one, delete the rest:]  
[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;  
[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;  
[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
0. [Name of Bidder] complies with existing labor laws and standards; and
0. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
  - a. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - a. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - a. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
0. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
0. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

