

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids awards Committee Secretariat office at BSWM, SREIBldg., Ellipt3(o)5(f)-al RoaETQ cor t Visayasti**

FOR SHOPPING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): June 10, 2022 at 12:00PM

PR No. 2022-05-0955

End-User: ALMED

Total ABC: 660,000.00

Mode of Award: Per Line Per Lot

		ABC		
		Unit Cost	Unit Price	Total Price
	Capacity Enhancement and Mid-Term Review and Assessment for the Project "Review/Updating of the NPAAAD and SAFDZ" and all major projects of ALMED			
	LIVE-IN SEMINAR/WORKSHOP, CATERING AND ACCOMMODATION			
1	lot Meals and Accommodation	660,000.00		
	Date: June 27 - July 1, 2022			
	Venue: Rizal Province			
	@ 2,200/day x 60 pax for 5 days			
	Provisions:			
	*Strong wifi connection			
	*Flowing coffee and purified drinking water			
	* Complete meals (buffet breakfast, lunch, dinner, AM/PM Snacks, Buffet)			
	* At least Triple sharing rooms with individual beds and 2 single rooms			
	* Airconditioned function room good for 60 persons			
	Award is per Lot			
	Supplier shall coordinate with end-user of event at least 7 calendar days before event			

		Schedule is subject to change not later than 3 calendar days before scheduled event				
		Payment is after every completion of actual service				
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

