



## NOTICE OF AWARD

**Mr. TEDDY JAY T. FULGENCIO**

Proprietor  
Apex Office Supplies and Equipment Trading  
Unit 202, Tara Residence Condominium  
398 Tandang Sora Ave.  
Brgy. Culiati, Quezon City

Dear Mr. Fulgencio:

We are pleased to inform you that your bid dated November 10, 2022 for the execution of the contract for **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR FY 2023- IB NO.: BSWM 2023-00-007** under General Appropriations Act for CY 2023, with a Contract Price equivalent **Forty-Eight Thousand Nine Hundred Thirty-Eight Pesos (Php 48,938.00)** undertaken through Public Bidding has been determined as the **Lowest Calculated and Responsive Bid (LCRB)** for various items, therefore being accepted.

PR No./ Line Item	Item Description	Qty	Unit	Unit Cost	Total Cost
	<b>OFFICE SUPPLIES</b>				
2023-00-0014	<b>INS Various</b>				
1	Bond Paper A3 (80gsm, 500 sheets/ream)	50	ream	392.00	19,600.00
21	Customized Selfink Stamp (sample attached)	20	pcs	490.00	9,800.00
2023-00-0042	<b>STO CAUAYAN</b>				
2023-00-0079	<b>REGULAR FUND</b>				
50	Double-sided Certificate Holder A4	50	pc	115.00	5,750.00
51	double sided tape clear mount tape 1 inch x 60inches <b>Tissue Type</b>	6	roll	343.00	2,058.00
52	3 meters, 2cm width double Sided tape Super strong High Temperature <b>Acrylic Foam</b> 15mm	10	roll	343.00	3,430.00
2023-00-0081	<b>REGULAR FUND</b>				


53	Battery, dry cell, 9 volts	10	pack	245.00	2,450.00
<b>2023-00-0090</b>	<b>Procurement of Training Supplies/Kits for CY2023 various trainings &amp; workshops</b>				
	Plastic Drinking Straw, 100 gsm, 10 inches, 200 pcs/pack with the following colors :				
60	* Green	50	pack	39.00	1,950.00
61	* Yellow	50	pack	39.00	1,950.00
62	* Blue	50	pack	39.00	1,950.00
	<b>TOTAL</b>				<b>48,938.00</b>

You are hereby required to **provide within ten (10) calendar days** from the receipt of this notice, a **Performance Security** in the form and amount stipulated below and the **signed Contract Agreement**. The Performance Security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the required percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) <b>Cash or cashier's/manager's check</b> issued by a Universal or Commercial Bank.	Five percent (5%)
(b) <b>Bank draft/guarantee or irrevocable letter of credit</b> issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Five percent (5%)
(c) <b>Surety bond</b> callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or the insurance company is specifically authorized to issue surety bond.</u>	Thirty percent (30%)

Failure to provide and comply the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security.

Very truly yours,

  
GINA P. NILO, Ph. D.  
Director  
JAN 05 2023 ✓

I acknowledge receipt of this Notice on:  
Name of the Representative of the Bidder:  
Authorized Signature:

09- JAN - 2023  
BERNADETH ZIPAGAN  
