

2025-01-0008

## Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

### CONTRACT AGREEMENT

THIS AGREEMENT made the JAN 14 2025 day of 20 between **Bureau of Soils and Water Management** of SRDC Building, Visayas Ave. corner Elliptical Road, Diliman, Quezon City, Philippines (hereinafter called "the Entity") of the one part and **Otus Copy Systems, Inc.** of 10th Floor MG Tower 75 Shaw Blvd., Mandaluyong City, Metro Manila (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Rental of Photocopier for BSWM Central Office for CY 2025- IB No. BSWM 2025-00-018** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seven Million Two Hundred Eighty Six Thousand Four Hundred Pesos (PhP 7,286,400.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

GINA P. NILO, Ph. D.

Director

CLAIRE B. JOSEPH

Sales Manager

3. In consideration for the sum of **Seven Million Two Hundred Eighty Six Thousand Four Hundred Pesos (PhP 7,286,400.00)** or such other sums as may be ascertained, **Otus Copy Systems, Inc.** agrees to **Rental of Photocopier for BSWM Central Office for CY 2025- IB No. BSWM 2025-00-018** in accordance with his/her/its Bid.
4. The **Bureau of Soils and Water Management** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**GINA P. NILO, Ph. D.**  
Director

for:

**BUREAU OF SOILS AND WATER  
MANAGEMENT**

  
**CLAIRE B. JOSEPH**  
Sales Manager

for:

**OTUS COPY SYSTEMS, INC.**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
**CITY OF MAKATI**

BEFORE ME, notary for and in **CITY OF MAKATI**, personally appeared the following:

Valid ID

Issued at/ Issued on

**GINA P. NILO, Ph. D.**  
**CLAIRE B. JOSEPH**

TIN No. 102-413-160  
**PASSPORT P5554999 c**

known to me be the same persons who executed the foregoing Contract and acknowledgement to me the same is their free and voluntary act and deed. This Contract consist of two (2) pages including this page in which the acknowledgement signed by the parties and every page thereof and sealed by the notarial seal.

**WITNESS MY HAND AND SEAL**, this **JAN 14 2025** day of \_\_\_\_\_, 2025 at Philippines.

**CITY OF MAKATI**

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2025

**ATTY. ROMEO M. MONFORT**  
**NOTARY PUBLIC**  
Notary Public for Makati  
Until December 31, 2025  
Appointment No. M-032 (2024-2025)  
PTR No. 10466008 Jan. 02, 2025/Makati City  
IBP No. 488534 Dec. 27, 2024  
MCLE NO. VII-0027570 Roll No. 27932  
101 Urban Ave. Campos Rueda Bldg.  
Brgy. Pio Del Pilar, Makati City