



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): February 26, 2024 at 12:00PM

PR No. : 2024-0132,169,173,174

End-User: HIGHPEZ,WRMD,SCMD,SSD

Total ABC: 100,100.00

Source of Fund: RD-LTR-Highpez/INS Various/Regular

Term of Payment: Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.

NOTE: Please fill-out all fields.

Delivery Requirements: *STRICTLY (30 Calendar days)* upon receipt of P.O (Note: Extension shall *not be accepted/ entertained except on meritorious ground & Late delivery shall be liable for liquidation damages*)

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		Provision for Other Supplies					
		PR 2024-01-0132 - HIGHPEZ - RD-LTR					
3	pcs	Fire Extinguisher, (foam type), 10 LBS	3,000.00				
3	pcs	Fire Extinguisher, (Dry Chemical), 10 LBS	2,800.00				
2	pcs	Fire Extinguisher, (Dry Chemical) 5LBS	2,000.00				
2	sets	Kitchen Utensils	10,000.00				
		12 pcs plate					
		12 pcs glass					
		12 pcs spoon					
		12 pcs fork					
		1 set kitchen knife stainless, with stand					
		1 pc. Tray					
		1 pc. Chopping Board					
		12 pcs. Coffee Mug					
		1 Dish Cabinet					
		Delivery On-Site: BSWM-NSWRRDC-HIGHPEZ, Dalwangan, Malaybalay City, Bukidnon					
		PR 2024-01-0169 - WRMD - INS Various					
3	pcs	Aviation Ear Plug	5,000.00				
		Specification:					
		Quality hearing protection for shooting					
		Earplugs for noise reduction: percussive filter sounds up to 33 decibels					
		Easily Moldable Earplugs					
		No batteries required					
		Noise attenuation: 166dB (up to 166 dB)					
		Style: Tactical, earbuds type, secure fit, light with Case and Lanyard					

		PR 2024-01-0173 -SCMD - Regular				
1	unit	Heavy Duty Retractable Tent	7,100.00			
		3 x 3 Heavy Duty Retractable Tent with adjustable height frame				
		Cloth: Oxford Poly Rubber Water Proof Fabric (very durable)				
		Frame: Powder Coated Metal				
		Facility on Installation: Light but firm structure				
		It is easy to set-up and take-down within a short time.				
1	pc	Foldable Table	2,200.00			
		Foldable Table 4ft				
		Foldable plastic table in 1 packaging				
		4ft, dimension: 24 x 48 inch				
		Accommodates 4 people				
4	pcs	Foldable Chair	1,600.00			
		Foldable and Lightweight Quad-Style Arm				
		Chair with arm rest				
		Weight: approx 2.5kg - 4 kg				
		Weight Capacity: Minimum 80 Kg				
		Material: 600D polyester fabric, 16mm steel frame				
		PR 2024-01-0174 -SURVEY - Regular				
4	pcs	Aluminum Multipurpose Folding Ladder	5,000.00			
		12 feet long				
		Can be adjusted into 12 different Configuration				
		Maximum Capacity: 150 kg				
8	pcs	Utility Rack	1,000.00			
		- Size (cm): At Least L32.0 x W48.0 x H91.5				
		Materials: Polypropylene (PP)				
		No. of Layers: 5 - layers				
		Type: Rack				
		Color: Black				
NOTE:						
Awarding: Awarding is per line item basis						
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box