



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above Php50K) validity within 3 months upon submission
- Latest ITR (for total ABC above Php500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): March 8, 2024 at 12:00PM

PR No. : 2024-01-0155

End-User: INFORMATION

Total ABC: 300,000.00

Source of Fund: Regular

Term of Payment: *Progress Billing* (actual billing) upon completion of delivery/services per visit and submission of documentary requirement per accounting and auditing rules.

Delivery Requirements: March to November 2024

NOTE: Please fill-out all fields.

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
1	lot	Preventive Maintenance and Check-up of Installed LED Wall and LED Lighting System at the BSWM Lopez, Convention Hall (Inclusive of Labor & cleaning equipment/agents to be used.)	300,000.00				
		Scope of Work:					
		Preventive Maintenance and check-up of:					
		LED Video Wall LVP-6155 System and Audio System installed at the BSWM Convention Hall One (1) One-site visit per Quarter and 12 on-call visits at no cost/free-of-charge for the period of CY 2024.					
		Date of Visits:					
		March 25-27, 2024	62,500.00				
		May 28-29, 2024	62,500.00				
		September 24-25, 2024	62,500.00				
		November 19-20, 2024	62,500.00				
		INCLUDED:					
		1. On-Site periodic inspections, tests, system clean to ensure optimal performance of the installed LED Video Wall and audio system Master Console/Control Unit at the CH;					
		2. Spareparts for the replacement of defective parts (CY 2024)	50,000.00				
		Specifications:					

	LED Video Wall LVP-6155; Long Run 576mm x 576mm P3 LED VIDEO WALL Panel 10x13 feet; Nova MSD 300 Sending Card; Main and Sub-breaker; ROLAND V-4EX Digital Video Mixer; QSC KW153 Loudspeakers; QSC KW 181					
	Alto TS315 XUS 2 way powered loudspeaker Yamaha MGP 12x mixer; Top pro TEQ-231SW graphic equalizer; Top pro TCL 2 compressor/limiter/gate smart radio control expander, and Top pro TXO-234Mk III crossover 2 & 3 way stereo					
	Payment: Per visit upon submission of reports and other documents required by Government Auditing/Accounting rules.					
	NOTE:					
	Awarding: Awarding is per Lot					
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.