



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City 1101

### REQUEST FOR QUOTATION

**INSTRUCTIONS:**

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

**FOR SMALL VALUE PROCUREMENT:**

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

**TERMS OF REFERENCE:**

**Type of Procurement:** Goods/Services

**Mode of Procurement:** Small Value

**Deadline for Submission of Bids (Date and Time):** February 26, 2024 at 12:00PM

<b>PR No. :</b> <u>2024-0232.233.247</u>	<b>End-User:</b> INFO, WRMD, DO	<b>Total ABC:</b> 294,560.00
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**Source of Fund:** Regular, NSHP,INS Various,STO PSP,

**Term of Payment:** ***PROGRESS BILLING*** shall be made after delivery/services and submission of documentary requirement per accounting and auditing rules.

**NOTE: Please fill-out all fields.**

**Delivery Requirements:** ***STRICTLY ( stated date below)*** (Note: Extension shall not be accepted/ entertained except on meritorious ground & Late delivery shall be liable for liquidation damages )

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		<b>Provision for Tarpaulin Printing</b>					
		<b>PR 2024-02-0232</b>					
		<b>ALMED - NSHP-Integration</b>					
		<b>May 2024</b>					
1	pc	-10ft x 18ft. With allowance both sides	4,000.00				
		-Winning supplier shall coordinate with end-user prior to final printing					
		<b>LSD - NSHP</b>					
		<b>August 2024</b>					
100	pcs	- 6 ft x 4ft	600.00				
		<b>SCMD - Manila Bay</b>					
		<b>March 2024</b>					
14	pcs	- 5 ft x 4 ft.	500.00				
		<b>SCMD - Regular</b>					
		<b>June 2024</b>					
6	pcs	- 6 ft x 10 ft with eyelets in the four corner	1,200.00				
120	pcs	- 0.5 ft x 1.20 ft.	40.00				
2	pcs	- 10 ft x 18 ft.	4,000.00				
		<b>SURVEY- Regular</b>					
		<b>September 2024</b>					
2	pcs	- 8 ft x 6 ft. with eyelets	1,100.00				
		- <b>Must be delivered as week before the event</b>					
		<b>November 04, 2024</b>					
1	pcs	- 10 ft x 18 ft. with eyelets	4,000.00				
1	pcs	- 10 ft x 14 ft. with eyelets	3,000.00				
		- <b>Must be delivered as week before Nov. 4, 2024</b>					
		<b>December 04, 2024</b>					
2	pcs	- 8 ft x 6 ft. with eyelets	1,100.00				
		- <b>Must be delivered as week before the event</b>					
		<b>Note:</b>					

		- Layout to follow once finalized/approved				
		-Winning supplier shall coordinate with end-user prior to final printing				
		<b>WRMD- INS Various</b>				
		<b>February, 2024</b>				
1	pc	- 10 ft x 18 ft.	4,000.00			
		Full-colored tarpaulin printing				
		Brilliant and vibrant color				
		Long lasting color				
		For indoor and outdoor use				
1	pc	- 10 ft x 18 ft.	4,000.00			
		Full-colored tarpaulin printing				
		Brilliant and vibrant color				
		Long lasting color				
		For indoor and outdoor use				
		<b>(BSWM Kick-Off 2024)</b>				
11	pc	- 4 ft x 3 ft.	360.00			
		Full-colored tarpaulin printing				
		Brilliant and vibrant color				
		Long lasting color				
		For indoor and outdoor use				
		<b>(BSWM Kick-Off 2024)</b>				
		<b>WRMD- Esets Rice</b>				
		<b>April, 2024</b>				
90	pcs	- 4 ft x 5 ft.	500.00			
		Full-colored tarpaulin printing				
		Brilliant and vibrant color				
		Long lasting color				
		For indoor and outdoor use				
		With silver metal eyelet in each corner				
		<b>WRMD- INS Various</b>				
		<b>May, 2024</b>				
1	pc	- 10 ft x 18 ft.	4,000.00			
		Full-colored tarpaulin printing				
		Brilliant and vibrant color				
		Long lasting color				
		For indoor and outdoor use				
		<b>For BSWM Anniverary Culminating for June 1st week</b>				
1	pc	- 12 ft x 16 ft.	4,100.00			
		Full-colored tarpaulin printing				
		Brilliant and vibrant color				
		Long lasting color				
		For indoor and outdoor use				
		<b>For BSWM Anniverary Culminating for June 1st week</b>				
		<b>SWRRD- STO-PSP</b>				
		<b>April, 2024</b>				
1	pc	- 10 ft x 18 ft. With allowance both sides	4,000.00			
		-Winning supplier shall coordinate with end-user prior to final printing				
		<b>HILLPEZ - RD - ORGANIC</b>				
		<b>May, 2024</b>				
2	pcs	- 5 ft x 6 ft. with eyelets and side allowance	800.00			
1	pcs	- 11 ft x 8 ft. with eyelets and side allowance	2,000.00			
		<b>HILLPEZ - RD - Regular</b>				
		<b>June, 2024</b>				
2	pcs	- 4 ft x 6 ft. with eyelets and side allowance	625.00			
		<b>HILLPEZ - RD - ORGANIC</b>				
1	pcs	- 4 ft x 5 ft. with eyelets and side allowance	600.00			
		<b>HILLPEZ - RD - Regular</b>				
		<b>July, 2024</b>				
2	pcs	- 4 ft x 6 ft. with eyelets and side allowance	625.00			
1	pc	- 10 ft x 18 ft. with side allowance	4,000.00			
		<b>September, 2024 - RD- Regular</b>				
2	pcs	- 4 ft x 6 ft. with eyelets and side allowance	625.00			
		<b>September - RD - Organic</b>				
1	pcs	- 4 ft x 5 ft. with eyelets and side allowance	600.00			
		<b>November, 2024 - RD Regular</b>				
2	pcs	- 4 ft x 5 ft. with eyelets and side allowance	600.00			
		<b>PLANNING - GAD Fund</b>				
		<b>February, 2024</b>				
2	pcs	-11ft x 4ft with 4 eyelets on upper and 4 eyelets on lower	1,100.00			
		- With various color based on the design attached				

1	pc	-10ft x 18ft with 4 eyelets on upper and 4 eyelets on lower - With various color based on the design attached	4,000.00				
		<b>October, 2024</b>					
2	pcs	-11ft x 4ft with 4 eyelets on upper and 4 eyelets on lower - With various color based on the design attached	1,100.00				
		- Item must be completely delivered on 2nd week of October 2024					
		- Design to follow upon the release of advisory from PCW					
1	pc	-10ft x 18ft with 4 eyelets on upper and 4 eyelets on lower - With various color based on the design attached	4,000.00				
		- Item must be completely delivered on 2nd week of October 2024					
		- Design to follow upon the release of advisory from PCW					
		<b>INFORMATION - Admin Regular</b>					
		<b>February to December 2024</b>					
1	pc	Consumable various Tarpaulin Printing worth 20,000 from February to December 2024 for use of DO and ADO nad INFO	20,000.00				
		- Layout and sizes to follow once finalized/ approved					
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>MARCH 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>April 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>May 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>June 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>July 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>August 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>September 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
1	pc	-10ft x 12 ft with eyelet (1 pc)	2,400.00				
		- Layout to follow once finalized/approved					
		- Winning supplier shall coordinate with end-user prior to final printing					
		- Must be delivered a week before the event (September 13, 2024)					
		<b>October 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarpaulin	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
1	pc	-10ft x 12 ft with eyelet (1 pc)	2,400.00				
		- Layout to follow once finalized/approved					
		- Winning supplier shall coordinate with end-user prior to final printing					
		- Must be delivered a week before the event (October 17, 2024)					
		<b>November 2024</b>					
2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarp	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>December 2024</b>					

2	pcs	- 3 ft x 5.83 ft TMTW Monthly Tarp	360.00				
		- Winning supplier shall coordinate with end-user prior to final printing					
		<b>WORLD SOIL DAY 2024</b>					
		<b>INFORMATION - Admin Regular</b>					
		<b>SEPTEMBER TO DECEMBER 2024</b>					
5	pcs	Tarpaulin Size 5ft x 4 ft	500.00				
1	pcs	Tarpaulin Size 10ft x 8 ft	1,800.00				
1	pcs	Tarpaulin Size 5ft x 12 ft	1,350.00				
5	pcs	Tarpaulin Size 30 inch x 19.5 inch	1,350.00				
3	pcs	Tarpaulin Size 12ft x 12 ft	3,450.00				
1	pcs	Tarpaulin Size 7ft x 10 ft	1,600.00				
3	pcs	Tarpaulin Size 4ft x 7 ft	700.00				
2	pcs	Tarpaulin Size 10ft x 18 ft	4,000.00				
20	pcs	Tarpaulin Size 3ft x 5ft	300.00				
1	pcs	Tarpaulin Size 7ft x 11ft	1,800.00				
1	pcs	Tarpaulin Size 12ft x 18 ft (with eyelet)	5,100.00				
		<b>NOTE:</b>					
		1. Layout to follow once finalized/approved					
		2. Winning supplier shall coordinate with end-user prior to final printing					
		3. Inclusion of eyelet and border may change upon end-user notice					
		4. All tarpaulin must undergo clearance from Information Unit before printing					
		5. Schedule may change as necessary with prior notice from end-user/concern Division or Unit					
		6. Must be delivered a week before the event					
		<b>PR 2024-02-0233</b>					
		<b>GSITD - AFACI</b>					
		<b>May 2024</b>					
1	pcs	<b>-10ft x 18 ft Brilliant and vibrant color</b>	4,000.00				
		- Long -lasting color					
		- For indoor and outdoor use					
		- with eyelets ( 4 sides)					
		- With side bar					
1	pcs	<b>-4ft x 6 ft Brillinant and vibrant color</b>	600.00				
		- Long -lasting color					
		- For indoor and outdoor use					
		- with eyelets ( 4 sides)					
		- With side bar					
		- with installation					
1	pc	<b>-10ft x 4 ft Brillinant and vibrant color</b>	1,000.00				
		- Long -lasting color					
		- For indoor and outdoor use					
		- with eyelets ( 4 sides)					
		- With side bar					
		<b>Note:</b>					
		1. All layouts to follow once finalized/approved					
		2. The winning supplier shall coordinate with end-user prior to the final					
		3. Inclusion of eyelet and border may change upon end-user notice					
		4. All tarpauling must undergo clearance from Information Unit before printing					
		5. Schedule may change as necessary with prior notice from end-user/concern					
		<b>PR 2024-02-0247</b>					
		<b>DO - Regular</b>					
2	pcs	<b>5 meter x 5 meter</b>	6,000.00				
		Full-colored tarpaulin printing					
		Brilliant and Vibrant Color					
		Long Lasting Color					
		For Indoor and Outdoor Use					
		<b>(BSWM Kick-Off Activitiy 2024)</b>					
		<b>NOTE:</b>					
		<b>Awarding: Awarding is per one contract</b>					
		<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>					
		<b>NOTE:</b> ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator  
Signature Over Printed Name

For the Bids and Awards Committee:

**(Sgd) FRANCE JOSEPHINE C. BAUTISTA**  
Head, BAC Secretariat

\_\_\_\_\_  
**Canvasser (Signature over Printed Name)**

**DBM-PhilGEPS Posted**

**Date of canvass:** \_\_\_\_\_

**Posted by:**

(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted

**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

**We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.**

\_\_\_\_\_  
Signature over Printer Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
TIN Number

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date Accomplished

**Please check the box for your mode of submission:**

Manual submission (through BSWM canvasser)  
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.