



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City 1101

### REQUEST FOR QUOTATION

**INSTRUCTIONS:**

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

**FOR SMALL VALUE PROCUREMENT:**

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

**TERMS OF REFERENCE:**

**Type of Procurement: Goods/Services**

**Mode of Procurement: Small Value**

**Deadline for Submission of Bids (Date and Time): March 8, 2024 at 12:00PM**

**PR No. : 2024-01-0055, 0056, 0071** **End-User: SCMD** **Total ABC: 982,000.00**

**Source of Fund: GEF 6**

**Term of Payment:** Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.

**NOTE: Please fill-out all fields.**

**Delivery Requirements: STRICTLY (60 calendar days) upon receipt of PO (Note: Extension shall not be accepted/ entertained except on meritorious ground & Late delivery shall be liable for liquidation damages )**

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		<b>PR -0055 -SCMD - GEF 6</b>					
1	unit	<b>Multimedia Processing Desktop (Basic)</b>	180,000.00				
		GPU: at least 12GB VRAM					
		RAM: at least 32GB DDR4					
		RAM: 3600MHz					
		Form Factor: Full Tower (at least H:22 in by W:9in)					
		Motherboard: at least 2 x M.2 SLOT, 4 x RAM slot					
		Internal Storage: 1TB GB m.2 NVMe					
		Internal Storage: 1TB GB HDD					
		Power Supply: Rating at least 1000 watts 80+Gold					
		Display: at least 24-inch					
		Operating System: Windows 11 Pro					
		Keyboard and Mouse					
1	unit	<b>Mapping/CAD/System Development Laptop (Advance)</b>	120,000.00				
		Processor: Intel i9-12th Gen/R9 Zen4 (RDNA3 based)					
		Storage: at least 1TB M.2 PCIe NVMe SSD					
		Memory: 16GB of DDR4, upgradable to 32GB using two so DIMM					
		Modules					
		GPU: at least 6Gb dedicated					
		Camera: at least 720p					
		Screen size: at least 15.6-inch					
		Battery Life: at least 90WH					
		Operating System: Windows 10/11 Pro					
		MS Office: Microsoft Office 2021 (License)					
4	unit	<b>Office Document Laptop (Advance)</b>	70,000.00				
		Processor: i7-12th gen/R7 Zen 3+ (RDNA 2 based)					
		Storage: at least 500GB M.2 PCIe NVMe SSD					

		Memory: at least 16gb DDR4 (upgradable)				
		Camera: at least 720p				
		Screen Size: at least 15.6-inch				
		Display Type: IPS				
		Battery Life: at least 50WH				
		Operating System: Windows 10/11 Pro				
		MS Office: Microsoft Office 2021 (License)				
		<b>PR -0056 -SCMD - GEF 6</b>				
2	unit	<b>Network Printer</b>	36,000.00			
		Printer Type: Color LED Printer (Laser Printer)				
		Printer Function: Print Scan, Copy & AMP; Fax (with ADF)				
		Maximum Printing Resolution: 600 x 2400 dpi				
		Number of Paper Trays: 2				
		Interface: USB 2.0. 10Base-T/100 Base-TX				
		Network: Wireless (IEEE 802.11b/g/n, IEEE 802.11 g/n), Morpia				
		AirPrint, Direct Wireless				
		Paper Size: A4, Letter, A5, A5 (Long Edge), A6, Executive, Legal				
		Folio, Mexico Legal, India Legal				
		Display: 3.7" TFT Colour touchscreen LCD				
5	units	<b>Geotagging Device</b>	49,000.00			
		CPU: at least Octa-Core				
		Display Type: TFT LCD				
		Screen Size: at least 12.4-inches				
		Screen Resolution: at least 1600 x 2560 pixels				
		Operating Systems: at least Android 11				
		Chipset: Qualcomm SM7225 Snapdragon 750G 5G (8nm) - 5G				
		RAM: at least 6GB				
		Storage: at least 128GB				
		Battery: at least LiPo 10090 mAh				
		Camera:				
		at least 5MP Front Camera				
		at least 8MP Rear Camera				
		Positioning: GPS, GLONASS, BDS, GALILEO				
		With Precision pen and keyboard pack				
		<b>PR -0071 -SCMD - GEF 6</b>				
10	units	<b>Webcam</b>	6,000.00			
		Max Resolution: 1080p/30 fps-720p/60 fps				
		Camera Mega Pixel: at least 3mp				
		Focus Type: Autofocus				
		Built-in Mic: Stereo				
		Autofocus: Yes				
		Lens Type: Glass				
		Connection: USB-A Plug and Play				
		Tripod-ready universal mounting clip fits laptops, LCD or monitors				
		Tripod Included				
10	units	<b>Headphone</b>	2,500.00			
		Type: Over-ear Headphone				
		Frequency Response: at least 20Hz to 20KHz				
		Maximum Input Power: at least 20mW				
		Sensitivity: at least 96dB SPL				
		Impedance: at least 32 ohm				
		Microphone frequency response: at least 100Hz-10KHz				
		Microphone pickup pattern: Directional				
		Microphone Type: Detachable				
		Connection: 3.55mm jack				
<b>NOTE:</b>						
<b>Awarding: Awarding is per line item basis</b>						
<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>						
<b>NOTE:</b>	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

**Procurement Coordinator  
Signature Over Printed Name**

**For the Bids and Awards Committee:**

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**(Sgd) FRANCE JOSEPHINE C. BAUTISTA  
Head, BAC Secretariat**

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**Canvasser (Signature over Printed Name)**

**DBM-PhilGEPS Posted**

**Date of canvass:** \_\_\_\_\_

**Posted by:**

**(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted**

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**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

**We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.**

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Signature over Printer Name

Name of Company

TIN Number

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Telephone Number(s)

Address

Date Accomplished

**Please check the box for your mode of submission:**

<input type="checkbox"/>	Manual submission (through BSWM canvasser)
<input type="checkbox"/>	Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.



