



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City 1101

### REQUEST FOR QUOTATION

#### INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

#### FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )

#### FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )
- Latest ITR (for total ABC above PhP500K)

#### FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )
- Revised **Notarized Omnibus Sworn Statement** (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)

#### FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

#### TERMS OF REFERENCE:

**Type of Procurement: Goods/Services**

**Mode of Procurement: Small Value**

**Deadline for Submission of Bids (Date and Time): June 2, 2023 at 12:00PM**

**PR No. :**

2023-05-0816

**End-User: ALMED,  
 LSD,SCMD,SSD,WRMD,  
 HILLPEZ, Planning, INFO**

**Total ABC: 180,720.00**

**Source of Fund:** Regular, INS Various, GAD, STO Cauayan

**Term of Payment: Progress Billing upon complete delivery/services and submission of documentary requirement per accounting and auditing rules.**

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		<b>ALMED ( Regular Fund) PPMP 63</b>				
		<b>July 2023</b>				
1	pcs	10 ft X 18 ft with 3 ft. allowance on both sides	8,190.00			
		<b>LSD (NSHP) PPMP 0437, 0443 BU 0410, 400</b>				
		<b>June 2023</b>				
1	pcs	11 ft x 7 ft	2,310.00			
16	pcs	4ft x 5 ft	600.00			
		<b>September 2023</b>				
16	pcs	4ft x 5 ft	600.00			
		<b>SCMD (Regular) PPMP 324 BU PPMP 288</b>				
		<b>(STO Cauayan) PPMP 41 BU PPMP 42</b>				
		<b>May 2023(delivery date 4th week of May)</b>				
1	pcs	6 ft x 10 ft <b>(Regular Fund)</b>	1,800.00			
		<b>June 2023</b>				
5	pcs	6 ft x 10 ft <b>(STO Cauayan)</b>	5,400.00			
1	pcs	6 ft x 10 ft <b>(Regular)</b>	5,400.00			
150	pcs	0.5ft x 1.17ft <b>(Regular Fund)</b>	18.00			
		<b>SSD (Regular Fund)</b>				
		<b>PPMP 6124 BU PPMP 559</b>				
		<b>December 2023</b>				
1	pcs	10 ft x 18 ft	5,400.00			
		<b>WRMD - INS Various PPMP 117 &amp; 148</b>				

		<b>June 2023</b>			
10	pcs	4ft x 5 ft	600.00		
		<b>June 2023</b>			
20	pcs	4ft x 5 ft	600.00		
		<b>August 2023</b>			
1	pcs	4ft x 5 ft	600.00		
		<b>September 2023</b>			
2	pcs	4ft x 5 ft	600.00		
		<b>October 2023</b>			
11	pcs	4ft x 5 ft	600.00		
		<b>November 2023</b>			
61	pcs	4ft x 5 ft	600.00		
		<b>NSWRRDC HILLPEZ Regular PPMP 150 BU PPMP 76</b>			
		<b>June</b>			
4	pcs	4ft x 5 ft	600.00		
		<b>July</b>			
2	pcs	4ft x 5 ft	600.00		
		<b>August</b>			
1	pcs	10 ft x 18 ft	5,400.00		
		<b>September</b>			
3	pcs	4ft x 5 ft	600.00		
		<b>November</b>			
2	pcs	4ft x 5 ft	600.00		
		<b>Planning and Monitoring Section GAD Fund PPMP 003 BU PPMP 003</b>			
		<b>October 2023</b>			
2	pcs	11ft x 4 ft with 8 eyelets	1,320.00		
		<b>INFORMATION UNIT PPMP 6114 BUPPMP</b>			
		<b>May 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
1	pc	10ft x 18ft	5,400.00		
		<b>June 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
1	pcs	4ft x 6ft	720.00		
2	pc	10ft x 12ft	3,600.00		
		<b>July 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
1	pc	4ft x 6ft	720.00		
		<b>August 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
1	pc	4ft x 6ft	720.00		
		<b>September 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
		<b>October 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
2	pcs	10ft x 12ft	3,600.00		
		<b>November 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
1	pcs	4ft x 6ft	720.00		
		<b>December 2023</b>			
2	pcs	3ft x 5.83ft	525.00		
		<b>NOTE:</b>			
		<b>Awarding:</b>			
		<b>Delivery of Requirement/s:</b>			
		<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>			
		<b>NOTE:</b>	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.		

Reviewed by:

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Procurement Coordinator  
Signature Over Printed Name


For the Bids and Awards Committee:



MARIA PERPETUA P. OCAMPO  
Head, BAC Secretariat

DBM-PhilGEPS Posted

Posted by:

  
GINA M. ALBERTO  
DBM-PhilGEPS Posted

Canvasser (Signature over Printed Name)

Date of canvass:

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.