



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Latest ITR (for total ABC above PhP500K)

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised **Notarized Omnibus Sworn Statement** (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:

Type of Procurement: Goods/Services	
Mode of Procurement: Small Value	
Deadline for Submission of Bids (Date and Time): June 2, 2023 at 12:00PM	
PR No. : <u>2023-05-0816</u>	End-User: PMS, HIGHPEZ, SWRRD, GSITD Total ABC: 424,000.00

Source of Fund: RD-Regular

Term of Payment: Progress Billing upon complete delivery and submission of documentary requirement per accounting and auditing rules.

Qty	Unit	Item (Description and Specification)	ABC	Offered	Bid	
			Unit Cost	Brand	Unit Price	Total Price
		PMS Regular (PPMP 64 - BUPPMP 153 - CAF 95)				
120	pcs	Polo Shirt	750.00			
		Material: honey comb/good quality and breathable fabric (1x1 rib				
		Number of Colors: Multiple				
		Print type: Digital Embroidery logos				
		Width: 4 inches				
		Height: 2 inches				
		Color: Black and White				
		Print type: Digital Embroidery logos				
		DA-BSWM BAC				
		Total-110				
		XS-2				
		S-12				
		M-41				
		L-30				
		XL-14				
		XXL-8				
		XXXL-1				
120	pcs	Tumbler	700.00			
		Vacuum Insulated Stainless Steel Drinking Water Bottle with				
		Print Type: Submilation				
		800ml wide mouth w/ spout lid vacuum insulated stainless steel				
		Stainless Steel				
		Double-wall vacuum insulation				
		Premium powder coat finish				

		Leak proof drinking spout lid				
		BPA-free food grade lid and bottle				
		Easy carry wide handle				
		12 hours hot; 24 hours cold				
		Durable				
		Customized with logo printing				
		Color: Silver				
		With box				
		HIGHPEZ RD-REGULAR (PPMP 160 - BUPPMP 89 - CAF 111)				
100	pcs	T-Shirt	350.00			
		Sizes: Small 25 pcs; Meduim 25 pcs;Large 25 pcs				
		Large 25 pcs; XL 25 pcs				
		Color:Navy Blue				
		Material: 100% Cotton				
		Print:Sublimation				
25	pcs	Customized Polo Collared Shirt	600.00			
		Material: 100% Cotton				
		Color:Navy Blue				
		Print:Embroided				
		SWRRD ASP-PSP (PPMP 360 - BUPPMP 334 - CAF 102)				
150	pcs	Collared Tshirt not less than 60% cotton- Honey Comb fabric	500.00			
		Color: white with green, yellow and green body White-collar and				
		Button closure				
		Size: Small 30pcs				
		Medium: 30pcs				
		Large: 40pcs				
		XLarge:20pcs				
		XXL: 20pcs				
		Logo: Embroidered				
		GSITD NSHP/OAP (PPMP 541 - BUPPMP 512 - CAF 218)				
250	pcs	Promotional Materials/Token	500.00			
		Polo-Shirt				
		250 pcs@500.00/pc.				
		Materials: Honeycomb (good quality and beatable fabrick); 1x1 rib				
		Necktape; 2-button placket, colorfast				
		Color: Two-toned; Navy blue and light blue on the sides.				
		Print: Logo embroidered				
		Medium - 100				
		Large - 100				
		Extra Large - 50				
		NOTE:				
		Awarding: Awarding is per line-item basis (all items must be bidde)				
		Delivery of Requirement :				
		NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES				
NOTE:		<i>ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.</i>				

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:



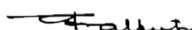
MARIA PERPETUA P. OCAMPO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:



GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.