



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTRFB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): August 14, 2024 at 12:00 pm

PR No.: 2024-07-1177

End-User: LSD

Total ABC: 803,500.00

Source of Fund: NSHP

Term of Payment: Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.

NOTE: Please fill-out all fields.

Delivery Requirements: *STRICTLY* within 30 Calendar Days upon receipt of P.O (Note: Extension shall not be accepted/ entertained except on meritorious ground & Late delivery shall be liable for liquidation damages)

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		PR 2024-07-1177- LSD					
		Provision of Field Supplies					
		NSHP					
500	pcs	Paddy Boots 80 cm Height Extended tube wading pants transplanting rain boots Good water resistance, and waterproof Non-slip, suitable for various fields, thick sole	1,000.00				
500	pcs	Field Hat Material: Nylon Size: Free size Quick-drying, Windproof, UV Protection, and Breathable Face and Neck Full Cover Sunshade Hat Removable and breathable face protector With Adjustable chin strap	250				
500	pcs	Arm Sleeves Material: Nylon, Polyester Performance Fabric: Fast Sweat Kick-away & Fast Dry Size: Free Size Seam reinforcement for finger joint and wrist Keeps cool, and protects arm from harmful UV rays	150				
500	pcs	Field Gloves Full Finger Gloves Application: Outdoor Activities Material: Nylon Breathable skin friendly fabric Anti-slip & Shock Absorbing	200				
2	pcs	Shovel wooden handle, pointed, carbon steel at most 215mm x 295mm	1,000.00				
2	pcs	Hand trowel carbon steel, heat treated, black powder coating, comfort TPR grip, at most 35cm x 8.5cm	250				
4	pcs	Pruning Shears carbon steel blade, heavy duty, PP handle, at most 20 cm	250				

		Delivery Terms: 30 Calendar Days upon receipt of P.O					
		Place of Delivery: BSWM, Central Office, Diliman Quezon City					
		NOTE:					
		Awarding: Awarding is per line item					
		NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
	NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Kristine Mae Castillo
KRISTINE MAE CASTILLO
 Procurement Coordinator
 Signature Over Printed Name

For the Bids and Awards Committee:

FRANCE JOSEPHINE C. BAUTISTA
 Head, BAC Secretariat

 Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Posted by:

Date of canvass: _____

Gina M. Alberto
 (Sgd) GINA M. ALBERTO
 DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished

Please check the box for your mode of submission:

<input type="checkbox"/>	Manual submission (through BSWM canvasser)
<input type="checkbox"/>	Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.