



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): August 29, 2023 at 12:00PM

PR No. : 2023-08- 1295

End-User: GSITD

Total ABC: 484,000.00

Source of Fund: LFP-NSHP-GSITD

Term of Payment: Progress Billing upon completion of services and submission of documentary requirement per accounting and auditing rules.

NOTE: Please fill-out all fields.

Delivery Requirements: Actual date of Travel

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		VEHICLE RENTAL (VAN)					
		Title of Activity: Unmanned Aerial System (UAS) Training and Field Acquisition for SIRIN and GRIFFIN Pro Mapper					
		Passengers: 25 pax					
		Weekdays Only					
2	units	Any Points in Region III	154,000.00				
		No. of Days: 7days (@ 11,000/day x 7 days x 2 units)					
		September 11 & 15, 2023					
		September 18-22, 2023					
		Title of Activity: Fieldwork Activities of the "National Soil Health Program"					
		Passengers: 10 pax					
		Weekdays Only					
1	unit	Any Points in Ilocos Sur Province	110,000.00				
		No. of Days: 10 days (@ 11,000/day x 10 days)					
		September 18 - 29, 2023					
		Any Points in Lanao Del Norte Province	110,000.00				
		No. of Days: 10 days (@ 11,000/day x 10 days)					
		October 9 - 20, 2023					
		Any Points in Ilocos Norte Province	55,000.00				
		No. of Days: 5 days (@ 11,000/day x 5 days)					
		October 23 -27, 2023					
		Any Points in Bohol Province	55,000.00				
		No. of Days: 5 days (@ 11,000/day x 5 days)					
		November 6-10, 2023					
		Terms and Conditions:					
		1. LTFRB Franchise					
		2. Fuel and applicable toll fees consumption to be shouldered by the winning service provider.					

		3. Includes One roundtrip Pick-up and Drop off to-and-from BSWM Quezon City for the Provinces of Ilocos Sur, Ilocos Norte & 1 roundtrip pick-up and drop off to-and-from nearest airport for the provinces of Lanao del Norte and Bohol.					
		4. Includes 2 roundtrip Pick-Up and Drop off to-and-from BSWM Quezon City for Region III					
		5. Vehicle Model with minimum safety features e.g. airbags, anti-lock braking system.					
		6. Non-consumption of travel day/s due to unforeseen circumstances (i.e. safety, health, security concern) should not be chargeable to the enduser (actual billing may be allowed)					
		7. Driver must be knowledgeable on local road networks and practical access routes to aid the field implementation team during actual field validation					
		8. Change in travel schedule shall be allowed within atleast 2 days and upon arrangement with the project management staff and must also conform with the above terms and conditions.					
NOTE:							
Awarding: Awarding is per Line							
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES							
NOTE:	<i>ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.</i>						

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) MARIA PERPETUA P. OCAMPO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.