

Republic of the Philippines Department of Agriculture BUREAU OF SOILS AND WATER MANAGEMENT SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City 1101

## REQUEST FOR QUOTATION

## INSTRUCTIONS:

- 1. Bidder shall read the instructions and fill all the blanks properly.
- 2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- 3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- 4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- 5. If applicable, offered brand name and model shall be specified.
- 6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- 7. Bid proposal shall be submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph.
- 8. Late Bids will not be accepted.
- 9. Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.
  FOR SMALL VALUE PROCUREMENT:

	PhilGEPS registration number or Certificate
I L	I Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )
H	- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
L	— Latest ITR (for total ABC above PhP500K)
Ľ	PCAB License (for Infrastructure Project)
L	Curriculum Vitae and Professional Licenses (for Consulting Services)
Ľ	Copy of LTFRB (Franchise) for Vehicle Rental
L	NFCC (Infra)

TE	RMS OF REFERENCE:				
Type of Procurement: Goods/Services					
Mode of Procurement: Small Value	W.				
Deadline for Submission of Bids (Date and Time): Septembe	er 20, 2024 at 12:00 pm	· · · · · · · · · · · · · · · · · · ·			
PR No.: 2024-08-1423 & 2024-09-1542	End-User: SCMD & GSITD	Total ABC: 372,000.00			
Source of Fund: SLRMA (DA BAR TRUST) & NSHP	<b>Term of Payment:</b> Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.				
	Delivery Requirements: As stated	l below.			

## NOTE: Please fill-out all fields.

	Unit	Item (Description and Specification)	ABC Offered		Statement of	Bid	
Qty			Unit Cost	Brand	Compliance (Comply/ Not Comply)	Unit Price	Total Price
		VEHICLE RENTAL					
_		Vehicle rental for the following dates and location					
1	unit	Vehicle Rental	60,000.00				
		Inspection of Agricultural Inputs at Region IV-A (San Francisco, Quezon) and V (Ligao City, Albay)  Monday to Friday  November 4-8, 2024					
1	unit	Vehicle Rental	60,000.00				
		For the conduct of field works activities in Region IV-A (San Francisco, Quezon)  Monday to Friday October 7-11, 2024		ž		:	
1	unit	Vehicle Rental	60,000.00				
		For the conduct of field works activities in Region V (Ligao City, Albay)  Monday to Friday  October 7-11, 2024					
1	unit	Vehicle Rental	60,000.00				
		For the conduct of field work activities in Region IV-A (San Francisco, Quezon)  Monday to Friday  November 4-8, 2024					
1	unit	Vehicle Rental					
		For the conduct of Establishment activity in Region V (Ligao City, Albay) Monday to Friday November 4-8, 2024					

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-		2024 00 1542 (COVIDE)					
	_	2024-09-1542- GSITD					
		GSITD 2024 YEAR-END ASSESSMENT AND 2025 PLANNING					
		VEHICLE RENTAL (VAN)					
3	units	Date: November 26, 2024	120,000.00				
		Pick up point: BSWM, Central Office, Diliman, Quezon City					
	16.1	Drop off point: Region 3					
3	units	Date: November 29, 2024	120,000.00				
		Pick up point: Region 3					
		Drop off point: BSWM, Central Office, Diliman, Quezon City					
	_	Terms and conditions				-	-
		1. LTFRB Franchise			-		
		2. Fuel and applicable toll fees consumption to be		-			
		shouldered by the winning service provider					,
		3. Vehicle Model with extensive legroom,					
		comportable seats and with minimum safety features					
		e.g. airbags, anti-lock braking system.					
		4. Non-consumption of travel day/s due to unforeseen					
		circumstances (i.e. safety, health, security concerns)					
		should not be chargable to the enduser (actual billing					
		may be allowed)					
1		5. Driver must be knowledgeable on local road					
		networks and practical access routes to aid the field					
$\vdash$		implementation team during actual field validation.		<u> </u>			
		6. Change in travel schedule shall be allowed within					
		atleast 2 days and upon arrangement with the project			1		
		management staff and must also conform with the					
		above terms and conditions.		İ			
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NOTE:	III						
Award	ling: Per	region					
NOTE:	ATT DDIC	ES ARE INCLUSIVE OF VAT AND CHARGES		1			<u> </u>
NOTE,	ALLING	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD I	DE CHOMPTED TO	TUE DAC CEC	DETABLATIC OFFI	CE ON OR REE	ADE MILE
I	VOTE:	DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AF ACCEPTED.	TER THE DEADLIN	NE FOR SUBMIS	SSION OF BIDS SH	ALL NO LONG	ER BE
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Revier	wed by	Opp our	60	-//		0	
Reviewed by:		CHRINEN / 1, DO PLOSARU	P.C.	19m/ "	once	lez	
		Procurement Coordinator	1	Phiane	ent around	· char	
		Signature Over Printed Name		E.			
For the	e Bids and	Awards Committee:					
		l D					
		FRANCE JOSEPHINE C. BAUTISTA					
		Head, BAC Secretariat					
					N/A		
			Ca	anvasser (Sig	gnature over P	rinted Name	·)
DBM-F	PhilGEPS P	osted					
			Date of c	anvass:			
Posted	l by:		Date of G				
		1					
		Tolluh (A) PHOMO					
		GINA M. ALBERTO					
		DBM-PhilGEPS Posted					

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished
Please check the box for your mode of submis	sion:	
Manual submission (through BSWM car Email/ BSWM Drop Box	avasser)	

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.