



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): October 25, 2023 at 12:00PM

PR No. : 2023-10-1711

End-User: BGA

Total ABC: 800,000.00

Source of Fund: Regular

Term of Payment: Upon completion of delivery and submission of documentary requirement per accounting and auditing rules.

NOTE: Please fill-out all fields.

Delivery Requirements:

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not)	Bid	
			Unit Cost			Unit Price	Total Price
1	lot	Repair and Maintenance of (11) units BSWM Motor Vehicle	800,000.00				
		Work to be done:					
		MV Plate No: SAB-8124 (Toyota Hi-Ace)	15,000.00				
		Replacement of Wiper (20"/20")					
		Replacement of 2 sets of Tierod end					
		Replacement of 2 sets rack end					
		Camber Alignment					
		Including Labor					
		MV Plate No.: SAB-8123 (Nissan Urvan)	30,000.00				
		Replacement of oil pressure switch (Oil Sending Unit)					
		Replacement of Wiper (20"/20")					
		Replacement of Breakpad					
		Replacement of front windshield glass using hematite sealant					
		Including Labor					
		MV Plate No.: OEV-25219 (Toyota Innova)	120,000.00				
		Replacement of 2 Headlight Assembly					
		Replacement of Wiper (20"/20")					
		Replacement of Tint Color					
		Replacement of upper tierod ball joint					
		Replacement of lower suspension bushing					
		Repair of all body dented & rusted areas					
		Repainting of whole body (washover) same color using urethane materials, simonize to glossy color					
		Including Labor					
		MV Plate No.: OEV-131204 (Mitsubishi Estrada)	155,000.00				
		Repair of Airconditioner					
		Replacement of Headlight assembly					
		Replacement of Wiper 22"/18"					
		Break Checkup (front & rear)					
		Replacement of Oil Deep stick					
		Replacement of tie rod and upper ball joint					
		Replacement of lower suspension bushing					
		Repair of all body dented & rusted areas					
		Repainting of whole body (washover) same color using urethane materials, simonize to glossy color					
		Including Labor					
		MV Plate No.: SKP-589 (Toyota Innova)	140,000.00				
		Replacement of engine starter					
		Replacement of Headlight Assembly					

	Replacement of Hood latch					
	Replacement of Wiper 24"/16"					
	Replacement of tie rod and upper ball joint					
	Replacement of lower suspension bushing					
	Repair of all body dented & rusted areas					
	Repainting of whole body (washover) same color using urethane materials, simonize to glossy color					
	Including labor					
	Repair and Maintenance of (11) units BSWM Motor Vehicles					
	Work to be done:					
	MV Plate No.: SAB-8125 (Toyota Hi-Ace)	50,000.00				
	Replacement of timing belt					
	Replacement of Break Pad (Front)					
	Replacement of wiper (20"/20")					
	Replacement of Tierod and upper and lower ball joint					
	Replacement of lower suspension bushing					
	Including labor					
	MV Plate No.: SXH 873 (Honda CRV)	100,000.00				
	Replacement of Main switch for power window					
	Replacement of Electrical Starter					
	Repair of all body dented & rusted areas					
	Repainting of whole body (washover) same color using urethane materials, simonize to glossy color					
	Including Labor					
	MV Plate No.: SLA-624 (Toyota Innova)	120,000.00				
	Replacement Headlight					
	Replacement of wiper (24"/16")					
	Replacement of tie rod and upper and lower ball joint					
	Replacement of Lower suspension bushing					
	Repair of all body dented & rusted areas					
	Repainting of whole body (washover) same color using urethane materials, simonize to glossy color					
	Including Labor					
	MV Plate No.: SLC-802 (Toyota Innova)	20,000.00				
	Replacement of Tierod and upper and lower ball joint					
	Replacement of lower suspension bushing					
	Including Labor					
	MV Plate No.: SAB-8122 (Nissan Navarra)	30,000.00				
	Replacement of Tint color (left and right front door)					
	Replacement of tie rod and upper and lower ball joint					
	Replacement of lower suspension bushing					
	Including Labor					
	MV Plate No.: SAB-8148 (Toyota Hi-Lux)	20,000.00				
	Replacement of Tie rod and lower and upper ball joint					
	Replacement of lower suspension bushing					
	Including Labor					
	NOTE:					
	Awarding: Awarding is Lot					
	NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
	NOTE:	<i>DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE</i>				

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box