

Republic of the Philippines Department of Agriculture **BUREAU OF SOILS AND WATER MANAGEMENT** SRDC Bldg., Elliptical Road corner Visayas Avenue,

Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.

2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.

3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.

4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.

5. If applicable, offered brand name and model shall be specified.

6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.

7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph.**

8. Late Bids will not be accepted.

9. Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.

FOR SMALL VALUE PROCUREMENT:

PhilGEPS registration number or Certificate

Aayor's Permit (Line of business should at the very least be similar to the project to be Bid)

Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission

Latest ITR (for total ABC above PhP500K)

PCAB License (for Infrastructure Project)

Curriculum Vitae and Professional Licenses (for Consulting Services)

Copy of LTFRB (Franchise) for Vehicle Rental

□NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): October 25, 2023 at 12:00PM

| | | Sublitission of Blus (Date and Thile): October 25, 20 | | | | Tatal ADC. | 10 000 00 | |
|---|----------|---|---|--------------------|---------------|--------------|-----------|--|
| PR No |). : | <u>2023-10-1723</u> | End-User: HI | | | Total ABC: | 19,000.00 | |
| Source of Fund: RD Regular - HILLPEZ <u>NOTE: Please fill-out all fields.</u> | | | Term of Payment: Upon completion of services and submission of documentary requirement per accounting and auditing rules. Delivery Requirements: November to December 2023 | | | | | |
| | | | | | | | | |
| Unit Cost | Brand | Compliance (Comply/ Not | Unit Price | Total Price | | | | |
| 2 | mos. | Internet Subscription (2 months, | 19,000.00 | | | | | |
| | | 9,500/month) | | | | | | |
| | | Bandwith: 300Mbps Fiber Optics | | | | | | |
| | | 2 Months Subscription | | | | | | |
| | | Inclusion ofInstallation Fee | | | | | | |
| | | Location: NSWRRD - HILLPEZ | | | | | | |
| | | Tanay, Rizal | | | | | | |
| NOTE: | | | | | | | | |
| Awarding: Awarding is per Lot | | | | | | | | |
| | | | | | | | | |
| NOTE | : ALL PR | RICES ARE INCLUSIVE OF VAT AND CHARGES | | | | | | |
| N | OTE: | DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED A | FTER THE DEAD | LINE FOR SUBM | SSION OF BIDS | SHALL NO LON | GER BE | |

Reviewed by:

Procurement Coordinator Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA Head, BAC Secretariat

Canvasser (Signature over Printed Name)

Posted by:

(Sgd) GINA M. ALBERTO DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

| Signature over Printer Name | Name of Company | TIN Number | |
|-----------------------------|-----------------|------------|--|
| | | | |

Telephone Number(s)

Address

Date of canvass:

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser) Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.