



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services							
Mode of Procurement: Small Value							
Deadline for Submission of Bids (Date and Time): October 25, 2023 at 12:00PM							
PR No. : 2023-10-1745				End-User: CPIT		Total ABC: 210,000.00	
Source of Fund: ESETS OAP Continuing				Term of Payment: Upon completion of delivery/services and submission of documentary requirement per accounting and auditing			
NOTE: Please fill-out all fields.				Delivery Requirements: Actual date of event			
Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not)	Bid	
			Unit Cost			Unit Price	Total Price
		Rental of Various Equipment for 2 days					
1	set	Generator	150,000.00				
		Power:200KVA (minimum)					
		Current: 125 Amp (minimum)					
1	set	Sound System	60,000.00				
		Atleast 2 microphones					
		Speakers should be loud enough to be heard in an open area.					
		Location/Venue: Quezon Memorial Circle, Quezon City					
		Date: November 11-12, 2023					
		Time: 8:00 AM to 6:00 PM					
		(10 hours operation per day)					
		Ingress: 5:00 AM to 7:30 AM, Novimber 11, 2023					
		Egress: 6:00 PM to 10:00 PM, November 12, 2023					
		Terms of Reference:					
		1. Follow the prescribe specifications provided by end user					
		2. Inclusive of manpower and installation of electrical wirings to the respective booths (20 booths)					
		3. Inclusive of manpower that will operate the generator and sound system					
		Requirements:					
		1. PhilGeps Registration					
		2. Mayor's Permit					
		3. Omnibus Sworn Statement					
NOTE:							
Awarding: Awarding is Lot							
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES							
NOTE: DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE							

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.