

Republic of the Philippines Department of Agriculture **BUREAU OF SOILS AND WATER MANAGEMENT** SRDC Bldg., Elliptical Road corner Visayas Avenue,

Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.

2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.

3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.

4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.

5. If applicable, offered brand name and model shall be specified.

6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.

7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph.**

8. Late Bids will not be accepted.

9. Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.

FOR SMALL VALUE PROCUREMENT:

PhilGEPS registration number or Certificate

Aayor's Permit (Line of business should at the very least be similar to the project to be Bid)

Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission

Latest ITR (for total ABC above PhP500K)

PCAB License (for Infrastructure Project)

Curriculum Vitae and Professional Licenses (for Consulting Services)

Copy of LTFRB (Franchise) for Vehicle Rental

□NFCC (Infra)

TERMS OF REFERENCE:

246 000 00

T.L.LADC

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): November 17, 2023 at 12:00PM PR No.: 2023-11-1813 End-User: BGA

PR No	.:	<u>2023-11-1813</u>	End-User: BG	A		Total ABC:	316,000.00	
Sourc	e of Fun	d: NSHP	Term of Payment: Upon completion of delivery/services and submission of documentary requirement per accounting and auditing					
				rules.				
		NOTE: Please fill-out all fields.	Delivery Requ	uirements: 30) Calendar Day	s upon receij	ot of PO	
Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not	Bid		
			Unit Cost			Unit Price	Total Price	
1	lot	Preventive Maintenance of various	316,000.00					
		air-conditioned units in BSWM for the Month of						
		December 2023						
		See Attached Terms of Reference						
		and Conditions						
NOTE:								
		arding is LOT						
NOTE	: ALL PF	ICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:		DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE					IGER BE	

Reviewed by:

Procurement Coordinator Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Posted by:

Date of canvass:

(Sgd) GINA M. ALBERTO DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished
Please check the box for your mode of submis	sion:	
Manual submission (through BSWM canvas	ser)	

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.