



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above Php50K) validity within 3 months upon submission
- Latest ITR (for total ABC above Php500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): November 15, 2023 at 12:00PM

PR No. : 2023-08- 1831

End-User: CPIT

Total ABC: 974,000.00

Source of Fund: PAEF OAP 2023 continuing, ESETS OAP, PAEF Rice

Term of Payment: Progress billing upon complete /delivery services and submission of documentary requirement per accounting and

NOTE: Please fill-out all fields.

Delivery Requirements: Actual Date of Travel

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not)	Bid	
			Unit Cost			Unit Price	Total Price
1	lot	VEHICLE RENTAL	974,000.00				
		PAEF OAP Continuing					
1	unit	REGION III	65,000.00				
		Area: Province of Zambales, Bataan, and Pampanga					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION III	65,000.00				
		Area: Province of Tarlac and Aurora,					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION X	91,000.00				
		Area: Province of Lanao del Norte, Misamis Occidental					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 7 days					
1	unit	REGION X	78,000.00				
		Area: Province of Bukidnon and Misamis Oriental					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 6 days					
		ESETS OAP					
3	unit	REGION III	30,000.00				
		Area: Province of Nueva Ecija					
		Date/s: within November 20-24, 2023					
		Php 10,000/day for 3 days					
		PAEF RICE					
1	unit	CAR	65,000.00				
		Area: Province of Abra, and Apayao					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION III	65,000.00				
		Area: Province of Nueva Ecija, and Pampanga					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION IV-A	65,000.00				
		Area: Province of Cavite, Batangas, Quezon, Rizal, and					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION V	65,000.00				
		Area: Province of Albay, Cam Norte, Cam Sur, and					
		Sorsogon					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					

1	unit	REGION VII	65,000.00				
		Area: Province of Cebu					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION VIII	65,000.00				
		Area: Province of Leyte					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION X	65,000.00				
		Area: Province of Bukidnon, Misamis Oriental, and Camiguin					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	REGION IX	65,000.00				
		Area: Province of Zamboanga del Norte, Zamboanga Sibugay and Zamboanga City					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
1	unit	CARAGA	65,000.00				
		Area: Province of Agusan del Sur, and Agusan del Sur					
		Date/s: within November 20-24, 2023					
		Php 13,000/day for 5 days					
		Requirements:					
		Fully airconditioned vehicle					
		inclusive of driver meals and accommodation, fuel, toll fee, parking fees and other fees that may apply.					
		Driver and vehicle must have all necessary documents as required by the IATF such as travel pass, LTO franchise, authority to operate, professional driver with driver's license, etc.					
		Service provider shall coordinate with end-user at least 7 calendar days before the travel.					
		Schedule is subject to change by end-user not later than 3 calendar days before the scheduled travel.					
		Change of schedule by service provider will be subject to conforme of end-user.					
NOTE:							
Awarding: Awarding is per Lot							
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES							
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.						

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.

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