



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
 Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
 Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
 Latest ITR (for total ABC above PhP500K)
 PCAB License (for Infrastructure Project)
 Curriculum Vitae and Professional Licenses (for Consulting Services)
 Copy of LTFRB (Franchise) for Vehicle Rental
 NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services		
Mode of Procurement: Small Value		
Deadline for Submission of Bids (Date and Time): December 6, 2023 at 12:00PM		
PR No. :	2023-11- 1984 & 2013 & 2012	End-User: CPIT & LSD. SCMD
Source of Fund: Regular		Total ABC: 886,000.00
NOTE: Please fill-out all fields.		Term of Payment: Progress billing upon complete /delivery services and submission of documentary requirement per accounting and
		Delivery Requirements: Actual Date of Travel

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not)	Bid	
			Unit Cost			Unit Price	Total Price
	lot	REGION III	260,000.00				
2	unit	Vehicle Rental	130,000.00				
		Area: Province of Zambales, Bataan and Pampanga					
		Date/s: within December 11 - 15, 2023					
		Php 13,000/day for 5 days x 2 units					
2	unit	Vehicle Rental	130,000.00				
		Area: Province of Tarlac and Aurora					
		Date/s: December 11 - 15, 2023					
		Php 13,000/day for 5 days x 2 units					
	lot	REGION V	65,000.00				
1	unit	Vehicle Rental					
		Area: Province of Sorsogon, Camarines Sur, Masbate, Albay, Catanduanes					
		Date/s: December 11- 15, 2023					
		Php 13,000/day for 5 days					
	lot	REGION VIII	65,000.00				
1	unit	Vehicle Rental					
		Area: Province of Leyte					
		Date/s: Within December 11 - 15, 2023					
		Php 13,000/day for 5 days					
	lot	REGION X	325,000.00				
1	unit	Vehicle Rental	65,000.00				
		Area: Province of Marinduque, Palawan and Romblon					
		Date/s: Within December 11 - 15, 2023					
		Php 13,000/day for 5 days					
2	unit	Vehicle Rental	130,000.00				
		Area: Province of Lanao del Norte, Misamis Occidental					
		Date/s: Within December 11-15, 2023					
		Php 13,000/day for 5 days x 2 units					

1	unit	Vehicle Rental	130,000.00				
		Area: Province of Bukidnon, Misamis Oriental, Camiguin					
		Date/s: Winthin December 11 - 15, 2023					
		Php 13,000/day for 5 days x 2 units					
		Other Requirements:					
		Fully air conditioned vehicle					
		Inclusive of driver meals and accommodation, fuel, toll fee, parking fees and other fees that may apply					
		Driver and vehicle must have all necessary documents as required by the IATF such as travel pass, LTO franchise, authority to operate, professional driver with driver's license, etc.					
		Service provider shall coordinate with end-user at least 7 calendar days					
		Schedule is subject to change by end-user not later than 3 calendar days before the scheduled travel.					
		Change of schedule by service provider will be subject to conforme					
		PR 2023-11- 2012 - SCMD - GEF 6					
1	lot	Vehicle Rental	63,000.00				
		For the conduct of Documentation using WOCAT Tool for Best Sustainable Land Management Practices					
		Dates: December 11 - 15, 2023					
		Pickup: Butuan City Airport					
		Destination: Agusan del Norte, Agusan del Sur and Points					
		Drop off: Butuan City Airport					
		Rate: 5 days rent x 12,600/day					
		Other Requirements:					
		Van (9 seaters with head rest)					
		Inclusive of driver meals and accommodation, fuel, toll fee, parking fees and other fees that may apply					
		Service provider must issue letter or Certificates of Introduction at least 7 calendar days before the travel with the following details: Name of driver, documents of driver as requested by enduser, plate number of vehicle, insurance of vehicle					
		Service provider shall coordinate with end-use at least 7 calendar days before the travel					
		Schedule is subject to change by end-user not later than 3 calendar days before the scheduled travel.					
		Change of schedule by service provider will be subject to conforme of end-user.					
	lot	PR 2023-11- 2013 - LABORATORY NSHP	108,000.00				
2	units	Vehicle Rental	54,000.00				
		Bus, 45 -50 Seater	per unit				
		Date: December 20, 2023					
		2 units @ 27,000/unit					
		Pick-Up point: BSWM Central Office, Quezon City					
		Drop Point: DAP, Tagaytay City					
		December 22, 2023					
		2 units @ 27,000/unit					
		Pick-up point: DAP, Tagaytay City					
		Drop Point: BSWM Central Office, Quezon City					
		NOTE:					
		Awarding: Per Lot per Region					
		NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
		NOTE:					
		<i>DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE</i>					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Posted by:

Date of canvass: _____

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)

Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.

