



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
 Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
 Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
 Latest ITR (for total ABC above PhP500K)
 PCAB License (for Infrastructure Project)
 Curriculum Vitae and Professional Licenses (for Consulting Services)
 Copy of LTFRB (Franchise) for Vehicle Rental
 NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): December 6, 2023 at 12:00PM

PR No. : 2023-11- 2015

End-User: LABORATORY

Total ABC: 795,900.00

Source of Fund: REGULAR

Term of Payment: Upon complete /delivery services and submission of documentary requirement per accounting and auditing

NOTE: Please fill-out all fields.

Delivery Requirements: 30 Calendar Days upon receipt of PO

Qty	Unit	Item (Description and Specification)	ABC	Offered	Statement of Compliance (Comply/ Not)	Bid	
			Unit Cost	Brand		Unit Price	Total Price
LABORATORY SUPPLIES							
18	sets	Sampling Tubes	30,000.00	540,000.00			
		Dimension: ID Diam 50 x 51mm					
		Materials: Stainless Steel 304					
		Quantity: 6 pcs. With 2 lids in a cloth case per set					
60	pcs	Plastic Cylinder	700.00	42,000.00			
		Material: HDPE					
		Closure Liner: LDPE					
		Closure Material: Polypropylene					
		Closure Size; 25cm					
		Height: 28 cm					
		Diameter: 25 cm					
		Color: Natural White					
		Sterile					
150	pcs	Moisture Disc	300.00	45,000.00			
		for Soil Analysis Large					
		Height: not more than 3.5cm					
		Inner Distance: not more than 6.5 cm					
		Material: Aluminum					
150	pcs	HDPE Bottle	200.00	30,000.00			
		Opaque Color					
		Diameter: not more than 3 inch					
		Height: not more than 6.5cm					
		Wide mouth size: not more than 2 inch					
12	pcs	Utility Tray	2,400.00	28,800.00			
		Plain, Rectangular					
		Material Aluminum					
		Size: see sample from end-user					
Laboratory Chemicals							
4	bot	Aspartic Acid Standard for NC Analysis (Combustion)	20,000.00	80,000.00			
		10g per bottle					
		NIST Traceable					
		With Certificate of Analysis					
2	bot	Glycerol	15,000.00	30,000.00			
		Volume: 500mL/bottle					
		Grade: Analytical					
		Color: Colorless		795,800.00			
		Physical Form: Liquid					
NOTE:							
Awarding: Awarding is per line							

NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES							
NOTE:	DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE						

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.