

Republic of the Philippines Department of Agriculture **BUREAU OF SOILS AND WATER MANAGEMENT** SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City

REQUEST FOR QUOTATION

INSTRUCTIONS:

- 1. Bidder shall read the instructions and fill all the blanks properly.
- 2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- 3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- 4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges
- unless otherwise specified.
- 5. If applicable, offered brand name and model shall be specified.
- 6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- 7. Bid proposal shall be submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at
- BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph. 8. Late Bids will not be accepted.
- Late Bids will not be accepted.
 The following documents shall be submitted not later than presentation for Award:

FOR SHOPPING:

(1) PhilGEPS registration number or Certificate

(2) Mayor's Permit

FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

(2) Mayor's Permit

(1) PhilGEPS registration number or Certificate

FOR SMALL VALUE PROCUREMENT:

- (3) Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- (7) Copy of LTFRB (Franchise) for Vehicle Rental

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA (7 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:										
Type	of Procu	rement: Goods/Services		Consulting Ser	vicos	7				
•••				_consulting Ser	VICES					
		urement: Small Value	0000							
		Submission of Bids (Date and Time): October 5,								
PR No	-		End-User:	<u>SCMD,</u>	Total ABC:	96,700.00				
		<u>2022-09- 1460, 1350,1459 & 1351</u>	<u>HILLPEZ,</u>							
	e of Fur	d: <u>Manila Bay, RD Other LTR, STO Cauyan, ICT</u>		elivery: 15 cale	ndar days u	pon receipts				
<u>STO</u>			_of PO							
Mode	of Awar	d: Per Line Per Lot	Terms of Paym	ent: <u>Upon Com</u>	pletion of D	elivery				
Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid					
2 -5			Unit Cost		Unit Price	Total Price				
		PR 2022-09-1460 - SWRRD - R & D Regular								
		Shopping B								
2	cart	Ink Cartridge Canon Pixma E510 #98 Colored	1,000.00							
1	cart	Ink Cartridge Canon Pixma E510 #88 Black	800.00							
1	cart	HP Toner Cartridge 125A Cyan	3,000.00							
		PR 2022-09-1350 - SCMD - R & D Corn								
25	pcs	Ink Cartridge (HP) 680 Black	1,000.00							
25	pcs	Ink Cartridge (HP) 680 Tricolor	1,000.00							
		Ink Bottle								
10	pcs	Epson 003 Cyan	500.00							
10	pcs	Epson 003 Magenta	500.00							
10	pcs	Epson 003 Yellow	500.00							
		PR 2022-09-1351 - Accounting - Regular								
		Ink Cartridge, EPSON								
30	pcs	(T6641) Black	300.00							
15	pcs	(T6642) Cyan	300.00							
15	pcs	(T6643) Magenta	300.00							
15	pcs	(T6644) Yellow	300.00							

		PR 2022-09-1459 - ALMED - SEMLUR						
2	bottle	Epson 664 Ink (Black)	300.00					
1	bottle	Epson 664 Ink (Magenta)	300.00					
1	bottle	Epson 664 Ink (Yellow)	300.00					
1	bottle	HP GT 51 (Black)	300.00					
1	bottle	HP GT 52 (Cyan)	300.00					
1	bottle	HP GT 52 (Magenta)	300.00					
1	bottle	HP GT 52 (Yellow)	300.00					
1	рс	HDMI Cable Cord for Laptop to Cable TV 3M	1,000.00					
NOTE	: ALL PRI	CES ARE INCLUSIVE OF VAT AND CHARGES						
		ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.						

Reviewed by:

Procurement Coordinator Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO Head, BAC Secretariat

DBM-PhilGEPS Posted

Canvasser (Signature over Printed Name)

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Telephone Number(s)

Address

Name of Company

Date Accomplished

TIN Number