

REQUEST FOR QUOTATION

INSTRUCTIONS:

- 1. Bidder shall read the instructions and fill all the blanks properly.
- 2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- 3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- 4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- 5. If applicable, offered brand name and model shall be specified.
- 6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- 7. Bid proposal shall be submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph.
- 8. Late Bids will not be accepted.
- 9. The documentary requirements shall be shall be submitted with the quotation. Non attachment is a ground for disqualification.

FOR SHOPPING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

FOR SMALL VALUE PROCUREMENT:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184

AND ITS IRR AND ANNEX H

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		TERMS OF REFERENCE:										
		curement: Goods/Services frastructure Proje	ct	nsulting Service	es							
Mode of Procurement: Small Value												
Deadline for Submission of Bids (Date and Time): October 12, 2022 at 12:00PM												
PR No. <u>2022-09-1475</u>			End-User:	<u>OAP</u>	Total ABC:	251,000.00						
Source of Fund: ESETS-OAP			Schedule of Delivery: Actual Date of Event									
Mode	of Awa	ard: Per Line Per Lot	Terms of Payment: Upon Completion of Actual Service									
Qty	Unit	t Item (Description and Specification)	ABC Offered Bra	Offered Brand	Bid							
			Unit Cost		Unit Price	Total Price						
		Capacity Enhancement on the Operations of CFBW										
		in Region IX and XII										
1	lot	Meals and Accommodation	251,000.00									
		(Php 1,800/day x 3 days = 5,400/pax x 40 pax)	216,000.00									
		Date: October 25 to 27, 2022										
		Check-in Date: October 25, 2022										
		Check- Out Date: October 27, 2022										
		Venue: Within the vicinity of General Santos City										
		Inclusion:										
		Hotel Accommodation and Meals @1800/pax/day										
		Venue (Function Hall for 3 days) -Php5,000/day	15,000.00									
		Vehicle (4 Vans) From Hotel to Site Visitation	20,000.00									
		@Php 5,000/unit										
		Single room/Twin-sharing room										
		At most 2 persons/room										
		Full meal package with complimentary breakfast										
		Use of conference room, sound system and amenities										
		Classroom type with good internet connection		_		_						
		* Subject to change due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units										

	Award nor LOT				
	Award per LOT	 			
	Supplier shall coordinate with end-user of event at				
	least 7 calendar days before event				
	Schedule is subject to change not later than 3				
	calendar days before scheduled event				
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	Payment is after every completion of actual service				
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NOTE: ALL	PRICES ARE INCLUSIVE OF VAT AND CHARGES				
NOTE: ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON O BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BID NO LONGER BE ACCEPTED.					
For the Bid	s and Awards Committee: (Sgd) DENISE A. SOLANO Head, BAC Secretariat	-			
		Canvas	ser (Signature	over Printed	Name)
DBM-PhilG	EPS Posted				
		Date of canvas	ss:		
Posted by:					
	(Sgd) GINA M. ALBERTO DBM-PhilGEPS Posted				
To: The BS	SWM Bids and Awards Committee (BAC)				
Sir/Madam:					
	nnection with the above RFQ, I have carefully read and ful or deliver all awarded items in conformity with specification			rements and a	agree to
Sign	ature over Printer Name	Name of Comp	any	TIN Number	
Tele	phone Number(s)	Address		Date Accomp	olished