



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised **Notarized Omnibus Sworn Statement** (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

| TERMS OF REFERENCE: | | | |
|--|------------------------------|------------------------|---------------------------|
| Type of Procurement: | Goods/Services | Infrastructure Project | Consulting Services |
| Mode of Procurement: | Small Value | | |
| Deadline for Submission of Bids (Date and Time): | February 24, 2023 at 12:00PM | | |
| PR No. | 2023-02- 0264 | End-User: | PMS Total ABC: 126,570.50 |

Source of Fund: RD Rice

Mode of Award: Per Line Lot Terms of Payment: Progress Billing for every complete delivery per week

| Qty | Unit | Item (Description and Specification) | ABC | Offered Brand | Bid | |
|------|-----------|---|-----------|---------------|------------|-------------|
| | | | Unit Cost | | Unit Price | Total Price |
| 2030 | Container | Supply and Delivery of Purified Drinking Water (March -December 2023) | 62.35 | | | |
| | | 5 Gallon per container | | | | |
| | | 203 gallons per month | | | | |
| | | a. Monthly cleaning of water dispenser | | | | |
| | | b. The container must be round for mineral/purified water, high quality, made of 100% safe polycarbonate food-grade plastic or better; and commercial grade durability and usability. | | | | |
| | | c. Shall conform to the standard Values prescribed under DOH Administrative Order No. 2017-0010 dated June 23, 2017 and other related issuances (if any) | | | | |
| | | Delivery Schedule: | | | | |
| | | Weekly (Mondays) | | | | |
| | | Requirements: | | | | |
| | | 1. Must be in the business for at least two (2) years. | | | | |
| | | 2. Copy of the license to operate in relation to the provision of bottled water from the Food and Drug Administration | | | | |

| | | | | | | |
|--|---|---|--|--|--|--|
| | | 3. Microbiological Examination | | | | |
| | | 4. Physico-Chemical Test | | | | |
| | | Payment: | | | | |
| | | Progress Billing-Every Complete Delivery per week | | | | |
| | | Provision for 30 Water Dispenser | | | | |
| NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES | | | | | | |
| NOTE: | ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED. | | | | | |

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:



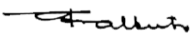
MARIA PERPETUA P. OCAMPO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:


GINA M. ALBERTO
 DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

 Signature over Printer Name

 Name of Company

 TIN Number

 Telephone Number(s)

 Address

 Date Accomplished