



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:

Type of Procurement:	Goods/Services <input type="checkbox"/>	Infrastructure Project <input type="checkbox"/>	Consulting Services <input type="checkbox"/>
Mode of Procurement:	Small Value		
Deadline for Submission of Bids (Date and Time):	January 24, 2023 at 12:00PM		
PR No.	2023-00-022 (On-Site Cluster A Mindanao)	End-User:	WRMD Total ABC: 900,000.00
Fund Source:	Rice Esests	Schedule of Delivery:	Actual Date
Mode of Award:	Per Line <input checked="" type="checkbox"/> or Lot <input type="checkbox"/>	Terms of Payment:	Upon completion of Activity

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		RICE ESSETS-MINDANAO AREA				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Mindanao Area				
30	pax	Location: Bugac DD, Brgy. Magsaysay, Nabunturan, Davao de Oro Date : March 21-23, 2023	45,000.00			
		Location: Poblacion DD, Brgy. Poblacion, Bagumbayan, Sultan Kudarat Date : March 21-23, 2023	45,000.00			
		Location : Obod-obod DD, Brgy Baan 3, Butuan City Date : March 21-23, 2023				
30	pax	Location : Paminguitan DD, Bonguiiao, Zamboanga City Date : May 9-11, 2023	45,000.00			

30	pax	Location : Lower Mahayag DD, Prk. 8-A, Lower Mahayag, Nuevo Iloco, Mawab, Davao de Oro	45,000.00			
		Date : May 16-18, 2023				
30	pax	Location : Mailum SPIS, Brgy. Badiangon, Palimbang, Sultan Kudarat	45,000.00			
		Date : May 30-June 1, 2023				
30	pax	Location : Katipunan Check Dam, Brgy. Katipunan, Las Nieves, Agusan del Norte	45,000.00			
		Date : June 13-15, 2023				
		Location: Guitas SWIP, Brgy. Guitas, Loreto, Agusan del Sur				
30	pax	Date : July 25-27, 2023	45,000.00			
30	pax	Location : Manubuan SPIS, Brgy. Manubuan, Matalam, North Cotabato	45,000.00			
		Date : August 29-Sept 1, 2023				
30	pax	Location : Impalutao DD, Brgy. Impalutao, Impasugong, Bukidnon	45,000.00			
		Date September 19-21, 2023				
30	pax	Location : Quimayong DD, Quimayong, Trento, Agusan del Sur	45,000.00			
		Date November 14-16, 2023				
30	pax	Location : Duengas SWIP, Brgy. Duengas, Surallah, South Cotabato	45,000.00			
		Date November 21-23, 2023				
		Meals and Snacks for the conduct of Training on Soil Health Rehabilitation/ Balance Fertilization Strategy (BFS) for Mindanao Area				
30	pax	Location :Cabanglasan SWIP, Brgy. Poblacion, Cabanglasan. Bukidnon	45,000.00			
		Date : April 25-27, 2023				
30	pax	Location :New Balamban DD, Brgy. New Balamban, Tagum City, Davao del Norte	45,000.00			
		Date :June 13-15, 2023				
30	pax	Location :Lamhaku DD, Brgy. Lamhaku, T'boli, South Cotabato	45,000.00			
		Date :June 13-15, 2023				
30	pax	Location :Obong Spring Development, Brgy. Burgos, Cortes, Surigao del Sur	45,000.00			
		Date :June 27-29, 2023				
30	pax	Location :Tacul DD II, Brgy. Tacul, Magsaysay, Davao del Sur	45,000.00			
		Date :July 25-27, 2023				
30	pax	Location :Libasan SWIP, Brgy. Libasan, Nabunturan, Davao de Oro	45,000.00			
		Date :August 1-3 2023				
30	pax	Location : Numo DD, Brgy. Numo, Esperanza, Sultan Kudarat	45,000.00			

		Date :September 12-14, 2023			
30	pax	Location : Cawilan DD, Brgy. Cawilan, Tubod, Surigao del Norte	45,000.00		
		Date :September 26-28, 2023			
30	pax	Location : Bamboo DD, Brgy. Mangayon, Compostela, Davao de Oro	45,000.00		
		Date :October 24-26, 2023			
			900,000.00		
		Meals and Snacks			
		- 500/pax/day x 3 days = 1,500 x 30 pax/day			
		- 2 Snacks (AM &PM) and Lunch per day			
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.				

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished