



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:

Type of Procurement: Goods/Services <input type="checkbox"/> Infrastructure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>
Mode of Procurement: Small Value
Deadline for Submission of Bids (Date and Time): January 24, 2023 at 12:00PM
PR No. 2023-00-024 (On-Site-Visayas) End-User: WRMD Total ABC: 810,000.00
Fund Source: INS Various, Rice Essets Schedule of Delivery : Actual Event
Mode of Award: Per Line <input type="checkbox"/> Lot <input type="checkbox"/> Terms of Payment: Upon completion of Work

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		CATERING SERVICES-ON SITE				
		RICE-ESSETS-VISAYAS AREA				
		Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) fro Visayas Area				
30	pax	Location: Malayuan DD, Brgy. Ajuy, Iloilo City	45,000.00			
		Date : March 28-30, 2023				
30	pax	Location: Patag DD, Brgy. Patag, Baybay City, Leyte	45,000.00			
		Date : May 16-18, 2023				
30	pax	Location: Kipot SWIP, Brgy. Feliciano, Balete, Aklan	45,000.00			
		Date : June 20-22, 2023				
30	pax	Location : Kang-iras SWIP, Brgy. Kang-iras, Hilongos, Leyte	45,000.00			
		Date : June 20-22, 2023				
30	pax	Location : Gadgad SPIS, Sitio Gadgad Brgy. Osmeña, Palapag, Northern Samar	45,000.00			
		Date : July 25-27, 2023				

30	pax	Location : Lag-it DD, Brgy. Lag-it, Tayasan, Negros Oriental	45,000.00			
		Date : August 1-3, 2023				
30	pax	Location : East Villaflore DD, Brgy. East Villaflores, Maayon, Capiz	45,000.00			
		Date : August 8-10, 2023				
30	pax	Location : Cabasakan SWIP, Brgy. Cabasakan, Getafe, Bohol	45,000.00			
		Date : November 7-9, 2023				
30	pax	Location : San Joaquin SPIS, Brgy. San Joaquin, Macrohon, Southern Leyte	45,000.00			
		Date : November 14-16, 2023				
		8000/day x 5 days				
		Meals and Snacks for the conduct of Training on Soil Health Rehabilitation/ Balance Fertilization Strategy (BFS) for Visayas Area				
30	pax	Location :Itum DD, Brgy. Itum, Matalom, Leyte	45,000.00			
		Date : May 9-11, 2023				
30	pax	Location :Sto.Niño SWIP, Brgy.Sto.Niño, Talibon, Bohol	45,000.00			
		Date : May 16-18, 2023				
30	pax	Location :Mapili DD, Brgy. Mapili, San Enrique, Iloilo	45,000.00			
		Date :May 30-June 1, 2023				
30	pax	Location :Bugho DD, Brgy. Bugho, Hinunangan, Southern Leyte	45,000.00			
		Date :August 8-10, 2023				
30	pax	Location :Bong-bong SWIP, Brgy. Bong-bong, Ubay, Bohol	45,000.00			
		Date September 5-7, 2023				
30	pax	Location : Nabaoy DD, Brgy. Nabaoy, Malay, Aklan	45,000.00			
		Date October 3-5, 2023				
		INS VARIOUS				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Visayas Area				
30	pax	Location : Can-olin DD, Brgy. Can-olin, Candijay, Bohol	45,000.00			
		Date :March 28-30, 2023				
30	pax	Location : Agsili SWIP, Brgy. Aranas, Balete, Aklan	45,000.00			
		Date :April 18-20, 2023				
30	pax	Location : Batuan SWIP, Brgy. Batuan, Balasan, Iloilo	45,000.00			

		Date :August 29-September 1, 2023				
		Meals				
		@500/pax/day x 3 days for 3 days				
		- 2 Snacks(AM & PM) Lunch/day				
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished