



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:						
Type of Procurement:		Goods/Services <input type="checkbox"/>	Infrastructure Project <input type="checkbox"/>	Consulting Services <input type="checkbox"/>		
Mode of Procurement: Small Value						
Deadline for Submission of Bids (Date and Time): January 24, 2023 at 12:00PM						
PR No.		2023-00-027,063,055,064,068 (On-Site - Cluster 1 - CAR, Region 1 & 2)		End-User:	SCMD, LUPEZ, HILLPEZ, WRMD	
Fund Source:		INS Various, Regular, AFACI Trust		Schedule of Delivery: Actual Date		
Mode of Award:		Per Line <input type="checkbox"/>	Per Lot <input type="checkbox"/>	Terms of Payment: Upon completion of Work		
Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		PR 027 - SCMD - STO Cauayan				
100	pax	Catering Services for the Conduct of Farmer's Field Day	45,000.00			
		Location: Cauayan City, Isabela				
		Date: October 17, 2023				
		@ 450/pax for 100 pax = 45,0000.00				
		Meals and Snacks				
		Catering Services for the Conduct of Farmer's Meeting				
		Location: Cauayan City, Isabela				
30	pax	Date: May 23, 2023	12,000.00			
30	pax	Date: August 22, 2023	12,000.00			
30	pax	Date: November 21, 2023	12,000.00			
		@ 400/pax for 30 pax/day = 12,000/day				
		Meals and Snacks				
		PR 023 - WRMD -				
		CATERING SERVICES-ON SITE (Cluster 1 CAR, Region 1 & 2)				
		RICE-ESSETS				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Luzon Area				

30	pax	Location : Bingao SWIP, Brgy. San Pedro, San Nicolas, Ilocos Norte	45,000.00			
		Date : April 25-27, 2023				
		@ 500/pax for 30 pax/day = 1,500/day				
		For 3 days				
30	pax	Location : Tabbac SWIP, Brgy. Tabbac, Buguey, Cagayan	45,000.00			
		Date : June 27-29, 2023				
30	pax	Location : Toh-chod DD, Brgy. Payawan, Lamut, Ifugao	45,000.00			
		Date : July 25-27, 2023				
30	pax	Location : Mallig SWIP, Brgy. Trinidad, Mallig, Isabela	45,000.00			
		Date : August 1-3, 2023				
30	pax	Location : Nagtrigoan SWIP , Brgy. Nagtrigoan, Pinili, Ilocos Norte	45,000.00			
		Date September 5-7, 2023				
30	pax	Location : Daulan DD, Brgy. Tonglayan, Natonin, Mt. Province	45,000.00			
		Date September 19-21, 2023				
30	pax	Location : Borobor DD, Brgy. Borobor, Sto. Domingo, Ilocos Sur	45,000.00			
		Date October 17-19, 2023				
30	pax	Location : Gumarueng SWIP, Brgy. Gumarueng, Piat, Cagayan	45,000.00			
		Date October 24-26, 2023				
30	pax	Location : Agpital SWIP, Brgy. Agpital, Bacnotan, La Union	45,000.00			
		Date : March 21-23, 2023				
30	pax	Location :Baro a Lubong SWIP, Brgy. Anninipan, Flora, Apayao	45,000.00			
		Date :April 11-13, 2023				
30	pax	Location : Aneg SWIP, Brgy. Aneg, Delfin Albano, Isabela	45,000.00			
		Date April 18-20, 2023				
30	pax	Location :Balera SWIP, Brgy. Minallo, Naguilian, Isabela	45,000.00			
		Date August 15-17, 2023				
30	pax	Location :Cadaanan DD, Brgy. Pancian, Pagudpud, Ilocos Norte	45,000.00			
		Date November 14-16, 2023				
		INS VARIOUS				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Luzon Area				
30	pax	Location : Manano SWIP, Brgy. Manano, Mallig, Isabela	45,000.00			
		Date May 23-25, 2023				
30	pax	Location : Bacut SWIP, Brgy. Marcela, Sta. Marcela, Apayao	45,000.00			
		Date May 30- June 1, 2023				

30	pax	Location : Olilicon DD, Brgy. Olilicon, Lagawe, Ifugao	45,000.00			
		Date June 27-29, 2023				
30	pax	Location : Cabuluan SWIP II, Brgy. Cabuluan, Alcala, Cagayan	45,000.00			
		Date September 12-14, 2023				
30	pax	Location : Nagsurot SWIP, Brgy Nagsurot, Burgos, Ilocos Norte	45,000.00			
		Date November 7-9, 2023				
		Meals and Snacks				
		- 500/pax/day x 3 days = 1,500.00				
		- 2 Snacks (AM-PM) and Lunch per day				
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished