



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:			
Type of Procurement:	Goods/Services	<input type="checkbox"/> Infrastructure Project	<input type="checkbox"/> Consulting Services
Mode of Procurement:	Small Value		
Deadline for Submission of Bids (Date and Time):	January 23, 2023 at 12:00PM		
PR No.	2023-00-027,063,055,064,068 (On-Site - Cluster 2 - Region 3 & 4A)	End-User:	SCMD, LUPEZ, HILLPEZ,WRMD
		Total ABC:	917,800.00

Fund Source: RD Other-Regular, Hydro, Rice Essets, INS

Schedule of Delivery: Actual Date

Mode of Award: Per Line

Lot

Terms of Payment: Upon completion of Work

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		PR- 068 - LUPEZ - RD OTHER-REGULAR				
		The Role of Women in Agri-Based Livelihood Opportunities Date: March 29, 2023				
40	pax	Meals inclusive of AM snack, Lunch and PM snack @ 500/day for 40 pax	20,000.00			
		Seminar On Mushroom Production Date: September 28, 2023				
40	pax	Meals inclusive of AM snack, Lunch and PM snack @ 500/day for 40 pax	20,000.00			
		Catering for Famers' Field Day April 12, 2023				
40	pax	Meals inclusive of AM snack, Lunch and PM snack @ 500/day for 40 pax	20,000.00			
		Venue: NSWRRDC LUPEZ, San Ildefonso, Bulacan				
		PR- 063 - LUPEZ - RD Hydro				
		Catering Services for OAP Hydroponics meeting of NSWRRDC LUPEZ, San Ildefonso, Bulacan				
		Meals Inclusive of AM/PM Snack, Lunch @ 500/day				
17	pax	Date: January 27, 2023	8,500.00			

17	pax	Date: February 24,2023	8,500.00			
17	pax	Date: March 31, 2023	8,500.00			
17	pax	Date: April 28, 2023	8,500.00			
17	pax	Date: May 26, 2023	8,500.00			
17	pax	Date: June 30, 2023	8,500.00			
17	pax	Date: July 28, 2023	8,500.00			
17	pax	Date: August 25, 2023	8,500.00			
17	pax	Date: September 29, 2023	8,500.00			
17	pax	Date: October 27,2023	8,500.00			
15	pax	Date: November 24,2023	7,500.00			
15	pax	Date: December 15, 2023	7,500.00			
		Venue: NSWWRDC LUPEZ, San Ildefonso, Bulacan				
		PR- 055 - TANAY - RD Other Regular				
		Catering Services for the Conduct of Monthly Staff Meeting from January to December, 2023				
		Venue: NSWRRDC HILLPEZ, Cuyambay, Tanay, Rizal				
288	pax	AM/PM Snacks and Lunch@ 24 pax/month @ 600/day for 12 months	172,800.00			
		CATERING SERVICES-ON SITE				
		RICE-ESSETS-LUZON AREA				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Luzon Area				
		AM/PM Snacks and Lunch@ 500/day for 30 pax/ day for 3 days/meeting				
30	pax	Location: Felimon SWIP/ Camachile SWIP, , Brgy. Camachile, Gabaldon, Nueva Ecija	45,000.00			
		Date : March 21-23, 2023				
30	pax	Location: San Isidro lined canal, Brgy. San Isidro, Majayjay, Laguna	45,000.00			
		Date : April 11-13, 2023				
30	pax	Location : Masin DD, Brgy. Masin, Tayabas City, Quezon	45,000.00			
		Date : May 9-11, 2023				
30	pax	Location : San Vicente DD, Brgy. San Vicente, Magalang, Pampanga	45,000.00			
		Date : May 23-25, 2023				
30	pax	Location : Maasin SWIP, Brgy. Maasin, Talugtug, Nueva Ecija	45,000.00			
		Date : August 15-17, 2023				
30	pax	Location : Malanis DD,Brgy. San Leonardo, Maria Aurora, Aurora	45,000.00			
		Date September 19-21, 2023				
30	pax	Location : San Rafael SWIP, Brgy. San Rafael, Atimonan, Quezon	45,000.00			
		Date September 26-28, 2023				
30	pax	Location : Potol lined canal Brgy. Potol, Tayabas City, Quezon	45,000.00			
		Date October 24-26, 2023				

		RICE-ESSETS-LUZON AREA			
		Meals and Snacks for the conduct of Training on Soil Health Rehabilitation/ Balance Fertilization Strategy (BFS) for Luzon Area			
30	pax	Location :Gugo SWIP, Brgy. Gugo, Samal, Bataan	45,000.00		
		Date :March 28-30, 2023			
30	pax	Location :Masayahin DD, Brgy. Ibabang Talim, Lucena City, Quezon	45,000.00		
		Date May 23-25, 2023			
30	pax	Location :Dikildit DD, Brgy. Dikildit, Ma. Aurora, Aurora	45,000.00		
		Date October 17-19, 2023			
30	pax	Location : Payapa SWIP, Brgy. Payapa, Tagkawayan, Quezon	45,000.00		
		Date November 7-9, 2023			
		INS Various -LUZON AREA			
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Luzon Area			
30	pax	Location : Baed DD Brgy. Nagbalayong, Morong, Bataan	45,000.00		
		Date October 3-5, 2023			
		Meals and Snacks			
		- 500/pax/day x 3 days = 1,500.00			
		- 2 Snacks (AM-PM) and Lunch per day			
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.				

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted
Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished