



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City 1101

**REQUEST FOR QUOTATION**

**INSTRUCTIONS:**

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

**FOR SMALL VALUE PROCUREMENT:**

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid )
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

**TERMS OF REFERENCE:**

**Type of Procurement: Goods/Services**

**Mode of Procurement: Small Value**

**Deadline for Submission of Bids (Date and Time):**

**PR No. :** 2024-01-0501, 504 **End-User: LUPEZ** **Total ABC: 152,134.00**

**Source of Fund: RD- Other Continuing**

**Term of Payment:** Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.

**Delivery Requirements: *STRICTLY 60 Calendar Days*** upon receipt of P.O (Note: Extension shall not be accepted/ entertained except on meritorious ground & Late delivery shall be liable for liquidation damages )

**NOTE: Please fill-out all fields.**

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		<b>PR 2024-03-0501 - LUPEZ- RD-OTHER Cont.</b>					
2	units	<b>Sample Storage Coller 9 cubic ft</b>	52,134.00				
		<b>Specification</b>					
		7-level Temperature Control					
		Double Glass Door					
		Fan-cooled System					
		Internal Lamp					
		Lighted Panel					
		Aluminum Inner Lining					
		3 Adjustable Coated Wire Shelves					
		Recessed Handle					
		Key Lock					
		167W Input Power					
		Defrost System: Manual					
		No. of FShelves: 3 wire shelves					
		Refrigerator Light: LED					
		<b>Place of Delivery</b>					
		NSWRRDC LUPEZ,					
		San Ildefonso, Bulacan					
		<b>PR 2024-03-0504 - LUPEZ- RD-OTHER Cont.</b>					
2	units	<b>Aircon split type</b>	84,000.00				
		<b>Specification</b>					
		1.5 hp					
		Silver Ion Filter - can remove dust and particles more than 90%					
		Smart cooling - the unit will run based on the indoor ambient condition. Auto select on which mode the unit will run based on ID ambient					
		Remote: Yes					
		Timer: Yes					
		Cooling Capacity: 2,300 - 13,000					
		Cooling Area (sq. meters): 18 - 23 sqm					
		Temperature Control: Digital					
		Airflow Direction Control (Up & Down): Yes					
		Temperature Control: Digital					
		Voltage: 230					
		The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.					

		Free Installation				
1	unit	<b>Water Dispenser top load</b>	10,000.00			
		Fast Heating (85-90 degrees in 10 mins)				
		Hot water child lock				
		Extra cold water (3-8 degrees)				
		Net Dimensions (W x H x D): 310mm x 1000mm x 360mm				
		Safe 2 thermostats to prevent overheating				
2	units	<b>Electric Airpot</b>	6,000.00			
		<b>Specification</b>				
		Power Input: 750w				
		Capacity 3.8 Liters				
		Stainless steel pot				
		Auto-reboil function				
		Dry-boil protection system				
		360 degrees revolving cordless base				
		Detachable lid and safety plug				
		Auto and manual dispense				
		With built-in thermal fuse				
		Warranty: 1 year				
		<b>Place of Delivery</b>				
		NSWRRDC LUPEZ,				
		San Ildefonso, Bulacan				
<b>NOTE:</b>						
<b>Awarding: Awarding is per line item basis</b>						
<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>						
<b>NOTE:</b>	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

\_\_\_\_\_  
**Procurement Coordinator**  
**Signature Over Printed Name**

For the Bids and Awards Committee:

\_\_\_\_\_  
**(Sgd) FRANCE JOSEPHINE C. BAUTISTA**  
**Head, BAC Secretariat**

\_\_\_\_\_  
**Canvasser (Signature over Printed Name)**

DBM-PhilGEPS Posted

Date of canvass: \_\_\_\_\_

Posted by:

(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

**We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.**

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

**Please check the box for your mode of submission:**

Manual submission (through BSWM canvasser)  
 Email/ BSWM Drop Box

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