



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): May 13, 2024 at 12:00PM

PR No. :	<u>2024-04-0740</u>	End-User: WRMD	Total ABC: 45,000.00
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Source of Fund: INS VARIOUS-CONTINUING

Term of Payment: Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.

NOTE: Please fill-out all fields.

Delivery Requirements:
On or before May 28, 2024

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
			Unit Cost			Unit Price	Total Price
		2024-05-0740- WRMD					
10	set	Tokens for the speakers during the Forum of BSWM Senior Employees with BSWM Retirees on Climate Resilient Agriculture Insight	4,500.00				
		Tokens					
		Inclusive of the following:					
		- 1 pc. Cane stool					
		Foldable, with seat					
		With 3 legs					
		Light weight					
		With non-slip feet					
		With non-slip handle with foam					
		Can be used by at least 400lb person					
		Seating height: 45-50cm					
		Cane height when folded: 80-85cm					
		- 1 pc. Digital Blood Pressure Monitor					
		Also measures pulse rate					
		Wrist wrap					
		With manual					
		With digital display, with color					
		Rechargeable					
		- 1 pc. Blood Glucose Monitoring					
		Lightweight and handy					
		Spill resistant test strip container					
		With built-in logbook					
		With Bluetooth and USB port for data transfer					
		With bright port light and backlit display.					
		With 25pcs. test strips					
		With 1 pc. lancet holder					
		With 25pcs. lancets needle					
		With Pouch					
		Battery Operated					
		(Photo of sample attached herewith)					

NOTE:
Awarding: Awarding is one Contract

NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES	
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.

Reviewed by: _____
Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

_____ **Canvasser (Signature over Printed Name)**

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished

Please check the box for your mode of submission:

<input type="checkbox"/>	Manual submission (through BSWM canvasser)
<input type="checkbox"/>	Email/ BSWM Drop Box