



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)
- Revised Notarized Omnibus Sworn Statement (for total ABC above PhP50K) validity within 3 months upon submission
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental
- NFCC (Infra)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: Small Value

Deadline for Submission of Bids (Date and Time): July 2, 2024 at 12:00PM

PR No. : 2024-05-0885,932

End-User: SWRRD, HILLPEZ

Total ABC: 471,890.00

Source of Fund: LFP-NSHP-SWRRD, LFP-NSHP-VEGETABLE

Term of Payment: Upon completion of delivery/services and submission of documentary requirement per accounting and auditing rules.

NOTE: Please fill-out all fields.

Delivery Requirements: As stated below.

Item	Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/ Not Comply)	Bid	
				Unit Cost			Unit Price	Total Price
			PR 2024-05-0885-SWRRD					
			Agricultural Supplies					
			LOT 1 - REGION I (ILOCOS NORTE)					
1	1,100	kg	Garlic cloves (planting material)	320.00				
			2-4cm diameter per bulb, white marketable, undamaged, filled cloves					
			Place of Delivery: Brgy. Susugaen, Pasuquin, Ilocos Norte					
			Date of Delivery: October 2, 2024					
			LOT 2 - REGION III (NUEVA ECIJA)					
2	15	can	Onion Seeds- Red Pinoy, 400 g/can	3,200.00				
			Place of Delivery: San Jose City, Nueva Ecija					
			Date of Delivery: August 8, 2024					
			*Best until 2025 or later					
			Note: Award is lot in Item No 1 & 2					
			PR 2024-06-0932-HILLPEZ					
3			Various Agricultural Supplies and Materials					
	40	pcs	2T Blade, 2 Teeth Cutter/Brush Cutter Blade Steel	250.00				
	10	pack	Hybrid Papaya Seeds (Red Royale F1) 15 seeds/pack, best until 2026	250.00				
	10	pcs	Round Plastic Water Pail with Stainless Steel Handle, 12 Liter capacity	210.00				
	75	packs	Tomato (Diamante Max variety, 200 seeds/pack), best until 2026	350.00				
	100	pcs	Seedling tray (104 round holes), black Hole Dimention: 4 cm	100.00				
	10	pcs	Vegetables crates, 53 cm x 37 cm x 31.5 cm, 2.5-3 cm thickness, (Blue)	550.00				
	3	unit	Plastic Knapsack Sprayer, 16 L capacity	2,080.00				
	20	rolls	Vegetable twine (black string, 1 kg/roll), 1 ply	315.00				

10	pcs	Water Sprinkler/Lagadera, 10 L capacity, large	300.00				
		Place of Delivery: BSWM-NSWRRDC HILLPEZ, KM 53, Brgy. Cuyambay, Tanay, Rizal					
		Date of Delivery: On/Before August 16,2024					
		NOTE:					
		Awarding: Awarding is per line in Item # 3					
		NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
		NOTE: ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) FRANCE JOSEPHINE C. BAUTISTA
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)

Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.