



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- Please be informed that all Documentary requirements must be submitted and attached to the quotation. Non-compliance to the requirements will be automatically disqualified.**

FOR SHOPPING A PROCUREMENT:

- PhilGEPS registration number or Certificate
 Mayor's Permit (Line of business should at the very least be similar to the project to be Bid)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services

Mode of Procurement: SHOPPING B

Deadline for Submission of Bids (Date and Time): September 6, 2023 at 12:00PM

PR No. : <u>2023-08- 1313,1311,1314,1315, 1316,1310,1308,1207,1317,1320, 1321,1318,1418,1319,1394</u>	End-User: ALMED,SCMD, WRMD,SCMD, SWRRD	Total ABC: 560,561.00
--	---	------------------------------

Source of Fund: Regular, GEF 6, Rice Essets, Manila Bay, INS

Term of Payment: Upon completion of delivery and submission of

NOTE: Please fill-out all fields.

Delivery Requirements: 30 Calendar days upon receipt of PO

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Statement of Compliance (Comply/Not)	Bid	
			Unit Cost			Unit Price	Total Price
PR 1321- SWRRD - RD-OAP Continuing							
1	cart	Canon Pixma Cartridge # 57 Color	1,125.00				
1	cart	Canon Pixma Cartridge # 47 Color	810.00				
1	cart	Laserjet 130A Printer Cartridge	2,720.00				
1	cart	Epson 001 Black, 127ml	660.00				
1	cart	Epson 001 Cyan, 127ml	600.00				
1	cart	Epson 001 Yellow, 127ml	600.00				
1	cart	Epson 001 Magenta, 127ml	600.00				
1	cart	Epson T7741, 140ml	1,200.00				
1	cart	HP GT 53 Black, 90ml	720.00				
1	cart	HP GT 52 Cyan, 70ml	720.00				
1	cart	HP GT 52 Yellow, 70ml	720.00				
1	cart	HP GT 52 Magenta, 70ml	720.00				
PR 1313- SWRRD - RD-OAP Continuing							
150	pcs	PVC Card Cases (B8) 6.5 cm x 9.5cm	25.00				
30	pcs	Permanent Marker Black (Fine Liner)-1mm (Tip Size)	60.00				
30	pcs	Permanent Marker Gray (Fine Liner)-1mm (Tip Size)	60.00				
20	box	Paper Fastener (Round Head) Gold Plated - (2.5mm) - 100 pcs per Box	60.00				
50	pcs	Clear Card Case Vinyl (A4 size) 297 x 210mm	60.00				
PR 1315 - ALMED - NSHP							
5	roll	COATED Paper Premium (1067mm x 65mm)	4,500.00				
5	roll	Plotter Ordinary Paper (1067mm x 65mm)	1,400.00				
PR 1316 - PMS - Regular							
5	pcs	Customized Self inking Stamp -replaceable Inkpad -Please see attached font style and size	600.00				
20	pcs	Scissors Weight: 100g Product Dimension: 9cmx1cmx21cm Color: Gray Steel with Black Handle	100.00				
15	box	Retractable Gel Ink Ballpoint Pen Ballpoint Pen 0.5mm Patented U-spring technology 12pcs/Box Color : Black	390.00				

50	pcs	Adhesive Tape Clear 1in x 40M	35.00				
200	pack	Colored File Divider Size: Legal 5 assorted colors per pack	50.00				
10	pcs	2 Hole Heavy Duty Puncher 70mm No. 468	250.00				
10	pcs	Fiber-Colour Document Basket Tray Wire Mesh (3 tiered) Color: Black Material Type: Metal	500.00				
30	pcs	Eraser Weight: 30g (0.066lbs) Product Dimension: 65mm x 23mm x 12mm (2.55in x 0.9in x 0.47in) Color: White Material Type: Rubber	50.00				
PR 1310- INS Various - WRMD							
10	pcs	Thermal Film Label Roll	3,000.00				
		- compatible with Brother QL-800 Label Printer.					
		- waterproof film, dimensions 62 62mm x 15.24m					
15	pcs	Scientific Calculator	2,500.00				
		Product Features:					
		- Non Programmable					
		- Non Graphing					
		- Number of Functions:417 at least					
		Key Characteristics					
		- Plastic Keys					
		Key Characteristics					
		- Plastic Keys					
		Key Functions					
		- Negative Sign					
		- Power Off					
		Memory					
		- Variables: 9					
		- Independent Memory (M/M+/M-)					
		Power Supply					
		-Solar & Battery					
		-Auto Power Supply					
		Accessories					
		-Hard Case					
		Display Settings:					
		- Engineering Notation					
		Functions Features:					
		-Basic Mathematical Functions					
		- Number of Functions: 417 at least					
		- Power Function					
		- Coordinate Conversion					
		- Summation					
		- Statistical Function					
PR 1308- GEF 6 - SCMD							
4	pcs	Mini Dater Stamp (MM/DD/YYYY)	400.00				
		- Size Date Height: 3mm					
		- with 4 Adjustable Rubber Bands					
		- Self Sinking					
10	pcs	Highlighter (5mm line)	50.00				
		- Water-based ink					
		- Chisel Tip for two line widths-2mm and 5mm					
300	pcs	Plastic Envelope with Handle	80.00				
		- size: 40cm x 29cm/15/51 inches * 11.5 inches					
4	pcs	Stainless Steel Ruler 12"	60.00				
		- Ruler Width: 19mm					
		- Thickness: 0.8mm					
		- Printed ruler with metric measures (inches) and imperial (inches)					
PR 1207- Regular - Records							
10	box	Ballpen Black (12 pcs per box) Retractable Gel 0.5	375.00				
2	box	Ballpen Blue (12 pcs per box) Retractable Gel 0.5	375.00				
10	box	Pushpin	53.00				
PR 1317- STO-ICT - GSITD							
2	unit	Cartridge Black Toner, Laserjet 416a W2040a	7,200.00				
2	unit	Cartridge Cyan Toner, Laserjet 416a W2041a	7,200.00				
2	unit	Cartridge Magenta Toner, Laserjet 416a W2042a	7,200.00				

2	unit	Cartridge Yellow Toner, Laserjet 416a W2043a	7,200.00				
2	unit	Toner Black Compatible Toner Cartridge Color: Black Yield: 25,000 pages OEM Code: CT200417 for Fuji Xerox CT200417 (DocuCentre 236/286)	5,700.00				
2	unit	Ink 1000cc Chips Included Compatible z type risograph EZ and RZ Series for Risograph Ink RZ,RV,EZ Black	1,000.00				
2	unit	Imaging Drum Lazerjet 126A CE314A	6,500.00				
PR 1320- INS Various - WRMD							
12	pcs	Epson 003 Ink 65ml - Black	450.00				
2	pcs	HP MFP E87640 Cyan	15,000.00				
2	pcs	HP MFP E87640 Magenta	15,000.00				
2	pcs	HP MFP E87640 Yellow	15,000.00				
4	pcs	HP MFP E87640 Black	15,000.00				
PR 1320- RICE ESETS - WRMD							
12	pcs	Epson 664 Ink for L405 & L385 - Black	300.00				
12	pcs	Epson 664 Ink for L405 & L385 - Cyan	300.00				
12	pcs	Epson 664 Ink for L405 & L385 - Magenta	300.00				
12	pcs	Epson 664 Ink for L405 & L385 - Yellow	300.00				
3	pcs	Epson L385 Inkpad	100.00				
2	pcs	Epson L405 Inkpad	100.00				
PR 1418- GEF 6 - SCMD							
2	pcs	Genuine Ink Toner for HP Color Laserjet Pro M252n, HP 201X, CF400X, Black	7,000.00				
1	pc	Genuine Ink Toner for HP Color Laserjet Pro M252n, HP 201X, CF400X, Cyan	7,600.00				
1	pc	Genuine Ink Toner for HP Color Laserjet Pro M252n, HP 201X, CF400X, Yellow	7,600.00				
1	pc	Genuine Ink Toner for HP Color Laserjet Pro M252n, HP 201X, CF400X, Magenta	7,600.00				
10	pcs	Genuine Ink Cartridge HP 682, Tri-Color	700.00				
10	pcs	Genuine Ink Cartridge HP 682, Black	700.00				
PR 1319- SWRRD - RD-SWRRD							
10	box	Canon Pixma Cartridge # 57 Colored	1,000.00				
15	box	Canon Pixma Cartridge # 47 Black	700.00				
PR 1394- NSHP - SURVEY							
Toshiba E-Studio 2500AC Toner							
1	pc	TFC200UC- Black	7,030.00				
1	pc	TFC200UC- Cyan	13,472.00				
1	pc	TFC200UM- Magenta	13,472.00				
1	pc	TFC200UY- Yellow	13,472.00				
PR 1311 - SWRRD - RD-SWRRD							
2	ream	Specialty Paper 92Lbs/250 gsm-Legal Size, Card Stock, Glossy	500.00				
2	ream	Specialty Paper 92Lbs/250 gsm-Legal Size, Card Stock, Matte	500.00				
PR 1314 - SWRRD - RD-REGULAR-HIGHPEZ							
100		Folder with Tab: Legal Size	6.00				
1		Expanding Envelope: Legal Size	1,500.00				
20		Parchment Paper A4 10 Sheets/pack	35.00				
Note: ON-SITE DELIVERY NSWRRDC HIGHPEZ- BUKIDNON (for PR 1314 only)							
Awarding: Awarding is per Line item							
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES							
NOTE: ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.							

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) MARIA PERPETUA P. OCAMPO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

We, hereby certify that we will abide and comply with the technical specifications and delivery requirements stated above.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished

Please check the box for your mode of submission:

Manual submission (through BSWM canvasser)
 Email/ BSWM Drop Box

The BSWM strictly adheres to the policies stated under the Data Privacy Act 10173 of 2021.

