



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
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**BSWM-RECORDS UNIT
 RELEASED**

SPECIAL ORDER

No. 14
 Series of 2024

By: snh
 Date: JAN 23 2024

SUBJECT: Reconstitution of the BSWM Statement of Assets Liabilities and Net Worth (SALN) Review and Compliance Committee (RCC)

In the exigency of the service, the BSWM Statement of Assets Liabilities and Net Worth (SALN) Review and Compliance Committee (RCC) is hereby reconstituted as follows:

- | | | |
|--|---|--|
| Chairperson | : | Assistant Director |
| Members | : | Head of Personnel Section |
| ALMED | | Ms. Elcadie P. Tangan |
| GEOMATICS AND SOIL INFORMATION TECHNOLOGY DIVISION | | Ms. Carmen P. Del Rosario |
| LABORATORY SERVICES DIVISION | | Ms. Mary Claire Alyssa Pras |
| NSWRRDC HIGHPEZ | | Ms. May Shane R. Calvo |
| NSWRRDC HILLPEZ | | Ms. Aubrey Ann B. Ayaton-Carneo |
| NSWRRDC LUPEZ | | Mr. Denzel E. Casas |
| SOIL AND WATER RESOURCES RESEARCH DIVISION | | Ms. Anna Ma. Victoria P. Lelina |
| SOIL CONSERVATION AND MANAGEMENT DIVISION | | Ms. Filipina Z. Ventigan |
| SOILS SURVEY | | Ms. Maria Elysa J. Del Rosario |
| WATER RESOURCES MANAGEMENT DIVISION | | Engr. Phoebe P. Pua
Ms. Mayflor F. Reyes |
| Secretariat | : | Jennifer F. Garcia
Staff, Personnel Section |

The BSWM SALN Review and Compliance Committee shall perform the following:

1. Formulate the BSWM's SALN Review and Compliance Procedure for approval of the Director;



2. Monitor, determine and evaluate if the SALN of BSWM officials and employees has been:
 - a. *submitted on time,*
 - b. *completely filled up* - the SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer. Items not applicable to the filer should be marked with N/A (Not Applicable), and
 - c. *is proper in form*
3. Submit the following list of employees in alphabetical order:
 - a. those who filed their SALNs *with complete data;*
 - b. those who filed their SALNs *with incomplete data;* and
 - c. those who *did not file their SALNs*

The list will be submitted to the Director, copy furnished CSC, on or before May 15 of every year.

3. Prepare Compliance Order to:
 - a. employees who filed their SALNs with incomplete data
 - b. those who did not file their SALNsThe concerned employee/s must comply within a non-extendable period of thirty (30) days from receipt of the compliance order.
4. In the event a determination is made that there was no compliance to the Order, the RCC shall make the corresponding recommendation to the Director

This Order takes effect immediately and shall remain enforced until revoked. All Orders inconsistent herewith are hereby revoked.

Done this 23rd day of January, 2024.


GINA P. NILO, Ph. D.
Director