

2023 - 03 - 0024

**Contract Agreement Form for the Procurement of Goods (Revised)**  
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

**CONTRACT AGREEMENT**

THIS AGREEMENT made the \_\_\_\_\_ day of MAR 24 2023 between **Bureau of Soils and Water Management** of SRDC Building, Visayas Ave. corner Elliptical Road, Diliman, Quezon City, Philippines (hereinafter called "the Entity") of the one part and **Otus Copy System, Inc.** of 10th Floor MG Tower, No. 75 Shaw Blvd., Brgy. Daang-Bakal, Mandaluyong City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of Various ICT Equipment, Supplies and Software- IB No: BSWM-2023-01-022 (Lot 1)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Seven Hundred Forty-Two Thousand Two Hundred Forty-One Pesos (Php 1,742,241.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

GINA P. NILO, Ph. D.  
Director

CLAIRE B. JOSEPH  
Authorized Representative

3. In consideration for the sum of **One Million Seven Hundred Forty-Two Thousand Two Hundred Forty-One Pesos (Php 1,742,241.00)** or such other sums as may be ascertained, **Otus Copy System, Inc.** agrees to **Supply and Delivery of Various ICT Equipment, Supplies and Software- IB No: BSWM-2023-01-022 (Lot 1)** in accordance with his/her/its Bid.
4. The **Bureau of Soils and Water Management** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**GINA P. NILO, Ph. D.**  
Director

for:

**BUREAU OF SOILS AND WATER  
MANAGEMENT**

**CLAIRE B. JOSEPH**  
Authorized Representative

for:

**OTUS COPY SYSTEM, INC.**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)

BEFORE ME, notary for and in QUEZON CITY personally appeared the following:

Valid ID

Issued at/ Issued on

**GINA P. NILO, Ph. D.**  
**CLAIRE B. JOSEPH**

TIN No. 102-413-160  
TIN No. 234-325-547-000

known to me be the same persons who executed the foregoing Contract and acknowledgement to me the same is their free and voluntary act and deed. This Contract consist of two (2) pages including this page in which the acknowledgement signed by the parties and every page thereof and sealed by the notarial seal.

MAR 24 2023

**WITNESS MY HAND AND SEAL**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at ,  
QUEZON CITY Philippines.

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Series of 2023

**ATTY. ROSELYN NOTARY PUBLIC**  
NOTARY PUBLIC IN QUEZON CITY  
Commission No. Adm. Matter No. NP 204 (2023-2024)  
IBP O.R. No. 180815 MD 2023 & IBP O.R. No. 180816 MD 2024  
PTR O.R. No. 39166000 10392025 Roll No. 33832 /TIN# 129-871-009  
MCLE EXTENSION APRIL 15, 2022 UP TO APRIL 14, 2023 AS PER S.C. EN BANC B.M. NO. 060  
Address: 51-F Harvard St. Cubao, Q.C.