

Republic of the Philippines Department of Agriculture **BUREAU OF SOILS AND WATER MANAGEMENT** SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City

REQUEST FOR QUOTATION

INSTRUCTIONS:

- 1. Bidder shall read the instructions and fill all the blanks properly.
- 2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- 3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- 4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- 5. If applicable, offered brand name and model shall be specified.
- 6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be valid for one numbed twenty (120) calendar days from the date submitted.
 Bid proposal shall be submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM,
- SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or elctronically through procurement@bswm.da.gov.ph.
- 8. Late Bids will not be accepted.
- 9. The following documents shall be submitted not later than presentation for Award:

FOR SHOPPING:

(1) PhilGEPS registration number or Certificate

(2) Mayor's Permit

FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

FOR SMALL VALUE PROCUREMENT:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP500K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

		TERMS OF REFER	RENCE:				
		curement: Goods/Services frastructure Proje	ct 📃	nsulting Service	es		
		curement: Small Value					
Deadl	ine for	Submission of Bids (Date and Time): September 16,	2022 at 12:00	PM			
PR No).	<u>2022-03-1345</u>	End-User:	<u>OAP</u>	Total ABC:	219,000.00	
Sourc	e of Fu	Ind: ESETS-OAP	Schedule of Delivery: Actual Date of Event				
Mode	of Awa	ard: Per Line 🦳 Per Lot	Terms of Payn	nent: <u>Upon Cor</u>	npletion of A	ctual Service	
					-		
Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid		
			Unit Cost	l	Unit Price	Total Price	
		Capacity Enhancement on the Operations of CFBW					
		in Region 1					
1	lot	Meals and Accommodation	219,000.00				
		(Php 1,800/day x 3 days = 9,000/pax x 35 pax)	189,000.00				
		Date: September 27 to 29, 2022					
		Check-in Date: September 27, 2022					
		Check- Out Date: September 29, 2022					
		Venue: Within the vicinity of Pangasinan					
		Inclusion:					
		Hotel Accommodation and Meals	45 000 00				
		Venue (Function Hall for 3 days) -Php5,000/day	15,000.00				
		Vehicle (3 Van) From Hotel to Site Visitation	15,000.00				
		@Php 5,000/unit Single room/Twin-sharing room					
		At most 2 persons/room					
		Full meal package with complimentary breakfast					
		Use of conference room, sound system and amenities					
		Ose of conference room, sound system and amenities					
		Classroom type with good internet connection					
		* Subject to change due to travel restrictions based on					
		resolutions and pronouncements made by the IATF,					
		Philippine Government or concerned Local					
		Government Units					

	Supplier shall coordinate with end-user of event at least 7 calendar days before event				
	Schedule is subject to change not later than 3 calendar days before scheduled event				
	Payment is after every completion of actual service				
NOTE:	ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES				
гол	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.				

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO Head, BAC Secretariat

DBM-PhilGEPS Posted

Canvasser (Signature over Printed Name)

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished