



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. The following documents shall be submitted not later than presentation for Award:

FOR SHOPPING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

FOR SMALL VALUE PROCUREMENT:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- (7) Copy of LTFRB (Franchise) for Vehicle Rental

TERMS OF REFERENCE:

Type of Procurement: Goods/Services <input checked="" type="checkbox"/> Infrastructure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>	
Mode of Procurement: Small Value	
Deadline for Submission of Bids (Date and Time): September 16, 2022 at 12:00PM	
PR No. <u>2022-09- 1337</u>	End-User: <u>SWRRD</u> Total ABC: 162,720.00
Source of Fund: <u>STO-EOPS: RD Other-ISO</u>	
Mode of Award: Per Line <input checked="" type="checkbox"/> Per Lot <input type="checkbox"/>	Schedule of Delivery: 15 calendar days upon receipts of PO
Terms of Payment: <u>Upon Completion of Delivery</u>	

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		Request for Certification of Technical and Scientific Equipment (SBRMS) 17025 Accredited Testing Laboratory				
3	units	Certification of Biosafety Cabinet Class II (Cryste and 2 unit Biobase), Certification of Biological Safety Cabinet based on NSF 49 (Annex F) or EN 12469:2000 a. Airflow Velocity Test (Inflow) b. Airflow Velocity Test (Downflow) c. PAO Filter Leak Test d. Light Intensity Test e. Noise Level Test f. Smoke Patter Test g. Site Installation Assessment Test h. UV Intensity Light Test	18,000.00			
		Request for Certification of Technical and Scientific Equipment (SBRMS) 17025 Accredited Testing Laboratory				

2	units	Calibration of Analytical Balance (Aczet and Precisa) (220g capacity), conduct eccentricity test, repeatability test, weighing test, 0.1, 0.25g, 0.5g, 1g, 5g, 10g, 20g, 100g, 200g	3,000.00			
3	units	Calibration of Toploading Balance (Shimadzu) 6200g capacity), conduct eccentricity test, repeatability test, weighing test and shift test: 1g, 10g, 20g, 50g, 100g, 1000g, 4000g, 6000g	2,400.00			
3	units	Calibration of Autoclave (Drawell, Biobase and ALP), clean, check temperature and pressure control display, check drain, check operational status, temperature verification @ 121°C	3,000.00			
3	units	Calibration of Drying Oven (Mettler, Sci-Finotech Zhicheng), clean, check temperature control display, check operational status temperature verification @ 65°C, 70°C, 105°C, 120°C	3,000.00			
6	units	Calibration of Automatic Pipettor (100-1000 microliters) (Accumax, Dlab and Witeg), calibrate accuracy of volume dispensed	1,200.00			
2	units	Calibration fo Automatic Pipettor (2-10ml) DragonLab and Scilogex), calibrate accuracy of volume dispensed	1,200.00			
1	unit	Calibration of Dispenser (10-100ml) Kartel), calibrate accuracy of volume dispensed	1,440.00			
4	units	Calibration of Test Weights, 5000g, 200g, 50g, 2g	600.00			
		Fund Source: STO-EOPS	98,640.00			
		Request for Certification of Technical and Scientific Equipment (SBRMS) 17025 Accredited Testing Laboratory				
1	unit	Calibration of Dispenser (5-50ml) Vitlab, calibrate accuracy of volume dispensed	1,440.00			
1	unit	Calibration of Dispenser (1-10ml), Kartell, calibrate accuracy of volume dispensed	1,440.00			
1	unit	Calibration of Dispenser (5-50ml) Kartell, calibrate accuracy of volume dispensed	1,440.00			
3	unit	Calibration of Thermohygrometer (Senze, Ellitech), calibrate temperature and humidity reader	1,500.00			
1	unit	Calibration of pH Meter (Horiba) , calibrate with 4.7 and 10 buffers	2,640.00			
3	units	Calibration of Drying Oven (Mettler, Sci-Finotech Zhicheng), calibrate temperature controller, temp control display, test point, 50°C, 60°C, 75°C, 105°C, 121°C	3,000.00			
		Request for Certification of Technical and Scientific Equipment (SBRMS) 17025 Accredited Testing Laboratory				
2	units	Calibration of Thermhygrometer (TFA), calibrate temperature and humidity reader	1,500.00			
2	units	Calibration of Refrigerator Thermometer @ 4, 6°C	1,800.00			
1	unit	Calibration of Acetylene Gas Pressure Gauge , calibre @ 90 psi and 11 psi (on site calibration)	840.00			
1	unit	Air Pressure Gauge, Calibrate @ 50 psi (on site calibration)	840.00			
1	unit	Calibration of Furnace Set Points: 500°C & 550°C Remarks: Field Calibration, 2 Calibration Points, 2 Test Location	6,600.00			
1	unit	Calibration of Automatic Pipettor , 10mL, calibrate accuracy of volume dispensed	1,440.00			
1	unit	Calibration of Burette , 25mL	1,500.00			

		Request for Certification of Technical and Scientific Equipment (SBRMS) 17025 Accredited Testing Laboratory				
1	unit	Calibration of Toploading Balance (Want) conduct eccentricity test, shift test, full scale accuracy test, corner load test and linearity test measurement,: 1g, 5g, 10g, 25g, 40g, 50g, 100g, 200g, 500g, 1000g	2,400.00			
3	units	Calibration of Drying Oven (Mettler), - Test for Temperature of 60°C, 65°C, 72°C, 75°C, 105°C, 110°C, 115°C	3,000.00			
1	unit	Calibration of Hydrometer	1,920.00			
1	unit	Calibration of Thermometer	1,800.00			
1	unit	Calibration of Graduated Cylinder, 1000mL	1,200.00			
1	unit	Calibration of Graduated Cylinder, 100mL	840.00			
1	unit	Calibration of Volumetric Flask, 100mL	840.00			
8	units	Calibration of Test Weights, 1g, 2g, 5g, 10g, 20g, 50g, 100g, 200g	600.00			
2	units	Calibration of Thermohygrometer (Isolab), calibrate temperature and humidity reader	1,500.00			
Fund Source: RD Other -ISO			64,080.00			
Delivery of Services is required within October 1-30, 2022						
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished