



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The following documents shall be submitted not later than presentation for Award:

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above Php50K)
- Latest ITR (for total ABC above Php500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above Php500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:

Type of Procurement:	Goods/Services	<input checked="" type="checkbox"/> Infrastructure Project	<input type="checkbox"/> Consulting Services
Mode of Procurement:	Small Value		
Deadline for Submission of Bids (Date and Time):	September 9, 2022 at 12:00PM		
PR No.	2022-08- 1321	End-User:	PROPERTY Total ABC: 598,410.00
Source of Fund:	07-Trust Receipts	Schedule of Delivery:	15 Days upon receipt of PO
Mode of Award:	Per Line <input type="checkbox"/> Per Lot <input checked="" type="checkbox"/>	Terms of Payment:	Upon completion of Delivery

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		Repair of Toyota Hi-Lux - SAB 8148				
1	lot	Scope of Work:	598,410.00			
		1. Tinsmithing: Pull down all necessary parts to give way for the repair, straighten & align front bumper brackets & reinforcement, front chasis frame, hood lock & catch, front face panel reinforcement, front face panel , right fender, headlight frame, headlight bracket, grille frame & brackets, radiator bracket & support, condenser bracket, engine support & tranny support, install & fitting of all replaced parts				
		2. Painting: Repainting of all damage area including all other replaced parts, same color using urethane paint				
		3. Parts:				
		Front Bumper				
		Bumper Retainers				
		Bumper Grille				
		Front Bumper Insulator				
		Front Grille				
		Front Grille Emblem				
		Right Fender				
		Right Headlight Assy				
		Right Fog Lamps				
		1 pc. Water Reservoir				
		1 pc. Intercooler				

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		1 pc. Radiator				
		1 pc. Radiator hose upper				
		1 pc. Radiator hose lower				
		1 pc. Air Cleaner Hose				
		1 pc. Clutch Fan Motor				
		1 pc. Fan Blade				
		1 pc. Engine hood assy.				
		4. Repair of Air Cleaner Housing (fabricate & fiber glass brackets)				
		5. Replacement of front windshield glass (laminated) using sealant & hematite				
		6. Repair of aircon system , replace & mount condenser assy & replace all damaged tubings due to impact, add freon & capilla oil 134A 1 pc. Condenser Assy 1 lot Freon & Capilla Oil				
		7. Replace all airbag components , (3 pcs Airbag assy) modules, switches, sensors, seatbelts & dash covers.				
		8. Fix electrical system , reactivate headlight assy & foglamps & fix all affected electrical connections, replace bulbs, fuses, wires, sockets & relays				
		9. Leather Seat Cover				

		Attach: Certificate of Actual Inspection signed by Head, Property Management Unit				
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:		ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.				

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(SGD)DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(SGD)GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished