

**ANNUAL PROGRESS REPORT<sup>1</sup>**  
**2017**



Empowered lives.  
Resilient nations.

**A. BASIC INFORMATION**

<b>Project ID / Output ID</b>	<b>00089948/00095966</b>	<b>Reporting Date:</b>	<b>10/1/2017</b>
<b>Full Title:</b>	<b>IMPLEMENTATION OF SUSTAINABLE LAND MANAGEMENT (SLM) PRACTICES TO ADDRESS LAND DEGRADATION AND MITIGATE EFFECTS OF DROUGHT</b>		
<b>Start Date</b>	<b>8/1/2015</b>	<b>Completion date, approved extension (if any)</b>	<b>8/1/2018</b>
<b>Total Project Fund:</b> (and fund revisions, if any)	<b>USD 6,674,052.00</b>	<b>AWP Budget (2017)</b>	<b>USD 312,815.27</b>
<b>Implementing Partner:</b>	<b>Department of Agriculture-Bureau of Soils and Water Management (DA-BSWM)</b>		
<b>Donor/s</b>	<b>GEF</b>		
<b>Responsible Partner/s:</b>	<b>DENR-FMB, DAR, DILG, HLURB, LGUs of Bukidnon and Leyte provinces through their Provincial Agriculture Offices and City of Malaybalay, Bukidnon and Municipality of Abuyog, Leyte through the City/Municipal Agriculture Offices and, respective Farmers' Association in Malaybalay and Abuyog.</b>		

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<sup>1</sup> UNDP CO Template for Annual Progress Reporting for projects without donor-prescribed templates for annual reporting; simplified form from POPP;  
Deadlines: Draft APR due November 30 2017 and Final APR due January 6 2018.

## B. INDICATIVE/EMERGING RESULTS OF THE PROJECT

In terms of Policy Development, the integrated land management framework (ILMF), which will lead to the development of the tools and procedures of integrated land management planning in local land use and development plans, has been completed. Piloting in the two municipalities will be undertaken shortly. The ILMF planning template will be adopted in mainstreaming SLM into the CLUPs of the two pilot local government units (LGUs). By preparing their ILM/SLM plans, the LGUs will have scientific-based and robust foundation for effectively addressing their land degradation challenges over the long-term.

In terms of Capacity Building, and in line with the project's development of modules to incorporate SLM in existing tools and modalities, the conduct of land degradation mapping in the 2 pilot sites in Malaybalay City, Bukidnon (soil erosion) and in Abuyog and Sta. Fe in Leyte (soil fertility decline) involved national and local staff of the focal agency, DA-BSWM. The learning-by-doing approach capacity building during field assessments also benefitted LGU field technicians under the teaching of the SLM Specialist with active farmer participation. The emergent techno-demo farm of SLM practices in the municipality of Malaybalay City, in particular, on specific land degradation problem of soil erosion, will give resource users access to SLM know-how at the ground level, proven through demonstration and monitoring of land degradation. Likewise, technology transfer will be more effective with on-the-ground demonstration for the SLM extension services of LGUs. A number of innovations were developed for mapping of visible and non-visible land degradation, such as picture-based mapping and the use of bio-indicators. The priority use of visible, observable, measurable and less costly land degradation indicators will effectively improve the communication and transfer of technologies and results of land degradation studies to land resource users and farming communities.

The process of implementing SLM practices and the revision/updating of CLUP requires the participation of local planning team. With the ILMF and the guidelines report on SLM mainstreaming already in place, the HLURB will be on hand to ensure that the proposed guidelines reflect the key results of the pilot study and the competencies of LGUs in mainstreaming SLM into local land use and development planning and regulatory processes are enhanced. In consideration of sustainability, the Inter-Agency Technical Committee and the Local Technical Working Groups have been organized at the national and local levels, respectively to build partnerships, establish consensus on the approach and scope of project activities, and evaluate if the technologies and systems being introduced are replicable and adaptable.

## C. TECHNICAL ACCOMPLISHMENTS

Outcome 1. Effective cross-sectoral enabling environment at the national and local level in place to promote integrated landscape management.					
Project Output Indicator/s	Baseline		2017 Milestone	2017 Target	End of Project Targets
Output 1.1 Multi-sectoral stakeholders committee strengthened at national level to oversee and give technical advice on the integration of SLM into LGU's development plans.					
1.1 An Integrated Land Management Framework incorporating SLM practices and technologies	2015	Presence of guidelines in mainstreaming CCA-DRR and biodiversity conservation in CLUP	Integrated Land Management Framework developed and ready for pilot-testing in the Q1 2018.	Integrated Land Management Framework pilot tested for mainstreaming in DA and DENR	A national integrated land management framework mainstreaming SLM practices and technologies developed and adopted by HLURB
Output 1.2 Approved guidelines on SLM mainstreaming into national and local land use plans and investment programs					



1.2 Enhanced CLUP guidelines to mainstream SLM	2015	No existing procedural guidelines on mainstreaming SLM in land use, agricultural and forestry development plans	Guidelines on Mainstreaming SLM into CLUP report completed which will be pilot-tested in Q1 2018.	Draft Supplemental Guidelines in mainstreaming SLM in CLUP drafted	Guidelines on mainstreaming have been applied in to pilot municipalities and further enhanced based on experience and findings of the testing exercise
1.3 Relevant policy issuance for the mainstreaming of SLM in local and use including forest land use and development planning processes	2015	Pledge of commitment signed by DA, DAR and DENR in support to the implementation of the National Action Plan to Combat Desertification, Land Degradation and Drought (NAP-DLDD 2010-2020)		Draft Joint Memorandum Circular completed  Draft Memorandum Order or Administrative Order completed	Issuance of Joint Memorandum Circular or Special Order on SLM mainstreaming by DA, DENR and DAR  Issuance of memorandum order or administrative order on SLM mainstreaming by DILG to priority LGUs
Output 1.3 Information management system to support SLM integration into LGU's development plans and improving informed land use allocation decisions					
1.4 Data base and decision support information system operational and accessible to LGUs	2015	Existing LADA web portal with maps at national and regional scales	BSWM-GSITD was tapped to develop the design for upgrading maps, LDI and relevant data gathered and inputted.  Field activities by the BSWM-GSITD will be conducted in Q1 2018.	Design for upgrading maps, Land Degradation Index, and relevant data gathered and inputted	Developed a GIS-based LADA maps incorporating SLM practices and technologies with information/maps accessible and relevant to CLUP preparation of LGUs  Developed a user guide for the upgraded database
Output 1.4 Training-of-trainers from BSWM, DA Regional Offices, DENR and DAR and the PAOs and MAOs/CAOs capacitated in training extension officers from the LGUs in promotion of SLM practices and technologies.2					
1.5 Competency development program for LGUs on SLM technology application and mainstreaming developed and implemented	2015	New and young scientist from BSWM, DA Regional Offices, DENR and DAR lacked hands-on training on SLM		Training Manuals produced  Training for Trainors and for LGUs, ATI, DA-BSWM, and DENR conducted  Potential trainors from DILG and HLURB are identified and trained on various SLM management and physical technologies for mainstreaming SLM into the CLUP	Training of SLM practitioners by the MAOs, ATI extension workers, DA-BSWM, and DENR on SLM technology applications conducted

1.6 Increase scores of indicators of the following capacity results in the Capacity Development Scorecards of DA-BSWM, DENR-FMB and HLURB from the start-up of Project up to end of Project a) Capacity for engagement (CR1); b) Capacity to generate access, and use information and knowledge (CR2); c) Capacity for strategy, policy, and legislation development (CR3); d) Capacity for management and implementation (CR4); e) Capacity to monitor and evaluate (CR5)	2015	<p>Average capacity scores for</p> <p>DA-BSWM CR1 – 2 (Inds. 1-3) CR2 – 2 (Inds. 4-8) CR3 – 2 (Inds. 9-11) CR4 – 2 (Inds. 12-13) CR5 – 2 (Inds. 14-15)</p> <p>DENR-FMB  CR1 – 1.67 (Inds. 1-3) CR2 – 2 (Inds. 4-8) CR3 – 2 (Inds. 9-11) CR4 – 2.5 (Inds. 12-13) CR5 – 1 (Inds. 14-15)</p> <p>HLURB  CR1 – 1 (Inds. 1-3) CR2 – 2 (Inds. 4-8) CR3 – 2 (Inds. 9-11) CR4 – 2.5 (Inds. 12-13) CR5 – 1 (Inds. 14-15)</p>		<p>Number of capacity trainings of DA-BSWM, DENR-FMB, and HLURB based on other outputs)</p>	<p>At least an average increase in 5 capacity results (CR1-CR5) by 0.33 to 1 for BSWM with a high score of 3 in the following indicators: Indicator 3, 4, 5, 7 and 13</p> <p>At least an average increase in 5 capacity results by 0.5 to 0.8 for DENR-FMB with a high score of 2 to 3 in the following indicators: Indicators 3, 4, 5, 8, 10 and 12</p> <p>At least an average increase in 5 capacity results by 0.2 to 1.33 for HLURB with a high score of 2 to 3 in the following indicators: Indicator 1, 10, 11, 12 and 14</p>
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Activity/Sub-activity Description	Physical Performance		Financial Performance				REMARKS Challenges/Bottlenecks and plans to address them/Lessons Learned
	Status of Activity	Status Update/Accomplishment for the Quarter	Planned Budget	Donor and Budget Code	Expenditure	Delivery Rate (cumulative expenditure / planned budget) *100	
<b>Outcome 1. Effective cross-sectoral enabling environment at the national and local level in place to promote integrated landscape management.</b>							
Output 1.1 Multi-sectoral stakeholders committee strengthened at national level to oversee and give technical advice on the integration of SLM into LGU's development plans.							
1.1.1 Formulation and Pilot-testing for the Mainstreaming of the Integrated Land Management Framework (ILMF)							
Submission and acceptance of the Draft ILMF Plan		Formulation of the Integrated Land Management Framework completed in August 2017.					These activities will be included in the 2018 AWP. The delay can be attributed to the need to finalize the Guidelines on Mainstreaming SLM into CLUP to conduct a combined training for the two outputs.
Pilot-testing of the Draft ILMF for mainstreaming to NGAs strategic plans							
Presentation of the report on the pilot-testing for mainstreaming of the ILMF to BSWM, DA, DAR & DENR							
Submission and acceptance of the report on the pilot-testing for mainstreaming of the ILMF							
Training-Workshop on the Preparation of the ILMF Plan							
1.1.2 Planning and Assessment							

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Conduct of Peer Experts Review		The activity was conducted last March 8, 2017 wherein the following were presented Draft Guideline for the Assessment of the Land Degradation and Mapping, Development of LDI and Implementation of the LDI monitoring system by Dr. Rogelio Concepcion; and the Draft Integrated Land Management Framework and proposed structure for the CLUP Mainstreaming by Dr. Candido Cabrido.					
Conduct of UNDP Annual Partners Meeting		The SLM PMO participated in the UNDP Annual Partners' Meeting last January 18 to 20, 2017.					
Conduct of the Mid-Year Assessment and Planning Workshop		The MYAPW was held on 17-19 July 2017 at Hotel Kimberly, Tagaytay City. A total of 42 participants composed of representatives from members of the Project Board, members of the Local Technical Working Groups of Malaybalay City, Bukidnon and Abuyog, Leyte, UNDP, and the Project Management Office attended the workshop.					
Conduct of the Year-end Assessment and Planning Workshop		The YEAPW was conducted last December 5 to 8, 2017 at the Pontefino Hotel, Batangas					



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		City. This was attended by 36 participants from members of the Project Board, members of the Local Technical Working Groups of Malaybalay City, Bukidnon and Abuyog, Leyte, and the Project Management Office attended the workshop.					
Output 1.2 Approved guidelines on SLM mainstreaming into national and local land use plans and investment programs							
1.2.1 Formulation and Pilot-testing of the Guidelines on Mainstreaming ILMF/SLM into the Strategic Plans of National Government Agencies (NGA's) i.e. DA, DAR & DENR and local development, local land use plans and investment programs of LGUs							
Presentation of the Guidelines on Mainstreaming ILMF/SLM to HLURB, BSWM, DA, DENR & DAR		<p>The project organized a Consultation Meeting on the Development of the Guidelines on Mainstreaming SLM into the Comprehensive Land Use Plan (CLUP) of LGUs which was conducted last September 13, 2017 at the Policy Development Group Office of the HLURB, 7th Floor, Sunnynmede I.T. Center, 1614 Quezon Avenue, South Triangle, Quezon City.</p> <p>Dr. Candido A. Cabrido, Jr. CLUP Specialist, presented the draft Guidelines during the meeting to seek comments and inputs from the group.</p>					

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Submission and Acceptance of the Guidelines on Mainstreaming ILMF/SLM		The CLUP Specialist submitted the revised guidelines as per the comments sought during the meeting at HLURB last Spetember 13. The meeting led to two more revisions of the guidelines and the third revision was then submitted endorsed by HLURB and accepted by BSWM.					
Training-Workshop on the Application of the Guidelines on Mainstreaming in the CLUP/CDP of the pilot municipalities		The training module is being developed by the CapDev Specialist in collaboration with the CLUP Specialist.					
Provision of technical assistance to the planners of pilot LGUs in preparing their mainstreaming report							These will be included in the 2018 AWP.
Presentation of the Mainstreaming Report to HLURB, BSWM, DA, DENR & DAR							
Submission and acceptance of the Final Mainstreaming Report							
1.2.2 Drafting of the Joint Memorandum Circular between DENR & DILG completed							
Conduct of consultation meetings for the drafting of the JMC of integrating the SLM principles in the development of the CLUPs through the FLUPs							These outputs were committed to be drafted by the CLUP Specialist during the 3rd Project Board Meeting but no updates were committed yet. These shall



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							be included in the 2018 AWP.
1.2.3 Drafting of the Memorandum Order or Administrative Order completed							
Conduct of consultation meetings for the drafting of the MO/AO of integrating the SLM principles in the development of the CLUPs through the FLUPs							These outputs were committed to be drafted by the CLUP Specialist during the 3rd Project Board Meeting but no updates were committed yet. These shall be included in the 2018 AWP.
Output 1.3 Information management system to support SLM integration into LGU's development plans and improving informed land use allocation decisions							
1.3.1 Development of the Design for upgrading maps, Land Degradation Index, and relevant data gathered and inputted							
Conduct of Consultation Meetings with the SLM and CLUP Specialists and the BSWM Concerned Divisions on the development of the Design for Upgrading Maps, LDI, and other relevant data gathered and inputted		The consultation meeting with the BSWM management and the local consultants of the project was held last September 25, 2017 at the Conference Room 2, Laboratory Services Division, 3/F BSWM. The meeting aimed to discuss the following: 1) Updates on the Local Consultants' Deliverables and Status of the Project; and 2) Harmonization of the schedule of activities for 2017 thru updating of the google calendar of the project.					

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Output 1.4 Training-of-trainers from BSWM, DA Regional Offices, DENR and DAR and the PAOs and MAOs/CAOs capacitated in training extension officers from the LGUSs in promotion of SLM practices and technologies.2							
1.4.1 Identification and Assessment of Competency Gaps on SLM Technology Application and Mainstreaming for targeted LGUs							
Conduct of stakeholder analysis		Dr. Alexander Flor, Capacity Development (CapDev) and Training Specialist submitted the final version of the Competency Gap Assessment Report last July 13, 2017. The summary of the said report was also presented during the conduct of the Mid-Year Assessment and Planning Workshop.					
Meet with agency stakeholders							
Visit project sites/engage stakeholders.							
Submission and acceptance of the Competency Gap Report							
1.4.2 Development of the Competency development program guide							
Preparation and Finalization of the Competency Development Program Guide		The CapDev Specialist is scheduled to submit the Competency Development Program Guide in the fourth quarter.					
1.4.3 Development of the Updated Training Manual							
Develop Updated SLM Training Manual		The CapDev Specialist is scheduled submit the SLM Training Manual in the fourth quarter.					
Outcome 1					445,585.75		



Outcome 2: Long term capacities and incentives in place for local communities and LGUs to uptake SLM practices in two (2) targeted municipalities in the Philippines.					
Project Output Indicator/s	Baseline		2017 Milestone	2017 Target	End of Project Targets
Output 2.1: Comprehensive land use plans (CLUPs) updated/revised for targeted city and municipality with serious LD issues.					
2.1 Plant/soil cover in the agricultural land area covering 2,866 ha and forest cover in Barangay Silae	2015	Plant/soil cover to be established during project implementation in the first year  721.65 ha of forest land area			Increase in plant/soil cover ratio from the baseline  No net loss of forest cover in Barangay Silae
Output 2.2 SLM best practices implementation in target City and Municipality					
2.2 Dry Matter (DM) and Organic Matter (OM) Content from 5 sample sites randomly selected from the agricultural land area (151 ha) and forest (12.61 ha) land area of Barangay Tadoc	2015	Sample sites and baseline Dry Matter and Organic Matter to be determined during Year 1 of implementation  12.61 ha of forest land area			Average increase from the baseline in DM and OM of soils in 5 sample sites representing soil fertility of the 151 ha agricultural land area  No net loss of forest cover in Brgy. Tadoc
2.3 Composite Land Degradation Index (LDI) monitoring system for monitoring LD is developed and in place for City of Malaybalay and Abuyog Municipality	2015	No LDI monitoring system in use	LDI monitoring system transferred to target LGUs as it is being developed	LDI monitoring system applied and improved in the target LGUs	Stable or improved composite LDI monitoring system across 20,000 ha in the two municipalities  Agriculture: 3,038 ha Forestry: 734.26 ha Mixed System – 16,227.74 ha
Output 2.3 National and LGU extension services capacitated to incorporate SLM to LD and drought risk areas and deliver targeted support to targeted City and Municipality and farmers with similar agricultural threats					
2.4 Increased in % of SLM guidance delivered by extension services	2015	Lack of SLM modules on the existing Farmer’s Field School (FFS)		300 farmers trained in SLM technology through the FFS	100% SLM guidance delivered by extension services through integration of complete SLM modules in the season-long FFS  350 farmers trained in SLM technology through the FFS

2.5 Farming households adopt sustainable agricultural practices and integrated SFM/SLM	2015	There are total 2,924 farming households in the 2 target sites (3 Brgys. out of 46 Brgys. in Malaybalay City and 13 Brgys. out of 63 Brgys. in Abuyog)		At least 300 households adopt sustainable agriculture practices and integrated SFM/SLM practices	At least 585 of the farming households in 2 targeted municipalities (3 Brgys. out of 46 Brgys. in Malaybalay City and 13 Brgys. in Abuyog) adopt sustainable agriculture practices and integrated SFM/SLM practices
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Output 2.1: Comprehensive land use plans (CLUPs) updated/revised for targeted city and municipality with serious LD issues.							
2.1.1 Establishment of increased plant/soil cover ratio in the agricultural land area covering 2,887 ha and forest cover in Barangay Silae							
Conduct of consultation meeting for the development of IEC materials for the campaign jointly by DENR (FMB and BMB) and DA on the selection of species for agro forestry and identification of species that are potential host to pest and diseases and wealth generation crops							This shall be included in the 2018 AWP.
Conduct of monitoring activities by UNDP in Malaybalay City, Bukidnon		The UNDP Field Monitoring was conducted last April 6 to 8, 2017.					
2.1.2 Updating and revision of the CLUPs considering the SLM Mainstreaming Framework and Guidelines		Conduct of Local Training-Workshop on the Application of the Guidelines on Mainstreaming in the CLUP/CDP of the pilot municipalities					The conduct of this activity is dependent on the conduct of the activities in the first outcome.
Output 2.2 SLM best practices implementation in target City and Municipality							
2.2.1 Collection of baseline information on the Dry Matter (DM) & Organic Matter (OM) Contents and Profile of Farmers from the selected agricultural land area and forest land area of Barangays Canmarating, Abuyog, Leyte and Zone 3, Sta. Fe, Leyte							

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Collection of baseline information thru soil sampling and profiling and conduct of Focus Group Discussion to establish the profile of farmers		The collection of baseline information thru soil sampling and profiling was conducted last August 12 to 15, 2017 in Malaybalay City, Bukidnon. The same activity was conducted in Abuyog and Sta. Fe in Leyte last September 18 to 22, 2017 and continued for Sta. Fe, Leyte last November 2 to 4, 2017.					
Conduct of monitoring activities by UNDP in Abuyog, Leyte		The UNDP Field Monitoring was conducted last July 4 to 6, 2017. The monitoring team was composed of the UNDP Focal Person - Ms. Grace Tena, UNDP ISD Project Assistant - Mr. Ericson Faeldan, BSWM Focal Person - Dr. Gina Nilo, Project Assistant - Ms. Mariell Evasco, Administrative and Finance Assistant - Ms. Marietta Oamil and Field Coordinator - Mr. Benjamin Gaon.					

2.2.2 Determination of Land Degradation Index in Malaybalay City, Bukidnon, Abuyog & Sta. Fe, Leyte project sites



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Conduct of Consultation cum Assessment of the TDF Site to establish preliminary delineation of LD indicators		A preliminary assessment of the Bukidnon Site was conducted last August 12 to 15, 2017 while in Leyte it was last June 8 to 10, 2017.					
Conduct of Partners Meeting and On-site Consultation		A Partners' Consultation Meeting with SLMP Partners at Malaybalay City was conducted last June 14 to 16, 2017					
Conduct field review and actual mapping of LD with the use of image-based mapping and LD evaluation and estimation of CLDI		Completed with all sites, except for the new sites identified in Bukidnon as part of co-financing with LGU. All completed initial LDI studies are circulated and Consultants provided with power point presentation documents. All LD indicators relevant to GIS – processing of LD maps are identified and illustrated in the Picture-based CLDI mapping					

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Conduct of Local Technical Working Group Meetings/Workshops and Monitoring Activities for both sites		LTWG Meetings for Bukidnon and Leyte were conducted to discuss the project progress, accomplishments and implementation challenges, forging of memorandum of understanding, terms of reference (TOR) and membership to the local technical working groups, and scheduling of activities.					
Conduct of mapping of soil taxonomic classes		Soil Taxonomy partially included when conducting soil profiling in the Province of Leyte.  During the field visit in Malaybalay City, the consultant taught the FC, farm cooperators and stakeholders present during the activity on the soil taxonomic classes and profiling. He also discussed the approximate way of getting soil samples and interpretation.					Dependent of the activities of the Soil Survey and Geomatics Division. This will be included in the 2018 AWP.
Conduct of LD baseline for survey for soil, water and plant in both project sites and streamlined		The collection of baseline information collection was conducted in Malaybalay City,					



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farmer survey		Bukidnon last August 12 to 15, 2018 and in Leyte last September 18 to 22, 2017.					
Formulation, finalization and endorsement to the LGUs of the Farm Plan, Nutrient Management Map, Water Balance Map & Cropping Pattern Map and provision of farm inputs		Farm plan for the TDF in Malaybalay City was formulated and finalized in coordination and consultation with Soil Conservation and Management Staff and Farm Cooperator. Procurement of the planting materials for the TDF has been done. On October 23-28, 2017 is the target date for the implementation of the plan in the area.					Additional activities shall be included in the 2018 AWP.
Conduct of meeting for the development of basic information needed for the Competency Assessment for SLM1 as Adaptive Technology SLM 2		The Competency Assessment Report was submitted and presented by the CapDev Specialist.					
Submission of the final Guideline for the Assessment and Downscaling of LD Mapping, Development of LDI and Implementation of Monitoring System		Conducted Peer Review last March 8, 2017 of Draft Streamlined Guideline for the Assessment and Downscaling of Land Degradation Mapping, Development of Land Degradation Index (LDI)					Final Guideline shall be submitted by June 2018.

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		and Implementation of Monitoring System					
2.2.3 Development of the Guideline for the Integration of LDI into the GIS maps developed by the GIS Specialist							
Conduct of convergence meetings with Project Consultants and BSWM for the integration of LDI into the GIS maps		The SLM PMO with Local Consultants conducted various meetings with BSWM-GSITD for the integration of LDI into the GIS maps.					
Output 2.3 National and LGU extension services capacitated to incorporate SLM to LD and drought risk areas and deliver targeted support to targeted City and Municipality and farmers with similar agricultural threats							
2.3.1 Integration of SLM Training Modules to ATI FFS							
Conduct of consultation meeting between and among the BSWM, ATI, and LGUs for the Development of SLM Training Modules for the concerned DA Regional Offices and the Regional SWAC of DA-BSWM		The PMO representatives met with the DA-ATI focal for the development of the SLM Training Modules.					
2.3.2 Conduct of Spot-Check Audit2							
Conduct of Spot-Check Audit by the UNDP Team		An initial spot check audit by the UNDP Team was conducted last October 25 and November 16 to 17 and the exit conference was conducted last November					



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		28, 2017.					
Output 2.4 Secure additional finances for SLM investments and align existing financial contributions in the forestry and agricultural sectors to support SLM practices in at least two selected municipalities		One of the efforts of the project is linking the Farmer-beneficiaries to the Production Loan Easy Access Program of the Department of Agriculture-Agricultural Credit Policy Council (DA-ACPC). An orientation on the PLEA Program was conducted last September 13, 2017 at Brgy. Silae, Malaybalay City, Bukidnon and was attended by members of the Silae United Agrarian Reform Cooperative and Silae Lumad Indigenous People Cooperative. For the other project site, a memorandum for the request of the expansion of the program to cover Abuyog, Leyte was submitted to the DA Office of the Secretary and awaiting for the approval to finalize the schedule of the conduct					

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		of the same orientation conducted in Brgy. Silae to the farmer- beneficiaries in the Province of Leyte.					
<b>Outcome 2</b>					<b>8,386,533.99</b>		

Project Management Office							
Hiring of PMO Staff		In addition to the basic structure of the PMO composed of 1 Project Manager, 1 Project Assistant, 1 Admin and Finance Assistant and 2 Field Coordinators, 1 Admin Assistant, 2 Field Admin Assistants and 1 Research Specialist were hired by November 2017.					
Financial Reporting		The Admin and Finance Assistant ensures that all financial reports are submitted such as Financial Status report to the DA-SPCMAD and Funding Authorization and Certificate of Expenditure quarterly with Bank Reconciliation and Combined Delivery Report quarterly.					



Conduct of Project Board Meetings		The 2nd Project Board Meeting was held last April 21, 2017 at the Microtel by Wyndham Hotel and the 3rd Project Board Meeting was held last July 31, 2017 at the Cocoon Boutique Hotel, Quezon City.					The 4th Project Board Meeting is set on January 10, 2018 for the annual accomplishment reporting and approval of the 2018 AWP.
PMO					776,534.56		

D. PARTNERSHIPS FORGED

Name of partner	Type	Description of partnership and how it has contributed to project results or sustainability
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Department of Agriculture – Agricultural Credit Policy Council (DA-ACPC)	Government agency	One of the initiatives of the Project is to collaborate with the Agricultural Credit Policy Council (ACPC) of the Department of Agriculture in introducing the Production Loan Easy Access (PLEA) Program to the project beneficiaries, a special credit program in addressing the financial needs of marginal and small farmers for a fast, convenient and affordable credit through cooperative banks, cooperatives and non-government offices. This is one option that could help the farmers in funding the production costs of their farms while at the same showcasing the adoption of SLM practices.
City of Malaybalay and Municipality of Manolo Fortich, Bukidnon Province	Local Government Unit	Barangay Silae in Malaybalay City has been selected as the project demonstration site to showcase its advantages, for others to adapt, in soil conservation and improvement, as well as the enhanced economic opportunities for farming families/communities. The municipality of Manolo Fortich was identified as additional project site to document the best agricultural practices of the farmers in the area representing the SLM1 or the Conventional SLM. The provincial government of Bukidnon is also a partner of the project.
Municipalities of Abuyog and Sta. Fe, Leyte Province	Local Government Unit	Barangays Tadoc and Brgy. Can-marating in Abuyog have been selected as one of the project demonstration sites for soil fertility decline, whereas selected farms in the municipality of Sta. Fe will be documented to represent the shifting of procedures of farmers from traditional/conventional SLM to Adaptive Land Management. The provincial government of Leyte is also a partner of the project.

#### E. INFORMATION, COMMUNICATION, EDUCATION, AND KNOWLEDGE MANAGEMENT

IEC/Knowledge Product produced in 2017	Type	Date published/ produced	Target audience	Link (If available)
SLM Project Brochure	Brochure	9/4/2017	Local government units, regional government offices, academe	

**Was the project cited / quoted / featured in media reports / articles?**

*If yes, please provide link to article / video.*

#### F. ACTIONS TAKEN REGARDING AUDIT AND/OR SPOT CHECK FINDINGS

*Describe actions taken to address the findings from the audit / spot check as applicable*

Audit/Spot check recommendation/s	Action taken	Responsible person	Implementation date
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Audit/Spot check recommendation/s	Action taken	Responsible person	Implementation date
<p>Sales invoice, Official and collection receipts are not stamped "PAID."</p> <p>While Sales Invoices, Official and Collection Receipts serve as a proof of payment, it should be stamped with "PAID" to avoid double presentation for payment.</p>	SLM PMO to comply with the recommendation.	Admin and Finance Assistant/ BSWM Accounting and Cashier	12/31/2017
<p>There are disbursements and payments before the approval of AWP using the funds from last year (2016).</p> <p>Annual Work Plan (AWP) should be approved before disbursements can be made. If in case the management of the IP does not have approval yet, it should seek written/printed approval from UNDP to use the excess fund from prior year as these expenses are not part of the 2016 AWP.</p>	SLM PMO to comply with the recommendation.	Project Manager/Focal Person/UNDP	12/31/2017
<p>Disbursement vouchers and supporting documents are stamped as paid even if payment was not yet made to the supplier or the third party involve.</p> <p>Stamping of "PAID" vouchers and other documents should be made at the time of payment. This will allow proper monitoring of cash outflow.</p> <p>Proper reconciliation of books against bank will also be achieved as recognition of the payment will be reflected at the time it was made.</p>	SLM PMO to comply with the recommendation.	Admin and Finance Assistant/ BSWM Accounting and Cashier	12/31/2017
<p>The IP is on the process of implementing the e-NGAS as it records transactions through excel spreadsheet.</p> <p>Accelerate the implementation of the system to eliminate manual intervention, which is prone to human error. The computerized accounting system will</p>	BSWM Accounting is in the process of implementing the system.	BSWM Accounting	12/31/2017

Audit/Spot check recommendation/s	Action taken	Responsible person	Implementation date
result to timelier and more reliable reports.			
<p>The return of excess cash advance was made several days after liquidation.</p> <p>Safeguard of liquid asset was compromised. Necessary precautions must be in place in order for liquid asset, specifically cash, not to be compromised since it is prone to loss or misappropriation.</p>	Noted.	Admin and Finance Assistant/ BSWM Accounting	12/31/2017

#### G. RISK LOG UPDATE

*Assess identified risks and record new risks that may affect project implementation:*

No.	Description	Date Identified	Type	Status	Countermeasures / Management response (What actions have been taken/will be taken to counter this risk)
1	Delay in the approval of 2017 AWP which affected the pace of the implementation of the activities.	April 2017	Operational	Medium-level risk: may cause delay in project implementation	Project conducted mid-year assessment and planning workshop and Project Board Meeting in July 2017 to adjust work plans, budgets and annual targets.
2	The declaration of Martial Law in Mindanao led to the issuance of a Security Advisory: Temporary Movement Restrictions in Mindanao	June 2017	Political	Medium-level risk: may cause delay in project implementation	Close coordination with the local government units in Bukidnon continuously being observed to ensure staff safety and planned activities are implemented within the desired timeframe.
3	Partner individual consultants unable to deliver outputs as scheduled, compromising the timing of inputs to the next activity	June 2017	Strategic	High-level risk: may cause delay in project implementation	The project continues to hold dialogues/consultations with focal experts and institutions to delineate project outputs and deliverables.



H. MONITORING & EVALUATION

Total Spent on Monitoring in 2017		Total spent on Decentralized Evaluations in 2017 (Mid Term / Final)	
Is the project's M&E Plan being adequately implemented? Are progress data against indicators in the project's RRF being reported regularly using credible data sources and collected according to the frequency stated in the M&E Plan?		Yes, the Project's M&E Plan is adequately implemented. According to the M&E Plan the following activities shall be conducted: 1) Conduct of an Inception Workshop which happened last December 2015; 2) Submit quarterly reports to UNDP (QPR) and DA-SPCMAD; 3) Submit Project Implementation Reports (PIR for June 2016 to June 2017); and 4) Conduct of Field Monitoring Visits last April 6 to 8 for Bukidnon and last July 4 to 6 In Leyte. Yes, the progress data are being report against indicators in the PRF as reported in the QPRs.	

I. MAINSTREAMING GENDER EQUALITY (Reported annually in the APR)

*Incorporation of gender perspectives in various outputs and activities by giving emphasis on gender-sensitive concerns especially in leadership roles, decision-making processes, capacity-building and protection of women, including the children and elderly*

1. Qualitative description

<div><div>-</div><div><b>In Governance Mechanisms</b> <i>(Participation in Project Board (including representation of PCW), TWGs, Experts’ Group and other governance mechanisms set up by the Project, e.g. National multi-sectoral committees)</i></div></div> <div><p>Women are represented in the governance mechanisms of the Project. At the level of the Project Management Office, the SLM Project is equally staffed by women and men. Both men and women are given equal opportunity during the hiring process. Leadership and management roles are equally shared, regardless of gender.</p><p>Representatives from the different NGAs involved in the SLM Project are already recipients of GAD Programs in their respective offices.</p><p>The Project Board and its sub-committees such as the Inter-Agency Technical Committee and the two (2) Local Technical Working Groups in Bukidnon and Leyte are equally represented by men and women.</p></div>
<div><div>-</div><div><b>In Capacity Building and Policy, Planning and Programming</b></div></div> <div><p>This project does not specifically target women as direct beneficiaries but there are farmer-members of the target Farmers’ Associations in the project areas (e.g. the Silae United Agrarian Reform Cooperative of Malaybalay City, Bukidnon) who are women and are actively involved in the project activities. Under the project, equal opportunities are given to women to participate in meetings, workshops, and trainings. Activities planned do not discriminate or target a specific gender group, and aim to be as inclusive as possible.</p></div>
<div><div>-</div><div><b>Women’s Empowerment Key Results</b></div></div> <div><p>At this juncture, concrete women empowerment results are not yet visible but the participation of women in the capacity building activities so far serves as open learning opportunities for them which are applicable and useful in other areas of their household and community life. In the context of techno-demonstration, women farmer-cooperators take the lead in the execution of plans and activities.</p></div>

2. Gender issues

No	Gender issues identified	How the project is addressing identified gender issues
1		
2		



### 3. Disaggregation of data of Beneficiaries/Participants of Activities conducted under the Project

Project Activities	Number of beneficiaries/participants	Gender disaggregation	Remarks (if any)
<i>Production Loan Easy Access Program Orientation</i>	55	38 women; 17 men	
<i>Mid-Year Assessment and Planning Workshop</i>	42	16 women; 26 men	
<i>Technology Demonstration Farm (TDF) Establishment</i>	38	7 women; 31 men	

### 4. Classification of Gender responsiveness<sup>2</sup>

<b>Classification of gender-responsiveness:</b> <b>Project Implementation, Management, Monitoring and Evaluation (PIMME)</b> <i>Select one</i>		<b>A:</b> Project is <b>gender-responsive</b> (15.0-20.0)
		<b>B:</b> Project is <b>gender-sensitive</b> (8.0-14.9)
		<b>C:</b> Project has <b>promising</b> GAD prospects (4.0-7.9)
		<b>D:</b> Gender and development (GAD) is <b>invisible</b> in the proposed project (0-3.9)

<sup>2</sup> Scoring based on Box 16 and 17 of the Harmonized Gender and Development Guidelines on Project Development, Implementation, Monitoring and Evaluation, 2<sup>nd</sup> ed ([download here](#))

Prepared by:

  
**GINA R. NILO**

Chief, Laboratory Services Division and  
Focal Person, UNDP-GEF 5 SLM Project 

Signature:

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Date:

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Noted by:

**ANGEL C. ENRIQUEZ, CESO III**

OIC-Director, BSWM and  
National Project Director  
UNDP-GEF 5 SLM Project  
Implementing Partner

Signature:

  
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Date:

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Noted by:

**FLORADEMA C. ELEAZAR**

Programme Team Leader  
UNDP

Signature:

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Date:

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