



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
SRDC Bldg., Elliptical Road corner Visayas Avenue,  
Diliman, Quezon City

## NOTICE TO PROCEED

**Mr. RANNEL A. VERDEFLO**  
Account Manager  
Quartz Business Products Corporation  
15th Floor Capital House 9th Ave. cor 34th St.  
Bonifaci Global City, Taguig City


Dear **Mr. Verdeflor**:

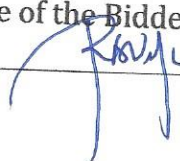
The attached Contract Agreement having been approved; notice is hereby given to **Quartz Business Products Corporation** that work may commence on the contract for **PROVISION FOR LEASE TO OWN AND PREVENTIVE MAINTENANCE OF PHOTOCOPIERS FOR CY 2021 - IB NO. BSWM 2021-01-010 Lot 2- Lease to Own of Photocopier Machine** with a Contract Price equivalent to **Nine Hundred Ninety-Four Thousand Ninety-Five Pesos (Php 994,095.00)** under General Appropriation Act for CY 2021. **Delivery of goods is required within thirty (30) calendar days upon receipt of this notice.**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Agriculture- Bureau of Soils and Water Management.

Very truly yours,

  
**SONIA M. SALGUERO**  
Officer-in-Charge, Director

I acknowledge receipt of this Notice on 03/25/2021  
Name of the Representative of the Bidder: RANNEL A. VERDEFLO  
Authorized Signature: 

*A food-secure Philippines*  
with prosperous farmers and fisherfolk

