



BUREAU OF SOILS AND WATER MANAGEMENT

Reference Code: BSWM_DO_FR_0406

Control No.:

Effective date: May 4, 2020

Rev. No.

3

Page No.:

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**REQUEST FOR QUOTATION
(GOODS)**

(Date)

REQUEST FOR QUOTATION-PMS Use

INSTRUCTION:

1	Bidders are required to read the instructions and fill all the blanks properly. Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotations.
2	Any specifications other than those required/stated in this form shall not be considered in the evaluation of bid.
3	Quotation/s must be the lowest price(s), taxes included for the item(s)/services listed hereunder, including delivery charges.
4	Always indicate the brand name of the offered item(s) or product.
5	Price quotation(s) shall be valid for one hundred twenty (120) calendar days from the date submitted.
6	Terms of payment – Thirty (30) days from delivery of item(s) subject to accounting and auditing rules.
7	Quotation(s)/Proposal(s) shall be submitted to the Procurement Management Section, Bureau of Soils and Water Management, Elliptical Road cor Visayas Ave., Diliman, Quezon City. Submission through Email (bswmpms@gmail.com) is accepted provided that the original quotation will be submitted prior to award if winning bidder.
8	Awarded per item.
9	Please attach the following documents: For Shopping: Copy of (1) PhilGEPS registration number or certificate; (2) mayor's permit, Additional Documents For Small Value Procurement (3) updated Omnibus Sworn Statement for ABC above PhP50K; (4) latest income/business tax return for ABC above PhP500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

DEADLINE FOR SUBMISSION OF BIDS: April 20, 2021 12:00NN

PR No. **2021-00-0039**

End-User: **PMS**

ABC: **100,000.00**

Source of Fund: **Regular**

Qty	Unit	Item/ Description	ABC	Offered Brand	Unit Price	Total Price
		Promotional Materials				
200	pcs	Round Neck Long Sleeves	500.00			
		Cotton blend: 70% cotton and 30% polyester (good quality and breathable fabric)				
		Mustard Yellow, Colorfast				
		With print of BSWM and Manila Bay Logo				
		Sizes: S - 25, M-75, L-75, XL-25				

NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND OTHER CHARGES

NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.
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For the Bids and Awards Committee:

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted


(Sgd) DENISE A. SOLANO
Head, Bac Secretariat/PMS

Canvasser

Date of canvass:

The BSWM Bids and Awards Committee (BAC)
Elliptical Rd., Diliman, Quezon City

Sir/Madam:

	BUREAU OF SOILS AND WATER MANAGEMENT	Reference Code:	BSWM_DO_FR_0406		
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	REQUEST FOR QUOTATION (GOODS)	Effective date:	May 4, 2020		
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In connection with the above request, I/We submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within thirty (30) calendar days from receipt of Purchase Order.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished