	BUREAU OF SOILS AND WATER MANAGEMENT	Reference Code:	BSWM_PM_FR_0407		
		Control No.:	202101-PM-004		
	REQUEST FOR QUOTATION – PMS USE (CATERING SERVICES)	Effective date:	May 4, 2020		
		Rev. No.	5	Page No.:	1 of 2

Name of Company	
Address	
Contact No.	

Dear Sir/Madam:

The Bureau of Soils and Water Management (BSWM), through its Bids and Awards Committee (BAC), intend to hire catering services for the conduct of the **“Orientation of BSWM New Employees (Regular)” on February 16 to 19, 2021 at BSWM Convention Hall Quezon City.**

The approved budget for the event is **84,000.00 for (35 pax/day for 4 days)**

As such, you are invited to submit your establishment’s quotations/proposals duly signed by you or your duly authorized representative not later than **February 4, 2021**, at exactly **12:00nn** for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ). Open quotations may be submitted.

Please submit a copy of your current (1) PhilGEPS Registration Number or Certificate, (2) Mayor’s Permit, (3) Omnibus Sworn Statement for ABC above PhP50K and (4) latest income/business tax return for ABC above PhP500K, with your quotation.

For any clarification, you may contact the BSWM Procurement Management Section/BAC Secretariat at telephone nos. (02) 8352-8012 or email address at bswmpms@gmail.com or bswm.pms@yahoo.com.


DENISE A. SOLANO
 Head, BAC Secretariat

Posted at the PhilGEPS:




GINA M. ALBERTO
PMS Staff

Canvasser:

_____ (Signature over printed name)

Reference No:
PR No: **2021-01- 0162-PERSONNEL**

Date of Canvass: _____

	BUREAU OF SOILS AND WATER MANAGEMENT	Reference Code:	BSWM_PM_FR_0407		
		Control No.:	202101-PM-004		
	REQUEST FOR QUOTATION – PMS USE (CATERING SERVICES)	Effective date:	May 4, 2020		
		Rev. No.	5	Page No.:	2 of 2

After having carefully read and accepted the Terms and Conditions, please quote your best offer for the items below. The information stated below shall be the basis for the evaluation and calculation of your total quotation.

	Offered rate (Php) A	Max no of pax B	Max no of meals C	Sub-Total AxBxC
February 16 to 19, 2021		35 pax/day		
AM Snack				
Lunch (2 main dish, soup, dessert and juice)				
PM Snack				
Inclusion: Free Flowing Brewed Coffee; and safe drinking water				
	TOTAL OFFERED QUOTATION			

NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND OTHER CHARGES

Terms and conditions are as follows:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein. This shall be the basis for the contract price.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The BSWM shall confirm the final number of participants at least five (5) days prior to the scheduled function date. This shall be the basis for the actual amount due.
8. The submitted quotation shall provide a 10% allowance for the scheduled meals as per the final number of participants in each function for the increase in attendance. If the actual attendance exceeds the 10% allowance, additional persons shall be charged the same as quoted.
9. The charge for the additional persons shall be contained in an Amendment to Contract.

(Signature over Printed Name)

Designation _____

Telephone No. _____

Fax No. _____

Email Address _____

Date accomplished _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7436855
Procuring Entity BUREAU OF SOILS AND WATER MANAGEMENT
Title Catering Services
Area of Delivery Metro Manila

Solicitation Number:	BSWM PR 2021-01-0156	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Catering Services	Date Published	29/01/2021
Approved Budget for the Contract:	PHP 84,000.00	Last Updated / Time	28/01/2021 14:10 PM
Delivery Period:	15 Day/s	Closing Date / Time	04/02/2021 12:00 PM
Client Agency:			
Contact Person:	Gina Marzan Alberto Administrative Officer II SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman Quezon City Metro Manila Philippines 1101 63-2-9230420 Ext. 63-2-3528012 bswmpms@gmail.com		

Description

The Bureau of Soils and Water Management (BSWM), through its Bids and Awards Committee (BAC), intend to hire catering services for the conduct of the "Orientation of BSWM New Employees (Regular)" on February 16 to 19, 2021 at BSWM Convention Hall Quezon City.

The approved budget for the event is 84,000.00 for (35 pax/day for 4 days)

As such, you are invited to submit your establishment's quotations/proposals duly signed by you or your duly authorized representative not later than February 4, 2021, at exactly 12:00nn for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ). Open quotations may be submitted.

Please submit a copy of your current (1) PhilGEPS Registration Number or Certificate, (2) Mayor's Permit, (3) Omnibus Sworn Statement for ABC above PhP50K and (4) latest income/business tax return for ABC above PhP500K, with your quotation.

For any clarification, you may contact the BSWM Procurement Management Section/BAC Secretariat at telephone nos. (02) 8352-8012 or email address at bswmpms@gmail.com or bswm.pms@yahoo.com.

End users: PERSONNEL

Deadline for submission of bid February 4, 2021 at 12:00pm

Please attach/submit the following documents with your quotation: copy of (1) PHILGEPS registration number or certificate; (2) mayor's permit, (3) Updated Ommibus Sworn Statement for ABC above Php 50K; (4) Latest Income/Business tax return for ABC above 500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

The Bureau of Soils and Water Management (BSWM) invites interested parties to bid/quote for the above listed item/s.

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number) address to Engr. SAMUEL M. CONTRERAS, BAC Chairperson.

The drop box for your Bids/Quotations is located at the BSWM Lobby.

The BSWM reserves the right to reject any or all bids to declare the bidding a failure or waive any or all information or to award such bids to the supplier whose bid is considered most advantageous to the government.

Created by Gina Marzan Alberto

Date Created 28/01/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.