

**BUREAU OF SOILS AND WATER MANAGEMENT**

Reference Code:	BSWM_DO_FR_0406
Control No.:	
Effective date:	May 4, 2020
Rev. No.	3
Page No.:	_ of _

**REQUEST FOR QUOTATION
(GOODS)**

(Date)

REQUEST FOR QUOTATION-PMS Use**INSTRUCTION:**

1	Bidders are required to read the instructions and fill all the blanks properly. Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotations.
2	Any specifications other than those required/stated in this form shall not be considered in the evaluation of bid.
3	Quotation/s must be the lowest price(s), taxes included for the item(s)/services listed hereunder, including delivery charges.
4	Always indicate the brand name of the offered item(s) or product.
5	Price quotation(s) shall be valid for one hundred twenty (120) calendar days from the date submitted.
6	Terms of payment – Thirty (30) days from delivery of item(s) subject to accounting and auditing rules.
7	Quotation(s)/Proposal(s) shall be submitted to the Procurement Management Section, Bureau of Soils and Water Management, Elliptical Road cor Visayas Ave., Diliman, Quezon City. Submission through Email (bswmpms@gmail.com) is accepted provided that the original quotation will be submitted prior to award if winning bidder.
8	Awarded per item.
9	Please attach the following documents: For Shopping: Copy of (1) PhilGEPS registration number or certificate; (2) mayor's permit, Additional Documents For Small Value Procurement (3) updated Omnibus Sworn Statement for ABC above PhP50K; (4) latest income/business tax return for ABC above PhP500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

DEADLINE FOR SUBMISSION OF BIDS: May 15, 2021 5:00pmPR No. **2021-04-0735**End-User: **PMS**ABC: **224,800.00**Source of Fund: **REGULAR**

Qty	Unit	Item/ Description	ABC	Offered Brand	Unit Price	Total Price
15	pc	Office Chair	14,000.00			
		Ergonomuc Support, Breathable mesh back Passive Lumbar support, Padded mesh seat, five dual wheelcaster, Seat tilt and tension control				
1	pc	Office Table	14,800.00			
		HDF Top 30mm Thickness with Bulb Noise Edge with Metal Frame Coating Oven Finish with Adjustable Footing with 2 Units Movable Mobile Pedestal, 3 drawer with Central Lock Powder Coating Oven Baked with Pencil Tray, File Divider, Center Wheel, Twin Caster Table Top, Laminated (wooden style) Color: Cream				

NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND OTHER CHARGES

NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.
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For the Bids and Awards Committee:

Posted by:


(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

(Sgd) DENISE A. SOLANO
Head, Bac Secretariat/PMS

Canvasser

Date of canvass:

The BSWM Bids and Awards Committee (BAC)
Elliptical Rd., Diliman, Quezon City

	BUREAU OF SOILS AND WATER MANAGEMENT		Reference Code:	BSWM_DO_FR_0406	
	REQUEST FOR QUOTATION (GOODS)		Control No.:		
			Effective date:		May 4, 2020
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Sir/Madam:

In connection with the above request, I/We submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within thirty (30) calendar days from receipt of Purchase Order.

_____ Signature over Printer Name		_____ Name of Company		_____ TIN Number	
_____ Telephone Number(s)		_____ Address		_____ Date Accomplished	



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7676261
Procuring Entity BUREAU OF SOILS AND WATER MANAGEMENT
Title Office Supplies
Area of Delivery Metro Manila

Solicitation Number:	BSWM PR 2021-05-0735	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	07/05/2021
Approved Budget for the Contract:	PHP 224,800.00	Last Updated / Time	06/05/2021 17:52 PM
Delivery Period:	30 Day/s	Closing Date / Time	14/05/2021 12:00 PM
Client Agency:			
Contact Person:	Gina Marzan Alberto Administrative Officer II SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman Quezon City Metro Manila Philippines 1101 63-2-9230420 Ext. 63-2-3528012 bswmpms@gmail.com		

Description

15 pc Office Chair
Ergonomuc Support, Breathable mesh back Passive Lumbar support, Padded mesh seat, five dual wheelcaster, Seat tilt and tension control
 1 pc Office Table
 HDF Top 30mm Thickness with Bulb
 Noise Edge with Metal Frame Coating Oven Finish
 with Adjustable Footing with 2 Units Movable
 Mobile Pedestal, 3 drawer with Central Lock Powder
 Powder Coating Oven Baked with Pencil Tray,
 File Divider, Center Wheel, Twin Caster
 Table Top, Laminated (wooden style)
 Color: Cream

Enduser: PMS

Deadline for submission of bids: May 14, 2021 at 5:00pm

Please attach/submit the following documents with your quotation: copy of (1) PHILGEPS registration number or certificate; (2) mayor's permit, (3) Updated Ommibus Sworn Statement for ABC above Php 50K; (4) Latest Income/Business tax return for ABC above 500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

The Bureau of Soils and Water Management (BSWM) invites interested parties to bid/quote for the above listed item/s.

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number) address to GINA P. NILO, Ph.D., BAC Chairperson.

The drop box for your Bids/Quotations is located at the BSWM Lobby.
The BSWM reserves the right to reject any or all bids to declare the bidding a failure or waive any or all information or to award such bids to the supplier whose bid is considered most advantageous to the government.

Created by Gina Marzan Alberto

Date Created 06/05/2021

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