



BSWM- BIDS AND AWARDS COMMITTEE
SUPPLEMENTAL BID BULLETIN
ADDENDUM NO. 2022-02-010-01

**CONTRACT: SUPPLY AND DELIVERY OF 28 UNITS OF TECHNOLOGY PACKAGE
ON SMALL SCALE COMPOSTING FACILITY (SSCF) FOR CY 2022- IB
NO.: BSWM 2022-02-010**

This **Addendum** is being issued in accordance with **Section 22.5.2 of the IRR of RA 9184**, to clarify and modify some provisions of the Bidding Document. **THIS SHALL FORM AN INTEGRAL PART OF THE BID DOCUMENT.** Likewise, the succeeding agreements and reminders were discussed during the **Pre-Bid Conference** held last **March 3, 2022, 9:30AM** at the **BSWM Convention Hall** and via **Videoconferencing-Zoom**.

I. DISCUSSION OF THE BIDDING DOCUMENT:

- **Total ABC of the contract: Php 12,600,000.00.**
- Bidder must have completed a single contract that is similar to this project, equivalent to **at least fifty percent (50%) of the ABC (Php 6,300,000.00).**

Similar contracts shall be contract Supply and Delivery of Agricultural Processing Equipment/ Agricultural Machineries, completed within two (2) consecutive years from the date of submission and receipt of bids.

Aggregated contracts are allowed: For aggregated contracts, 1 contract must be equivalent to at least 50% of the required SLCC (3,150,000.00).

- **Awarding:** One Project that shall be awarded as one contract.

II. CLARIFICATION AND AGREEMENTS DURING THE PRE-BID CONFERENCE:

QUERIES/CLARIFICATION/s	RESPONSE/AGREEMENT/s
For SLCC, is it considered similar if the title of the contract is not a composting facility, but shredder is a large component of the project?	Yes, as long as there is a Shredder/ Composting equipment in the project. The BSWM TWG will verify this during evaluation. Bidders may attach supporting documents/proof on their bid proposal.
Is it consider completed contracts if it was fully delivered but not yet paid?	No, completed contracts are contracts that is fully delivered and fully paid.
Is the Engine included in the required 2 years warranty?	No, the required 2 years warranty is only for the parts of the shredder.

III. AMMENDMENTS IN THE BIDDING DOCUMENT:

ORIGINAL	AMENDED
Section V. Special Conditions of Contract	Section V. Special Conditions of Contract
<p>Clause 2.2</p> <p>Progress Billing – after complete delivery per site upon submission of required documents subject to accounting rules and regulations.</p>	<p>Clause 2.2</p> <p>Progress Billing –</p> <ul style="list-style-type: none"> ✓ after complete delivery per region; ✓ after completion of the capacity enhancement of beneficiaries on the operation and maintenance of Small-Scale Composting Facility Package; and ✓ upon submission of required documents subject to accounting rules and regulations.
Section VII. Technical Specification	Section VII. Technical Specification
<p>M. Prior to the delivery, the supplier shall provide hands-on training to the end-user.</p>	<p>M. Prior to the 1st delivery, the supplier shall provide hands-on training to the end-user.</p> <p>Venue: BSWM Central Office, Diliman, Quezon City No. of Pax: 40 pax</p> <p>Note: Meals and Venue will be shouldered by BSWM OAP Program</p>
<p>4. After delivery, conduct of capacity enhancement of beneficiaries on the operation and maintenance of Small-Scale Composting Facility Package (meals and accommodation for at least 2 days, including resource speakers).</p> <p>Batch 1: CAR and Regions I, II Batch 2: Regions III, IV-A and IV-B</p>	<p>4. After delivery, conduct of capacity enhancement of beneficiaries on the operation and maintenance of Small-Scale Composting Facility Package (meals and accommodation for at least 2 days, including resource speakers).</p> <p>Batch 1: CAR and Regions I, II Batch 2: Regions III, IV-A and IV-B</p> <p>Venue/Location -Batch 1: Sagada, Mt. Province No. of pax: 60pax</p> <p>Venue/ Location- Batch 2: Cavite No. of pax: 40pax</p>
<p>7. Certificate of Availability of Service Center in Northern Luzon and Southern Luzon (list address of Service Centers)</p>	<p>7. Certificate of Availability of Service Center/s in Luzon (list address of Service Centers)</p>
	<p>Additional:</p> <p>Please attach Curriculum Vitae (CV) of the Technical Person/s who will be present during deliveries and Resource Speaker/s for the Training and Capacity Enhancement.</p>
	<p>Please see attached Revised Terms of Reference. Annex A</p>
	<p>Please see the attached Revised Delivery sites. Annex B</p>
	<p>Section VIII: Checklist of Technical and Financial Documents</p> <p>Please see attached Revised Template for Price Schedule. Annex C</p>

IV. REMINDERS DURING THE PRE-BID CONFERENCE:

- The documents required for eligibility, technical proposal and financial proposal are found at **Section VIII – Checklist of Technical and Financial Documents for Goods**



- Please refer to the bidding document or the attached **Annex D** for the **sample form of Single Largest Completed Contract (SLCC)** and form for **Statement of all ongoing Government & Private Contracts** including Contracts Awarded but not yet started for your reference.

Note: if no ongoing projects/ contracts, please state “none” or “no ongoing projects/contracts” in the form for the Statement of all on going Government and Private Contracts.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”

“Any lacking documents can cause the automatic disqualification of bids.”

- Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the required Percentage of the ABC)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)

Please NOTE:

Surety bond issued by GSIS as well as a cash deposit certificate is no longer accepted.

Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids.

- Net Financial Contracting Capacity (NFCC):

The computation of a prospective bidder's NFCC must be **at least equal to the ABC to be bid** or, for procurement by lot, **at least equal to the sum of all the ABCs of lots to which it participated**.

NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.

- **Sealing and marking of bid proposal**- The bidder shall submit:

1. One (1) ORIGINAL COPY.
2. One (1) DUPLICATE COPY.
3. One (1) PDF COPY in a USB or CD – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

NOTE:

All photocopied documents must be stamped and signed “Certified True Copy”. And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).

For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.

○ **Reminders:**

- ✓ Bidders' responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
 - ✓ Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
 - ✓ All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
 - ✓ Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
 - ✓ Schedule of Submission and Opening of Bids is subject to change due to Community Quarantine enforced by the government in line with the COVID-19 pandemic. For updates, please refer to the BSWM PhilGEPS posting (<https://www.philgeps.gov.ph/>) and BSWM Procurement Service FB page <https://www.facebook.com/bswmpms>.
 - ✓ Authorization letter and a copy of company ID shall be presented by the Representative of the Bidder who will submit the bid proposal and who will attend the Opening of Bids, on-site or online.
 - ✓ In case of withdrawal of submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
 - ✓ Bidders declared to have the Lowest/ Single Calculated Bid will be subject for post-qualification.
 - ✓ Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice. *Non-compliance can be grounds for post-disqualification.*
- A complete set of **Bidding Document** may be acquired by interested Bidders until **March 17, 2022, 9:00AM** from the address and website below and **upon payment** of the applicable fee, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 25,000.00**

For bank-to-bank payment (Land bank of the Philippines) for the purchase of bidding documents, please coordinate with the BAC Secretariat thru bac@bswm.da.gov.ph.

DEADLINE/SCHEDULE OF SUBMISSION AND OPENING OF BIDS:

Deadline of submission of bid proposals is on March 17, 2022, 9:00AM.

Opening of Bids is on March 17, 2022, 1:30PM at BSWM Convention Hall and via videoconferencing (Zoom).

For guidance and information of all concerned.


JOSE D. MANGUERRA
BAC Vice Chairperson

Annex A

Section VII. Revised Technical Specifications

Item	Specification	Statement of Compliance
<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>		
	<u>TECHNOLOGY PACKAGE ON SMALL SCALE COMPOSTING FACILITY (SSCF)</u>	
	<u>1. One (1) unit Biomass Shredder Machine</u>	
	<p>A. Minimum capacity of 1.5 ton per hour and shredding efficiency of at least 90% as per AMTEC Test, with the following specifications:</p> <p>(during post-qualification, Young Coconut (Buko) shall be provided by the prospective bidder</p>	
	a.1. Locally fabricated	
	a.2. Built-in woodchipper capable of chipping softwoods with diameter of up to 3cm	
	a.3. 4140 quenched and tempered steel blades (attach Mill Certificate or Composition Analysis)	
	a.4. Feeding plate and hopper/funnel; not less than 1.7mm thickness	
	a.5. Thickness: Not less than 10mm cast iron / full welded metal steel shredding chamber	
	a.6. With one (1) set spare quenched and tempered steel shredding blades	
	a.7. With operations manual and maintenance tools (grease guns, rubber mallet, set of combination wrenches and plastic goggles)	

	a.8. Belt cover or guard and provisions for belt tightening and adjustments shall be provided.	
	a.9. It shall be free from manufacturing defects, sharp edges and surfaces other than the cutting mechanism to ensure safety of the operators	
	B. Power Source: At least 7-Hp Diesel Engine, water cooled with the following continuous running condition:	
	b.1. Fuel consumption at full load= 2.4 L/hr (maximum)	
	b.2. Single horizontal cylinder, 4 stroke cycle	
	b.3. Easy manual cranking	
	b.4. Dry weight: 75 kg (maximum)	
	b.5. With Manual and standard engine tools	
	b.6. Continuous power of not less than 4.45 kW as indicated in the Continuous Running Test or Varying Load Performance Test conducted by AMTEC	
	C. Type of Power Transmission: belt -driven with shredder machine and power source mounted on a common steel base	
	D. Must conform to the manufacturing requirements; performance requirements; safety, workmanship, and finish; and markings as contained in PNS/PAES 244:2010 (Agricultural machinery – Biomass shredder – Specifications)	
	E. Must conform with the performance requirements; workmanship and finish; maintenance and operations tools requirements; including instruction manual, marking and labeling and other requirements as contained in PAES 116:2001 (Agricultural machinery – Small Engine – Specifications)	
	F. Mobile 4 wheeled shredder (mounted on a heavy-duty common steel base with heavy-duty rubber wheels of at least 6 inches in diameter for easy mobility, with lock).	
	G. AMTEC tested (biomass shredder machine with engine)-Certified True Copy by AMTEC	
	H. AMTEC tested (engine only)-Certified True Copy from the source company.	
	I. Minimum of two (2) years warranty for parts	
	J. Lifetime sales service warranty	

	<p>K. Submission of plans and drawings indicating major parts and other documents pertaining to the biomass shredder machine signed and sealed by a registered agricultural and bio-systems engineer.</p>	
	<p>L. Certificate of 10% (3 units, inclusive of 1 unit assembled for demonstration and testing) availability of stocks and its location for the biomass shredder machine (assembled or unassembled parts or raw materials).</p> <p>Note: Bidder shall provide inventory of assembled units and unassembled parts and raw materials during the post qualification.</p>	
	<p>M. Prior to the 1st delivery, the supplier shall provide hands-on training to the end-user.</p> <p>Venue: BSWM Central Office, Diliman, Quezon City</p> <p>No. of Pax: 40 pax.</p> <p>Note: Meals and Venue will be shouldered by BSWM OAP Program</p>	
	<p>N. During delivery, supplier shall provide a knowledgeable and capable staff who will demonstrate the overall operations (mechanism and proper use of auxiliary parts) and maintenance of the machine.</p>	
	<p><u>2. Two (2) units Vermicompost Tea Brewer</u></p>	
	<p>A. Double-barreled compost agitator with minimum of 3 outside bubblers</p>	
	<p>B. 30 liters brewing capacity per brewer</p>	
	<p>C. 220 volts (with standard tools: screw drivers and pliers)</p>	
	<p><u>3. Compost Worm (African Night Crawler) (15kgs/lot)</u></p> <p>Supplier shall provide proper documentation (videos and photos) of weighing 15kgs African Night Crawler without the substrate.</p>	
	<p>4. After delivery, conduct of capacity enhancement of beneficiaries on the operation and maintenance of Small-Scale Composting Facility Package (meals and accommodation for at least 2 days, including resource speakers).</p> <p>Batch 1: CAR and Regions I, II</p>	

	Batch 2: Regions III, IV-A and IV-B Venue/Location -Batch 1: Sagada, Mt. Province No. of pax: 60pax Venue/ Location- Batch 2: Cavite No. of pax: 40pax	
	5. Please attach Curriculum Vitae (CV) of the Technical Person/s who will be present during deliveries and Resource Speaker/s for the Training and Capacity Enhancement.	
	6. Submit the following:	
	A. NAMDAC Accreditation (Department Circular No. 17 s. 2018) Note: During post-qualification, shredder shall be officially registered under NAMDAC Accreditation.	
	B. BAFE Permit to Operate (as required by DA Circular No. 04 s. 2019) Note: During post-qualification, shredder shall be officially registered under BAFE Permit to Operate.	
	6. Point of Delivery: On-site delivery Note: Please refer to the distribution list.	
	7. Certificate of Availability of Service Center/s in Luzon (list address of Service Centers)	
	8. Compliance with Section VI. Schedule of Requirement	
	Prices are Inclusive of VAT and Freight services	

Name and Signature of Authorized Representative

Company Name

Date Signed

Annex B

Revised Delivery Sites

REGION	PROVINCE	MUNICIPALITY	MUNICIPALITY/ASSOCIATION
CAR	Benguet	Kapangan	Kapangan Organic Practitioners Association
	Ifugao	Lagawe	Cudog OFW and Family Association, Cudog
	Mountain Province	Sagada	Bio Natural Organic Development Farmers Association (BNAOD FA)
	Mountain Province	Sagada	Lugangan Citrus Growers Organization, Inc
	Mountain Province	Sagada	Katagowan Livelihood Organization
	Mountain Province	Sagada	Sagada Highland Farmers Association
	Mountain Province	Sagada	Western Red Berry Pickers Association
	Kalinga	Tabuk City	Imallango-Tanap-Association, Sitio Modopdop
	Kalinga	Tabuk City	Nakatalan Bayabat Farmers Association
	Kalinga	Tabuk City	Pappango Farmers and Fisherfolks Organization, Balawag
	Kalinga	Tabuk City	United Kalinga Farmers Organic Practitioner Association, Masanj-aw Eco-Farm Saudi, Bulo
Sub-total			11
REGION I	Ilocos Norte	Batac City	Brgy. San Pedro
	Pangasinan	Manaoag	BLGU Brgy. Matolong
	La Union	Rosario	Rosario High Value Crops Production Association Inc., Inabaan Sur
	Ilocos Sur	Narvacan	Itag-ayaka Quinaryan MPC, Narvacan, Ilocos Sur
Sub-total			4
REGION II	Isabela	Quirino	SM Passion Farm School
	Cagayan	Lal-lo	Lal-lo National High School
	Nueva Vizcaya	Dupax Del Norte	Happy Farmers Agriculture Cooperative, Brgy, Bulala
Sub-total			3
REGION III	Aurora	Maria Aurora	Florida Techno Farmers Association
	Aurora	Maria Aurora	Barangay Bangco Kabisig Association
	Aurora	Maria Aurora	Cabatangan Mapula Farmers and Irrigators Association, Inc.

Revised Delivery Sites

Sub-total			3
REGION IV-A	Cavite	Maragondon	LGU Maragondon
	Cavite	Indang	Brgy. Banaba, Indang
	Rizal	Teresa	Brgy. Poblacion, Teresa
Sub-total			3
REGION IV-B	Oriental Mindoro	Socorro	Samahang Pangkabuhayan, Pangakaunlaran ng Malugay
	Oriental Mindoro	Pinamalayan	Makapili Farmers Association
	Oriental Mindoro	Gloria	Gloria Sustainable Agriculture Association
	Oriental Mindoro	Gloria	Narra Vegetable Growers Association
Sub-total			4
TOTAL			28

ANNEX C

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price exw per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	CAR (____ sites)								
	a. Biomass Shredding Machine (1 unit per site)					-		-	-
	b. Compost Tea Brewer (2 units per site)					-		-	-
	c. Compost Worm (Africa Night Crawler)(15 kls per site)					-		-	-
	Region I (____ sites)								
	a. Biomass Shredding Machine (1 unit per site)								
	b. Compost Tea Brewer (2 units per site)								
	c. Compost Worm (Africa Night Crawler)(15 kls per site)								
	Region II (____ sites)								
	a. Biomass Shredding Machine (1 unit per site)								
	b. Compost Tea Brewer (2 units per site)								
	c. Compost Worm (Africa Night Crawler)(15 kls per site)								
	Region III (____ sites)								
	a. Biomass Shredding Machine (1 unit per site)								
	b. Compost Tea Brewer (2 units per site)								
	c. Compost Worm (Africa Night Crawler)(15 kls per site)								
	Region IVA (____ sites)								
	a. Biomass Shredding Machine (1 unit per site)								
	b. Compost Tea Brewer (2 units per site)								
	c. Compost Worm (Africa Night Crawler)(15 kls per site)								
	Region IVB (____ sites)								
	a. Biomass Shredding Machine (1 unit per site)								
	b. Compost Tea Brewer (2 units per site)								
	c. Compost Worm (Africa Night Crawler)(15 kls per site)								
	Capacity Enhancement								
	Batch 1								
	Batch 2								
	Total SSCF Technology Package								

Note: For computation purposes, reflect Column Six (Transportation Expenses) on Biomass Shredding Machine only.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Statement of Single Largest Completed Contract similar to the contract to be bid

Business Name : _____
Business Address : _____
Business Contact Nos and Email Address: _____

Name of Contract/Projects	a. Owner's Name b. Address c. Telephone Nos.	Definition/ Description of the similar contract	Bidder's Role		a. Contract Date b. Contract Period c. Contract Amount	a. Date Awarded b. Date Started c. Date of Completion
			Description	%		
<u>Government / Private</u>						

Note: The value is adjusted to the current prices using the Philippine Statistics Authority consumer price indices, when necessary;

Note: This statement shall be supported with end user's acceptance or official receipt(s) or sales invoice issued for the contract

Signature over Printed Name
[title or other appropriate designation]
[date of signing]

Statement of All Ongoing Government & Private Construction Contracts including contracts awarded but not yet started

Business Name : _____
 Business Address : _____
 Business Contact Nos and Email Address: _____

Name of Contract/Projects	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Contract Date b. Contract Period c. Contract Amount	% of Accomplishment		Value of Outstanding Contracts	Date of Delivery, if applicable
			Description	%		Planned	Actual		
<u>Government / Private</u>									

Note: This statement shall be supported with Notice of Award.

 Signature over Printed Name
[title or other appropriate designation]
 [date of signing]

Instructions:

- i. State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project being bid).
- ii. If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
- iii. Amount or value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

Sealing and Marking of Bid:

